EAST HADDAM PUBLIC LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

MINUTES OF A MEETING OF SEPTEMBER 14, 2023

1. Meeting called to order at 6:36 PM by D Barlow

   Trustees present: D Barlow, J Ranaudo, J Bielot, C vanValkenberg, A Hinchcliff

   , W Barney

   Also present: A Murphy, Library System Director and S Jezek, citizen

2. Minutes of August 10, 2023 were accepted as presented
3. Library System Director's Report
   a. A Murphy reported that it has been a highly successful Summer. For the three summer months there were 7,635 checkouts, 1,820 renewals and 1,332 audiobook downloads. She reviewed that various summer programs and clubs. The Goodspeed Good Neighbor program has been highly successful. On Mondays, East Haddam residents can come to the Rathbun branch and apply to get two tickets to that week's Goodspeed performances.
   b. A Murphy reviewed that Strategic Planning program that the Library System is a part of. She reviewed that make-up of the East Haddam team, and meeting schedule, and the expected program outcomes.
   c. She announced a Staff Development Day for September 22. She reviewed the program topics, and invited the Trustee to join the program at 2:00 PM for a discussion of DEI. Both library branches will closed that day. The EHFPL will open at 4:30 PM.
   d. A Murphy reported on a Friends Recognition Tea that thanked the Friends groups at both Branches for all of their work.
4. Reports
   a. The Finance Subcommittee reported no action regarding the 2023-24 budget which is on hold until a successful budget referendum. The Director is looking at various ways to fund the Intern program. Once the Budget is approved by the Town, she will begin to move forward.
   b. The Governance Subcommittee is working on determining access to the Google drive. J Bielot will assist in the process. Questions have been raised about the scope of the fundraising that the Library System can do. This will be examined and held for future discussion
   c. The Development Subcommittee is still refining its roles and responsibilities with a report forthcoming.
5. Old Business
   a. As with the rest of the Town agencies, the Library System is awaiting the results of the next Budget referendum. A Murphy reports that we are using the 2022-23 Budget to deal with Library System costs. She is monitoring expenses carefully.

b. As shown in the Finance Subcommittee report, the future of the Internship program is on hold until the 2023-24 budget is passed. Several alternative funding ideas will be examined once the Budget is passed.
c. Board goals for 2023 remain the same
d. The CLC Strategic Planning Cohort was discussed in the Library System Directors report, 3a above.

6. New Business

a. Two proposed policies were discussed. The proposed PROGRAM POLICY was examined and on a motion by C vanValkenbeg/J Ranaudo the proposed policy was approved 5-0-1. The SOCIAL MEDIA policy was also reviewed. An editorial change was made moving paragraph 4, to a place after the listing of unacceptable uses, a-h. Motion by J Bielot/C vanValkenberg the proposed policy was approved, 5-0-1

7. Audience of Citizens
   a. S Jezek complimented the Library System on the outreach presence it has developed.
8. Without objection, the meeting was adjourned at 7:21 PM

Submitted by: W Barney, Secretary