EAST HADDAM PUBLIC LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

FINANCE SUBCOMMITTEE

MINUTES OF A MEETING OF AUGUST 7, 2023

1. Meeting called to order at 4:04 PM by Chairman D Barlow

   Trustees present: D Barlow, J Bielot, W Barney

   Also present: A Murphy, Library System Director

2. Minutes of May 8, 2023 reviewed and accepted as presented
3. Old Business
   a. A review of the finalized 2022-22 was undertaken. The budget had a significant overage in the SALARY account of $16,799 line that was due to a vacation payout owed to the previous Library System Director. In all other accounts, the Library System came in with a $1,000 'surplus'. There was a discussion regarding this budget and ways the A Murphy planned to improve it's management in the coming year.
   b. The Subcommittee and A Murphy discussed the proposed Library System budget for 2023-24. Because of budget rejections be the citizens, the First Selectman asked all department heads to reduce their budgets by 3% which A Murphy did. One of the adjustments that the First Selectman made was to eliminate the repair to the windows at the Rathbun Library which have been on hold for several years. There was a discussion regarding the deterioration of these windows which require special work since they are in a building in the Historic District. Part of the discussion was about the tendency to make cuts to maintenance items which the Trustees see has an invitation to serious building issues. These are matters that will be brought to the attention of the Town's Facility Manager and Finance Director.
4. New Business
   a. A Murphy spoke about her proposal to change the Program Subcommittee to a Development Subcommittee. She reviewed the rationale for the change. The matter will be brought up at the nest Board of Library Trustees meeting.
5. Audience of Citizens
   a. There was no audience of citizens
6. Without objections, the meeting was adjourned at 4:53 PM