Minutes

EAST HADDAM LIBRARY SYSTEM – Governance Committee

March 8, 2023 – 9:00 am

East Haddam Free Public Library

Trustees Present: Juliana Tryon Ranaudo (via phone), Chris vanValkenburg

Absent: Janine Broe

Also Present: Joe Riley, Pat Griswold, Allison Murphy, Shannon Martell

1. **Call to order** at 9am
2. **Unfinished Business**
    a. **Google Drive**
    During 2023, the Governance Committee will review the drive to access missing files. John B is in the process of creating a new drive. Committee will make sure anything that is needed is in the drive and if it is not needed it will be deleted. Will get updates from John B on the process
    b. **Finalize Employee Survey**
    Went over the survey again and suggestions. Survey scores will be **1** Strongly Disagree; **2** Disagree; **3** Agree; **4** Strongly Agree. Added the scoring and eliminated neutral. Employees can choose not to answer a question. Added a couple of more questions (see excel).
3. **New Business**
    a. **Terms Ending 2023**
    There will be four terms ending this coming election year. It was discussed that the employees can make suggestions to the director they think will be a valued member of the BOT. The director in turn will let governance know who may be interested in running and we can approach those people. It is looking that we will need at least one new person to run on the RTC. It is best to see if we can get them on the primary ticket, but a write-in is also welcome.
4. **Audience of Citizens**
    It was brought to our attention to let whoever is interested in running to let them know what is expected and explain the roles, responsibilities, and sub-committees.
5. **Adjournment**
    Juliana made a motion to adjourn the meeting at 9:37am without objection.