**LONG-RANGE CAPITAL IMPROVEMENTS COMMITTEE**
**SPECIAL MEETING MINUTES**
**December 15, 2022**

**In Attendance:**

Members:
Erik Anderson, Board of Education
Crary Brownell, Planning & Zoning Commission
Joseph Corbett, Board of Finance
Tracey Gionta, Board of Finance
Irene Haines, First Selectman
Patricia Stricker, Board of Education

Also in Attendance:
Don Angersola, Facilities Director
Robert Funk, Finance Director
Cindy Hughson, School Business Manager
Brian Reas, Superintendent of Schools

## CALL TO ORDER

First Selectwomen Haines called the meeting to order at 5:10 pm and the attendees said the pledge of allegiance.

## APPROVAL OF THE AGENDA

**Motion made by Ms. Stricker to approve the agenda as written. Mr. Anderson seconded the motion and it was unanimously approved. Motion carried.**

## APPROVAL OF THE MINUTES

**Special Meeting of November 17, 2022** – The committee members reviewed the minutes of the November 17, 2022 meeting and it was noted that the pagination should be corrected.

**Motion made by Ms. Stricker to approve the minutes of the November 17, 2022 meeting as amended. Mr. Anderson seconded the motion and it was unanimously approved. Motion carried.**

## NEW BUSINESS

**A. Evaluate known capital requests and categorize as needs to be rescored at this time or does not need to be rescored at this time**

Ms. Haines provided introductory comments. Mr. Funk reiterated that the deadline to submit capital requests is December 19th. He reviewed the scoring process and there was a general discussion on how to proceed. The consensus was to rank the 2024 requests and prioritize mandated items.

Ms. Haines advised that the cost of the replacement Police boat was covered by insurance and could be eliminated from the Long Range Capital Improvements list.

The following capital requests were priority ranked and several were furloughed for 2024:

- Rathbun Windows
- Radio Equipment – Tower Sites
- Replacement of Radio Equipment – Mobiles and Portables
- Lakes Association – Moodus Reservoir EcoHarvester Phase II Truck
- MOC Video Conferencing System – Future Replacements and Upgrades
- Land Use/EDC – Moodus Conceptual Design Study for Master Plan
- Shared Services (IT) – Systemwide Wireless Access Points
- Police Cruiser(s) #36, #59, #60, #65
- Registrars – Voting Machines
- Grange Hall – Back Wall Rot Repair
- Grange Hall – Window Replacement
- Town Meeting Hall – Window Replacement
- Facilities Director Service Truck – New

<u>Board of Education</u>

- School Ceilings
- Systemwide HVAC
- Systemwide Cafeteria Equipment
- Systemwide Modernization of Learning Environments
- Systemwide Carpet and Flooring Replacement
- Systemwide Interior Painting
- Systemwide Maintenance Supervisor Vehicle
- Systemwide Maintenance Van
- Systemwide Field Improvements
- Systemwide Zero Turn Mower (2024)
- Systemwide Zero Turn Mower (2026)
- NHRHS Athletic Complex Equipment
- NHRHS Office Carpet Replacement
- NHRHS PA System
- NHRHS Library Furniture
- NHRHS Softball Field Score Board
- NHRHS Fire Panel Upgrade
- NHRHS Engineering Study
- NHRHS Stage Lighting
- Technical Education Building
- Middle School Exterior - Sealing and Painting
- Middle School Field Irrigation
- Elementary School Furniture
- Elementary School Fire Alarm
- Elementary School Parking Lot and Sidewalk Improvements
- Elementary School Building Generator

<u>Fire Department</u>

- Fire Hoses – Annual Replacement Plan
- Air Packs – Annual Replacement Plan
- Brush Truck – Replace Engine 6-15

Recreation Department

- Community Playground
- MOC Field Plan
- Complementary Climbing and Sliding Structure at the Town Beach

Public Works

- Annual Road Reclamation and Repaving
- Pavement Shim Overlay
- Road Improvement Materials
- Falls Basham Road Culvert Replacement
- 2022 John Deere 544 Loader
- Grounds Maintenance – Ventrak Tractor
- Storage Building
- Truck #5 – 2024 Kenworth Dump Truck w/Plow
- Truck #8 - Dump Truck w/Plow
- Truck #9 – 2023 Kenworth T4
- Grounds Maintenance Service Truck 31EM

The committee members requested a status update and/or additional information on several capital requests.

There was a general discussion regarding whether or not the Board of Education's capital requests for funds for the Elementary School furniture and NHRHS library furniture should be covered by the general Systemwide Modernization of Learning Environments capital request.

Ms. Gionta suggested that the Board of Education apply for their 2024 grant from the Ray Board to fund the Technical Education Building.

**B. Other**

There was no other new business discussed at the meeting.

**GENERAL DISCUSSION**

A. **Long-Range Capital Improvement Committee Future Meeting Dates**

Ms. Haines recommended the Committee hold regular quarterly meetings. Ms. Stricker noted that, as a long-range planning committee, additional meetings would be required to consider capital requests beyond 2024.

The committee established February 9, 2023, at 5:00 p.m., as their next meeting date.

B. **Other**

Mr. Brownell observed that the whole of the meeting was spend considering capital requests but there was no discussion of how the Town could raise the funds to pay for the capital plan. He stated that developing the Moodus business district could have a positive impact on tax revenues; however, he feels the request to fund a conceptual design study that would be the basis for master plan for Moodus has been consistently underfunded. Ms. Haines agreed and there was a general discussion about how to finance the cost of the technical expertise required to move the project forward.

## AUDIENCE OF CITIZENS

There were no citizens in attendance at the meeting.

## ADJOURNMENT

**Motion made by Ms. Stricker, to adjourn the meeting. Mr. Brownell seconded the motion and it was unanimously approved. Motion carried.**

There being no additional items to discuss, the meeting adjourned at 8:03 pm.

Respectfully submitted,
Sharon Wheeler /s/
Recording Secretary