EAST HADDAM LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

FINANCE SUBCOMMITTEE

MINUTES OF THE MEETING OF JANUARY 9, 2023 HELD AT THE EHFPL

1. Meeting called to order by D Barlow at 6:36 PM

   Trustees present: D Barlow, J Bielot

   Also present: J Riley – EHFPL Branch Manager

2. Minutes of the meeting of December 5, 2022 accepted as presented
3. Old Business
   a. Subcommittee members reviewed the 2022-23 budget report to date. Members discussed the SUPPLIES and FURNITURE accounts with the EHFPL Branch Manager. He will attempt to obtain a transaction report for those line items to review charges to insure that charges that are listed are appropriate. Overall, the budget was tracking in an appropriate manner.
   b. Subcommittee members reviewed the 2023-24 proposed budget line by line. Several lines are not under control of the Library Director. These include Salaries, Building Maintenance, Electricity and Heat (Rathbun only). The Subcommittee members reviewed the 2022-23 Operating Budget and felt that the only area that needed to be increased was the BOOKS AND PERIODICALS line which should be increase by $1,900.00 to deal with inflationary concerns. The subcommittee members noted the recently painted columns and trim in adjacent to the main service desk which had badly peeling paint. They look very nice now.
4. New Business
   a. D Barlow outlined the roles and responsibilities of the Board of Trustees and the Finance Subcommittee to bring J Riley up to date with the abilities and limitations of what the board can do.
5. Audience of Citizens
   a. Other than J Riley, the EHFPL Branch Manager, there were no other citizens present.
6. Without objection, the meeting was adjourned at 8:03 PM

Submitted by: J Bielot – Acting Subcommittee Secretary