BOARD OF FIRE COMMISSIONERS
Tuesday January 3, 2023
Municipal Office Complex
Meeting Room 1
Regular Meeting

Commissioners present: Tim Reynolds, Craig Mansfield, John Cotter

Guests Present: Irene Haines, Brian Auld, Ray Swol

1. **Called to order** at 5:04 pm by Craig Mansfield

2. Welcome:

a. Tim Reynolds and Craig Mansfield welcomed John Cotter to the Commission and thanked him for volunteering, noting we looked forwarded to working together.

Appointment of Chairman:

b. Motion to appoint Tim Reynolds as Chairman by Craig Mansfield, seconded by John Cotter. Motion passed unanimously.

3. **Acceptance of Minutes**:

a. Motion to approve minutes from the 12/06/2022 meeting by Craig Mansfield, seconded by Tim Reynolds. One abstention by John Cotter.
b. Motion to approve minutes from the 12/14/2022 special meeting by Craig Mansfield, seconded by Tim Reynolds. One abstention by John Cotter.
c. Motion to approve minutes from the 12/21/2022 special meeting by Craig Mansfield, seconded by Tim Reynolds. One abstention by John Cotter.

4. Bill Approvals

a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

5. Budget Recap:

a. Tim Reynolds provided a budget recap noting to-date spending. To date we have spent $225,710.64 with a remaining budget of $331,357.38. A total of 47% of budget has been spent to date. The group continues to review and monitor and Salary and OT.

6. Old Business:

a. Tim Reynolds noted that all things related to operations needs to go through the Chief.
b. Tim Reynolds thanked everyone involved in getting the 2nd ambulance repaired after it slid off the road responding to a call in Haddam. The Ambulance had a full

inspection/new tires installed and is now staged at company 2. Tim Reynolds thanked the Ambulance Association for the partnership in relocating to Co#2.

7. Visitors Participation:

a. None.

8. Fire Chief's Report:

a. See attached

9. Fire Marshal's Report:

a. No Report
b. Craig asked if the keys and cards remain in the Knox boxes for responders. Don Angersola noted they should be in there and still active.

10. Building Report:

a. Well pump repaired and is currently working okay.
b. Don Angersola asked if guys could be reminded not to fill the trucks using the CO#2 well. The brush truck was witnessed being filled at CO#2 after last brush fire. Brian Auld and Ray Swol noted that they will bring it up to membership at meeting that night.
c. Don Angersola noted a correction that the Roof insurance check was $1011.40 not $1500.

11. Equipment Report:

a. See Chief's Report

12. Correspondence:

a. none

13. New Business:

A discussion was held related to filling the role of Treasurer and Secretary. After a brief discussion the following motions were made.

a. Motion to appoint John Cotter as Treasurer by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.
b. Motion to appoint Craig Mansfield as Secretary by Tim Reynolds, seconded by John Cotter. Motion passed unanimously.

14. **Adjournment:**

a. Motion to adjourn at 5:45 pm made by John Cotter, second by Craig Mansfield Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
02/01/2023

EAST HADDAM FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS 01/03/2023

- ON BEHALF OF THE OFFICERS OF THE EAST HADDAM FIRE DEPARTMENT:
  - CONGRATULATIONS AND WELCOME COMMISSIONER JOHN COTTER
  - CONGRATULATIONS TO COMMISSIONER TIM REYNOLDS AS BEING NAMED CHAIRMAN

- THANK YOU TO DEPUTY CHIEF SWOL FOR THE WREATH INSTALLATION IN THE MOODUS BOROUGH

- THANK YOU TO CAPTAIN KEVIN RUTTY FOR COORDINATING THE TREE LIGHTING EVENT

- AND A BIG THANK YOU TO CHAIRMAN REYNOLDS FOR PLAYING SANTA AT MULTIPLE HOLIDAY EVENTS AROUND TOWN

BUILDING UPDATE

- **KEY FOBS –**
  - MOST PERSONNEL HAVE BEEN ISSUED THE FOBS.
  - CRAIG - STATUS OF AMBULANCE FOBS
  - ASKED DEP SWOL TO CHANGE ALL TRILOGY LOCK CODES
  - ALL CORES ARE TO REMOVED

- **EXTERIOR SIGN AT CO # 1 –**
  - IS IN THE PROCESS OF BEING REBUILT
  - THANK YOU TO DEPUTY SWOL FIREFIGHTER MYERS FOR COORDINATING THAT

APPARATUS UPDATE

- **MARINE 4-15 –**
  - SERVICED AND READY FOR DUTY

- **VS WATER SUPPLY CHANNEL**
  - CRAIG – I WAS TOLD TACTICAL WAS SUPPOSED TO COME OUT AND FIX

- **COMMAND VEHICLE –**
  - IS IN SERVICE
  - WAITING ON TABLET BRACKET AND CELL PHONE HOLDER

- **OLD UTILITY –**
  - **LT BOYNTON ORDERED** THE DECAL FOR IT TO READ UTILITY 2-15

UPCOMING EVENTS:

- **AWARDS NIGHT - SATURDAY MARCH 11TH 5PM – 9P**
  - AMERICAN LEGION

- **PASTA DINNER CO 1 –** SATURDAY JANUARY 21ST –FROM 5-8 AT COMPANY 1