BOARD OF FIRE COMMISSIONERS
Tuesday, March 7, 2023
Municipal Office Complex
Meeting Room 1
Regular Meeting

Commissioners present: Tim Reynolds, Craig Mansfield, John Cotter

Guests Present: Brian Auld, Irene Haines, Don Angersola

1. **Called to order** at 5:02 pm by Tim Reynolds and the attendees said the Pledge of Allegiance.

2. **Acceptance of Minutes**:
   a. Motion to approve minutes from the 02/07/23 meeting by Craig Mansfield, seconded by John Coater. Motion passed unanimously.

**3. Bill Approvals**
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

**4. Budget Recap:**
   a. John Cotter provided a budget recap noting to-date spending. To date we have spent $326,677.31 (57.6.2%) with a remaining budget of approximately $236,390.69 for FY 2022-23. Craig Mansfield noted other than the budget is tight based on current spend rate no other questions or concerns were noted.

**5. Old Business:**
   a. Craig Mansfield reported that all the previous Fire Act grants were closed out. The current grant applied for is scheduled to start peer review sometime mid-March.
   b. Co #1 Roof leak continues to be an issue and R. A. Parady has been out there every time it rains trying to locate the origin of the leak.
   c. Co #2 building committee is to be appointed by the Board of Selectmen and the charge will need to go to a town meeting to be approved. A substantial amount of work is going on to keep project going forward.
   d. Irene Haines is waiting to hear back from the City of Waterbury and still waiting to hear back on the potential to get at Lucas Devices or AEDs.

**6. Visitors Participation:**
   a. None

**7. Chiefs Report:**
   a. See attached.

**8. Fire Marshal's Report:**

a. Banner is moving ahead with new condominiums.
b. Teen Challenge on N. Moodus Road is expanding.
c. Town Street Camp is also moving forward with building out cottages and facilities.
d. Several burn permits issued and two fire investigations.
e. Tim Reynolds asked a question related to how the Town is inspecting fire extinguishers. Don Angersola noted that currently all the buildings are inspected by Johnson Control but not any of the vehicles. They can do Vehicles if we would like.
f. Working to get pricing on the Wigwam fire pond.

**9. <u>Building Report:</u>**

a. Pipe break at Co#1 completely repaired.
b. Continue to prepare to hit the ground running once Silver Petrucelli + Associates and committee are in place.
c. Irene Haines will pull together a list of all grant applications that are available related to the CO# 2 construction.
d. Key fobs have been issued to everyone and will discuss with Brian Auld what his concerns are related to coverage.
e. Don Angersola noted we need to look at storage, so we are prepared for moving forward with construction when the time comes.

**10. <u>Equipment Report:</u>**

a. See Chief's Report.

**11. <u>Correspondence:</u>**

a. None

**12. <u>New Business:</u>**

a. Tim Reynolds asked if anyone gets a list of high-risk patients within the town. Craig Mansfield noted that we have access to a power dependent list from Eversource to use during a storm. Craig Mansfield also noted Emergency Management needs to send out request for updating the medical dependency list and can look to be more specific in questions that are asked.
b. Fire Department Budget was reviewed with the Board of Selectmen and will be pushed on to the Board of Finance for review.

13. **<u>Adjournment:</u>**

a. Motion to adjourn at 5:42 pm was made by Tim Reynolds, second by Craig Mansfield. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
04/06/2023

**EAST HADDAM BOARD OF FIRE COMMISSIONERS**

*MARCH 7, 2023*

*BUILDING STANDPOINT –*

- **CO # 2 BUILDING COMMITTEE HAS BEEN ESTABLISHED**
  - IRENE HAINES
  - CRAIG MANSFIELD
  - DON ANGERSOLA
  - KEVIN RUTTY
  - WALTER PARKUS

- **TRILOGY COMBO** HAVE BEEN CHANGED CO # 1 / CO #2 – **WITH CORES REMOVED**

- **WATER CO # 2**
  - STILL OUT OF SERVICE AS FAR AS WASHING APPARATUS
  - ALL APPARATUS ARE TO BE WASHED AT CO # 1

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*APPARATUS / EQUIPMENT STANDPOINT –*

- **BRUSH TRUCK COMMITTEE HAS BEEN ESTABLISHED –**
  - CAPT KYLE MOSIG WILL CHAIR
  - MORE INFORMATION TO COME

- **PREVENTATIVE MAINTENANCE SCHEDULE FOR 2023 IS IN THE WORKS**

- **ENGINE 2-15 –** NEW GAS METER HAS ARRIVED AND IS READY FOR INSTALL

- **ENGINE 4-15** – NEW GAS METER HAS BEEN INSTALLED AND 3 GAUGES NEED TO BE REPLACED ON THE PUMP PANEL

- **LADDER 1-15 –**
  - AED HAS BEEN ORDERED
  - COOLANT LINE HAS BEEN PERMANENTLY FIXED

- **SKULL SAVER**
  - (4) SKULL SAVERS FOR THE TRUCKS HAVE ARRIVED AND HAVE BEEN PLACED ON TRUCKS

- **EXTINGUISHER BRACKETS**
  - WILL BE INSTALLED ON ENGINE **1-15 ON TANKER 1-15**

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**FROM ME:**

- **COVE ROAD - POSSIBLE STRUCTURE FIRE 2/27 10:47PM AT THE HEIGHT OF THE SNOWSTORM**
  - THANK YOU TO THE 18 PERSONNEL THAT RESPONDED ALONG WITH 7 APPARATUS
  - COULDN'T HAVE GONE BETTER WITH THE HAND THAT WAS DEALT
  - FIRE BEHIND A FALSE WALL WAS DISCOVERED
  - DRIVEWAY NOT PLOWED – public works came out quick to assist

- **CONGRATS –**
  - TO FF BRYAN KANE FOR COMPLETING EMT PRACTICAL'S. AND NEWLY BLS CERTIFIED INSTRUCTOR EMS COORDINATOR JEN REYNOLDS

**REMINDERS:**

- **ESO –**
  - ALL EMERGENCY CALLS ARE TO BE COMPLETED IN ESO WITHIN 48 HOURS OF TIME OF CALL
  - PAPER COPIES ARE TO ALSO BE COMPLETED WITH THE REPORT PLACED IN THE SAFE
  - 110 INCOMPLETE REPORTS – INCLUDING NON-RESPONSE

- **FIT TESTING**
  - TUESDAY APRIL 25TH 1800
  - (MAKEUP) TUESDAY MAY 2ND 1800

- **AWARDS NIGHT - SATURDAY MARCH 11TH 5-9 LEGION– LYME FIRE WILL BE COVERING**

- **EASTER EGG HUNT - APRIL 8TH – 930 – 11:30- MUNICIPAL BUILDING -**
  - AND BAKE SALE

- **OFFICERS WEEKEND**
  - FRIDAY MARCH 24TH – SUNDAY MARCH 26TH
  - LEAVE EARLY FRIDAY – CAR 15 / UTILITY 1-15
  - MYSELF, COMMISH REYNOLDS, CAP MOSIG, CAP BENNETT, LT DOMBROSKI, LT TREMBLAY
  - DEP SWOL IN CHARGE IN MY ABSENCE