EAST HADDAM LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

MINUTES OF A REGULAR MEETING OF FEBRUARY 9, 2023

1. Meeting called to order by D Barlow at 6:40 PM

   Trustees present: D Barlow, J Tryon, J Bielot, A Hinchcliffe, M Mazur, C van Valkenberg, W Barney

   Also present: P Griswold, Rathbun Branch Manager, A Leibowitz, EHFPL Librarian, J Whitty, Rathbun Librarian

2. Minutes of January 12, 2023 accepted as presented
3. D Barlow introduced the newly appointed East Haddam Library System's Library Director, Allison Murphy. Ms Murphy will assume her position on March 1, 2023. Introductions were made by all present.
4. Reports
   a. Finance Subcommittee – D Barlow presented the Subcommittee's report. The Subcommittee reviewed the 2022-23 Operating Budget and identified areas to be watched: Supplies and Furniture. The Subcommittee reviewed the draft proposal for the 2023-24 Operating Budget. The SALARY line has a proposed increase of 4.8%. Efforts to correct salary discrepancies is occurring. The Subcommittee had a number of concerns about inconsistent dollars and percentages in various accounts which are being referred to the Finance Director. D Barlow will be meeting with the Finance Director at a Budget Workshop on February 14 and will these issues to his attention.
   b. Goverance Subcommittee - C vanValkenberg presented the report. The Subcommittee developed a draft of a staff survey. She has shared the draft with the staff for their input. She shared the draft with the Trustees. When the Survey is finalized, a date for its use will be determined.
   c. Program Subcommittee – M Mazur reported for the Subcommittee. The Alzheimer Awareness program has been finalized. It will be held at the EH Historical Society on February 26, March 26, April 23, and May 21. The topics for each program have been set and the program will be presented by the Connecticut chapter of the American Alzheimer Association. The program are being coordinated with the Friend of Rathbun.
5. Old Business
   a. The 2023-24 Library System budget was covered in the Finance Subcommittee report.
   b. There was a discussion regarding Board of Trustee goals for 2023. W Barney shared an idea for a newspaper article as an example for future work.
6. New Business
   a. There was no New Business
7. Audience of Citizens
   a. There was no audience of citizens
8. Without objection, the meeting was adjourned a 7:30