BOARD OF FIRE COMMISSIONERS
Tuesday, June 13, 2023
Municipal Office Complex
Meeting Room 1
Special Meeting

Commissioners present: Tim Reynolds, Craig Mansfield, John Cotter

Guests Present: Irene Haines, Brain Auld, Don Angersola

1. **Called to order** at 5:01 pm by Tim Reynolds and the attendees said the Pledge of Allegiance.

2. **Acceptance of Minutes**:
   a. Motion to approve minutes from the Regular Meeting on 05/02/2023 meeting made by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

3. Bill Approvals
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed made by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

4. Budget Recap:
   a. John Cotter provided a budget recap noting the departments to-date spending. To date, we have spent $499,014.10 with a remaining budget of $58,058.90. A total of 92.4% of the budget has been spent to date. The group continues to review and monitor the budget. An additional approval process continues to remain in place to ensure we remain on budget through the remainder of the budget cycle.

5. Old Business:
   a. Company #2 renovation committee has not met since last meeting. We will have an upcoming meeting in the next month. We received an engineering report with some structural repair recommendations to help improve the wind and snow loads until final design and construction can be completed. The report allows for a max of 83 MPH gust and 11 inches of snow currently that the building can sustain without implementing a contingency plan for relocating people and equipment.
   b. No update on the fire act grant.

6. Visitors Participation:
   a. Jen Reynolds reported the Medical Division bylaw change was approved by the membership, so there will be elections next month.

7. Chiefs Report:
   a. See attached

8. Fire Marshal's Report:

a. Work to be done on both the Lake Hayward and Grove Street fire pond standpipes. Belief is that Grove Street pipe is too long. Don Angersola asked for someone to go up and identify a better location for the pipe location.
b. Wigwam pond is a $200K project because of needing to deal with potentially contaminated soils. Looking at options to cover the installation of a 10-15K gallon tank on the Municipal Office Complex property.
c. The state may have funding for doing fire ponds. Don Angersola to investigate this as an option.
d. Several camps reopening throughout town this month.
e. Fire Inspections up to date and burn permits are on hold.

9. Building Report:

a. See Chief's Report

10. Equipment Report:

a. See Chief's Report

11. Correspondence:

a. $25K approved and excepted by the town to purchase an additional Lucas Tool. Will be ordered shortly.

12. New Business:

a. Open house planned to October 14th, more to come.
b. Lifeguard training class to be held on May 23rd.
c. Tim Reynolds thanked all the Volunteers and Career Staff for all they have done over the last 12 months as we look to close out the fiscal year. The Fire Commissions ask that anyone from the department or the public bring any comments or concerns forward to this group so they can be addressed timely and appropriately.

13. **Adjournment:**

a. Motion to adjourn at 5:25 pm made by John Cotter, second by Craig Mansfield. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
06/27/2023

EAST HADDAM FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS 6/13/2023

EQUIPMENT / BUILDING

- **DRY HYDRANT UPDATE –** STATUS UPDATE
  - LAKE HAYWARD – RAYMOND SIKORSKI TO FIX
  - GROVE STREET – ACTING UP – MAKE A SHORTER LENGTH
  - BROWNELLS – CLEANING OUT AROUND STAND PIPE
  - WIGWAM – DOT- $180K TO FIX – 15,000 GAL TANK
  - GRANTS FOR STANDPIPES – STEVE DORFMAN - ?

- **PAGERS –** CRAIG
  - NEED A DOZEN MORE

- **APPARATUS**
  - **ENGINE 4-15** – NEW TIRES HAVE BEEN INSTALLED
  - **LADDER 1-15** – HAS BEEN REPAIRED FOR MECHANICAL ISSUES – WAITING ON OUTRIGGERS TO BE LASER CENTERED
  - **AMBULANCE 14-4-A** – REAR BRAKES / TIE RODS / OIL CHANGE COMPLETE
  - **GAS METERS** – INSTALL ON LADDER AND ENGINE

- **FLOOR WAXED AT CO # 1 – THANK YOU NEWT FOR SCHEDULING**
  - I WOULD LIKE TO DO THIS QUARTERLY.

EVENTS

- **CAREER DAY EAST HADDAM MIDDLE SCHOOL – MAY 5TH**
  - BOTH CAREER AND VOLUNTEER PERSONNEL PARTICIPATED
  - POSITIVE FEEDBACK FROM THE EVENT

- **EAST HAMPTON 100TH ANNIVERSARY PARADE/ OLD HOME DAY**
  - JULY 8TH – 11AM
  - I DESINGATED LADDER 1-15 TO ATTEND

- **ICE CREAM GRADUATION SOCIAL (3RD GRADERS) JUNE 13TH TODAY**
  - TOUCH A TRUCK EVENT
  - BOTH CAREER AND VOLUNTEER PERSONNEL PARTICIPATED

- **OLD LYME FIRE 100TH ANNIVERSARY CELEBRATION**
  - JULY 15TH 12PM – 8P (RAIN DATE JULY 16TH)

- 69 LYME ST MIDDLE SCHOOL
- CAR SHOW, DJ, FOOD TRUCKS, ADULT DRINK TENT, AND BAND

- **OPEN HOUSE EVENT**
  - SCHEDULED FOR OCTOBER – EXACT DATE TO BE DETERMINED

- **FLAGS –** STATUS UPDATE FROM IRENE
  - MAIN STREET NEEDS TO BE COMPLETE
  - DEPUTY SWOL IS WAITING IRENE FOR FLAG HOLDERS

- **FIT TESTING –** ALL INTERIOR FIREFIGHTERS ATTENDED WITH THE EXCEPTION OF FOUR THAT HAVE BEEN RESCHEDULED

- **DOOR FOB –** NEEDED FOR EDDIE SMITH ALONG WITH A WORKING CODE

CALLS

- **PINE ROAD STRUCTURE FIRE MAY 14TH 10:38AM**
  - REPORT OF AN EXPLOSION W/ PROPANE AND AMMUNITION
  - WE SAVED THE TWO DWELLINGS THAT WERE ADJACENT TO THE BLAZE / NO INJURIES REPORTED
  - 23 EAST HADDAM VOLUNTEERS RESPONDED W/ 2 CAREER FIREFIGHTERS (25 TOTAL)
  - CAR 15, ENGINE 1, ENGINE 4, LADDER 1, TANKER 1, TANKER 2, RESCUE 1, AND UTILITY 1 RESPONDED
  - 12 TOWNS ASSISTED
  - GREAT JOB BY ALL

CONGRATULATIONS

- TO ERIC WALKER AND MICHELLE FORBES OUR NEWEST FIREFIGHTERS WHO PASSED THERE CT CERTIFIED FIREFIGHTER 1