Board of Selectmen
Municipal Office Complex
Meeting Rooms 1 & 2
January 19, 2023
Special Meeting Minutes

Selectmen Present: I. Haines; E. Dill; T. Govert
Also Present: D. Angersola; D. Denette; D. Dill; L. Zemienieski; and other members of the public

1. First Selectman Haines called the Board of Selectmen's meeting to order at 5:03 p.m. and the attendees said the Pledge of Allegiance.

2. Approval of Agenda

   Motion made by Ms. Govert, seconded by Mr. Dill, to approve the agenda as written. Unanimous aye.

3. Approval of Minutes: Special Meeting of January 5, 2023 and Special Meeting of January 9, 2023

   Motion made by Mr. Dill, seconded by Ms. Govert, to approve the minutes of the Special Meeting of January 5, 2023, as written. Unanimous aye.

   Motion made by Ms. Govert, seconded by Mr. Dill, to approve the minutes of the Special Meeting of January 9, 2023, as written. Unanimous aye.

4. Correspondence

   Ms. Haines reported that she had received a thank you note from the Community Foundation of Middlesex County for the Town's donation to the Connor Meaney Young Memorial Scholarship Fund.

   A. Memo from Town Clerk Regarding Number of Electors: Ms. Haines called the Board's attention to a copy of a memo from Town Clerk Denette, dated January 12, 2023, reporting the statistics from the active voter registry list. The Board reviewed the information and there were no questions.

5. First Selectmen's Report

   Ms. Haines reported the following:

   - She reviewed the draft schedule for upcoming Swingbridge closings and marine openings.

   - Due to the substantial increase in energy costs, the Town is having energy audits done at several municipal buildings. They will be installing LED lightbulbs at a

number of locations and are looking into solar panels for the Municipal Office Complex and for the dumpsters at the Transfer Station.

- She noted the Town's budget workshops will begin in February and encouraged the public's participation.

6. Public Comment

   There was no public comment discussed at the meeting.

7. Unfinished Business

   A. Update on Request to Create an Ordinance Regarding Term Lengths for Elected Officials Discussion: Ms. Haines advised that she and the Town's Election Officials will be meeting with the Town's attorney next week to go over some of the Election Officials' questions regarding a draft ordinance on term limits.

   B. Cemetery Committee Letter & By-Laws: Ms. Haines advised that the Cemetery Committee is reviewing the attorney's revisions to the by-laws.

   C. Request for Proposal for Architectural/Engineering Services for Company 2 Renovations Discussion: Ms. Haines advised that the Board of Fire Commissioners' funding request for architectural/ engineering services for Company 2 renovations was moved forward to the Board of Finance and later tonight the call will be voted on to send this item to Town Meeting.

   D. Road Acceptance – Taylor Lane: Discussion of this agenda item was postponed.

8. New Business

   A. Neglected Cemetery Grant Authorizing Resolution: Ms. Haines called the Board's attention to materials in their meeting packets from the Office of Policy and Management, regarding a grant opportunity for neglected cemeteries. She stated that the application requires an authorizing resolution from the Board of Selectmen for the chief executive officer to sign the application.

   Motion made by Mr. Dill, seconded by Ms. Govert, to recommend the adoption of the following resolution:

   RESOLVED: That the Board of Selectmen of the Town of East Haddam may enter into with, and deliver to the State of Connecticut, Office of Policy and Management, Intergovernmental Policy and Planning Division, any and all documents which it deems to be necessary or appropriate to obtain a 2023 Neglected Cemetery grant; and

FURTHER RESOLVED, that Irene M. Haines, as First Selectman of the Town of East Haddam is authorized to enter into and execute any and all agreements, contracts and documents necessary to obtain said grant should the town be selected for a grant award on behalf of the Board of Selectmen of the Town of East Haddam and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents. Unanimous aye.

