Meeting Minutes

EAST HADDAM LIBRARY SYSTEM

October 14, 2021

Location: see below for information

6:30 PM

Mission Statement: "The East Haddam Public Library System seeks to enrich lives by helping to build communities of lifelong learners. The system provides access to historical collections, offers materials in print and digital formats, and gives community members opportunities to share in public discussion"

Trustees Present: Dawn Barlow, John Bielot, Chris vanValkenburg, Juliana Tryon Ranaudo, Bill Barney,

Absent: Chris Delisle, Vicky Riley Pach, Jane Chisolm, Janine Broe

Also Present: Michael Gilroy, Library Director

1. Call to order: Meeting was called to order by D Barlow at 6:33pm

2. Review Minutes from Sept 9, 2021 meeting: Minutes were reviewed and accepted as submitted

3. Reports:
    a. Director's Report
        i. Covid 19: No major updates. Masks are required by Town in all town buildings
        ii. Buildings: Rathbun had black strips put in on stairs however, made it difficult to see. Town notified to change to white; Michael meeting with Donald Angersola regarding building updates and grant use
        iii. Budget: We are on target
        iv. Grant: Meeting with facilities and finalizing logistics on it will be spent
        v. Friends of Rathbun Fairy Garden Oct 22 5:30pm opening celebration with Fire Dance and Bubblemania
        vi. Friends of EHFPL Book Sale on Oct 9 raised nearly $2000
        vii. Programs: various programs with craft programs being very popular
        viii. Staff: EHFPL Kathy Hertweck will be retiring Dec 2
        ix. FOI Workshop: https://www.youtube.com/watch?v=RhQiODLWWR
    b. Subcommittee Reports
        i. Finance: looking at 2022-2023 budget Have 1 application for library assessment committee
        ii. Program: Library Lectures looking into contacting a veteran to speak on their experience: John Davis from Yale might be able to provide another lecture in the spring; Theme – Emerging Young Families – reaching out to

them about the library. Discussion on how there are few programs in general for young children in late afternoon/early evening

iii. Governance: Transparency for the committee for new library in which the town selects; Annual calendar will be discussed in Nov meeting; Orientation of new trustee members; 3 seats are open for BOT. Have 2 candidates. Other will be assigned. Need new members to be on Governance subcommittee; Think about what subcommittees BOT members want to be in as well as offices

4. Unfinished Business
    a. Grants: ALA public discussion and updates to BOT at November meeting
    b. Library Covid-19 Update-Changes to Restriction: Following mandated masks to be worn in town buildings
    c. Library Board 2019 Effectiveness and 2021. "Year of Recovery" Goals
        i. Support town in creating a plan to address current needs and future development of the EHLS: Emerging young families; Library Task Force make sure to keep on Town's radar with new Town Elected Officials
        ii. Community Involvement: possible program to help community with resume, job interview etc.
        iii. New Ways to provide Library Services: possible crafts that go along with books; Welcome to town package
        iv. Become more effective Trustees: ACLB-as of today there are no conventions listed on website
5. New Business
    a. Bill Barney made a motion for Mike Gilroy to act as chairman at next BOT meeting until the new chairman is elected. John Bielot 2nd all in favor so moved
6. Audience of Citizens: None
7. Adjournment: 7:32pm