EASY HADDAM LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

MINUTES OF A MEETING OF JANUARY 12, 2023

1. Meeting called to order by D Barlow at 6:36 PM

   Trustees present: D Barlow, J Tryon, J Bielot, C vanValkenberg, M Mazur, W Barney

   Also present: J Reily, EHFPL Branch Manager

2. Minutes of the meeting of December 8, 2022 accepted as presented
3. Reports
   a. Branch Managers
      i. No Report
   b. Finance Subcommittee
      i. Materials for the development of the 2023-24 budget have not been received by the Branch Managers. Overall, budget accounts for 2022-23 are generally running as expected. The Supplies and Furniture accounts are running a bit high. There needs to be a push to have previously approved Capital projects completed.
   c. Governance Subcommittee
      i. There was a discussion about making the Google drive more accessible to all Trustees.
      ii. There is work underway to develop a survey for the Library staff offer their insights into Library operations. The Subcommittee is working on a Performance Review document
   d. Program Subcommittee
      i. Did not meet. Plans are being finalized for the Alzheimer program. Details about sponsorship are being finalized
4. Old Business
   a. D Barlow reviewed the status of the selection process for a new Library System Director. She and J Tryon are members of the Selection Committee. Ten applications were received and five were selected for the next step. It is hoped that it will be done during the week of January `23, 2023.
   b. Discussion regarding the 2023-24 Budget was covered in the Finance Subcommittee report
   c. The Board began a discussion regarding 2023 Trustee goals.
      i. A goal related to keeping the need for a new library facility in the fore front of the Town was important. The Board of Library Trustees should be a leader in this effort
      ii. The Board agreed that there needs to be an on-going effort to keep the Library System and its program in the public eye. It was suggested that the Trustees and Library staff develop at leat one article pert month to be published in the EAST HADDAM NEWS. The idea met with general agreement.
      iii. It was agreed that need t be greater collaboration within the Board and with other library boards in Connecticut as well as with State and National Library organizations.

Members present completed membership applications to the National Library Board Association.

5. New Business
    a. There was no New Business
6. Audience of Citizens
    a. There was no audience
7. Adjournment
    b. Without objection, the meeting was Adjourned at 7:51 PM