B. New Grounds Truck Discussion: Ms. Haines recognized Mr. Angersola who provided an overview of the problems with one of the two Grounds Crew trucks. He noted that the truck is scheduled to be replaced next year; however, he is requesting the purchase be moved up to have the new vehicle by this spring. He stated that he has a quote from Ford of $50,495.00 for a basic model but the Town may get a better price from a dealer that is on the State Bid List.

Ms. Haines advised that she has been discussing potential alternative options to purchasing a new truck with the Public Works Director and will report her findings at the next regular Board of Selectmen meeting.

C. Call for Town Meeting: Ms. Haines advised that items approved at previous meetings must be moved forward to a Town Meeting.

Motion made by Ms. Govert, seconded by Mr. Dill, to approve the following call for Town Meeting:

The Electors and citizens of the Town of East Haddam, Connecticut qualified to vote in Town Meeting are hereby warned and notified that a Special Town Meeting will be held in the Municipal Office Complex, Meeting Room 1 & 2 located on 1 Plains Road in Moodus, Connecticut on Thursday, February 2, 2023 at 8:00 p.m., for the following purposes, to wit:

Item 1: To consider and act upon the recommendation of the Board of Selectmen and Board of Finance to accept a grant in the amount of $5,224.50 from the State of Connecticut, Department of Emergency Services & Public Protection, Division of Emergency Management and Homeland Security, entitled "FY 2021 Emergency Management Performance Grant", (revenue account 10542-43000 and expense account 10542070-51590 & 10542070-56010).

Item 2: To consider and act upon the recommendation of the Board of Selectmen and Board of Finance to accept a grant in the amount of $19,568.42 from the State of Connecticut Department of Transportation, entitled "FY 2023 Comprehensive DUI Enforcement Program for Resident Trooper Towns".

Item 3: To consider and act upon the recommendation of the Board of Selectmen and Board of Finance to accept a grant in the amount of $1,136.40 from the M. Jones Fund at the Community Foundation of Middlesex County for the purpose of supporting summer 2023 camp programs (revenue account 28045-44709-R1040 and expense account 28045033-56900-R1040).

Item 4: To consider and act upon the recommendation of the Board of Selectmen and the Board of Finance to adopt the following resolution:

RESOLVED, that a grant in the amount of $5,500 is hereby accepted from the State of Connecticut, State Library, for the purpose of historic document preservation and appropriated to the Historic Document Preservation Fund (account 26041-43000); and that Irene M. Haines, First Selectman, is empowered to execute and deliver in the name and on behalf of this municipality, a contract with the Connecticut State Library for an Historic Document Preservation Grant.

Item 5: To consider and act upon the recommendation of the Board of Finance to allocate the amount of $138,000 from the town ARPA Fund Grant – Fund 1500, Account 59020 to the FY 2022-2023 capital budget – (Project C0217) to fund the cost of a contract for Architectural Services in accordance with RFP Bid #2022-1: Renovation of Firehouse Company #2.
Unanimous aye.

D. Board/Commission/Committee Changes

Sustainability Team
Ms. Haines called the Board's attention to a letter from George Willauer III giving his notice of resignation from the Sustainability Team and an application and email recommending a new appointment to the Team.

Motion made by Ms. Govert, seconded by Mr. Dill, to accept, with deep regret, the resignation of George Willauer III from the Sustainability Team. Unanimous aye.

Motion made by Ms. Govert, seconded by Mr, Dill to appoint Jesse Scott as a member of the East Haddam Sustainability Team to serve until the desired certification level has been achieved. Unanimous aye.

E. Tax Refunds: There were no tax refunds considered at the meeting.

9. Public Comment: There was no public comment discussed at the meeting.

10. Selectmen's Discussion

A. Liaison Reports: There were no liaison reports provided at the meeting.

B. Other: There was no other Selectmen discussion at the meeting.

11. Adjournment: There being no additional business to discuss, a motion was made by Ms. Govert, seconded by Mr. Dill, to adjourn the meeting at 5:34 pm.

Recorded

Respectfully submitted,
Erik Dill, Secretary