EAST HADDAM PUBLIC LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

MINUTES OF A REGULAR MEETING OF MARCH 9, 2023

1. Meeting called to order at 6:36 PM by D Barlow

   Trustees present: D Barlow, J Bielot, M Mazur, C vanValkenberg, W Barney

   Also preent: A Murphy, Library System Director

2. Minutes of the meeting of February 9, 2023 accepted as presented
3. Library System Director's Report
   a. A Murphy reviewed her work to date. She has been meeting with Library staff to answer questions, gain their insights and suggestions, She has met with the Friends groups, and has attended all Trustees Subcommittee meetings She is developing several internal communication systems. She is also setting up weekly staff meetings using in person and Zoom resources. She reported that she has been working with Town staff on the 2022-23 ad 2023-24 budgets.
4. Reports
   a. Finance Subcommittee
      i. 2022-23 budget tracking fine with the exception of the SUPPLY line. It is expected that this will be resolved as the fiscal years moves forward.
      ii. The 2023-24 budget concerns discussed previously seem to have been resolved.
      iii. Question was raised as to whether or not the heating and cooling systems could be automated. No answer was readily available but the issue will be raised with the Facilities Manager. The EHFPL boiler will be removed on April 1st
   b. Goverance –
      i. C vanValkenberg reported that the Staff Survey has been reviewed. A final version will be presented to the Board of Trustees at the regular meeting in April.
      ii. There was discussion of the Trustee positions that will be on the ballot in November. There seem to be some uncertainty as to exact years of terms. This will be investigated and reported to the Board in Aopil.
   c. Program
      i. M Mazur reported on the Alzheimer programs. Over 50 people attend the ~~fifty~~ workshop on February 26th.The next program will be held on March 26th. She already has a PR campaign ready. She also reviewed the upcoming events sponsored by the Libraries and the Friends groups.
5. Old Business
   a. Issues relative to the 2023-24 budget were addressed in the Finance Subcommittee report.
   b. Relative to Board goals, the Trustees have been keeping the activities of the Library in the public eye. The Alzheimer program has been well received and gain wide community support.
   c. There was discussion to ways to better communicate with the wider community such as an e-mail system. There was a discussion about the ways to do this. A Murphy will look into it.
   d. There was a discussion about Trustees having name badges and possibly also the staff. C vanValkenberg will investigate this cost factors and report back to the Board.

e. D Barlow reminded Trustees to try an attend Board of Finance meeting relative to the Library budget.

6. New Business
   a. There was no New Business
7. Audience of Citizens
   a. There was no audience of citizens
8. Without objection, the meeting was adjourned at7:45 PM

submitted by: W Barney, Secretary