EAST HADDAM PUBLIC LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

FINANCE SUBCOMMITTEE

MINUTES OF A SUBCOMMITTEE MEETING OF OCTOBER 10, 2023

1. Meeting called to order by D Barlow at 4:03 PM

   Trustees present: D Barlow, J Bielot, W Barney

   Also present: A Murphy, Library System Director and S Jezek, Citizen

2. Minutes of the Subcommittee meeting of September 11,2023 accepted as presented
3. Old Business
   a. A Murphy reported that the budget is tracking as expected and that she and her staff are carefully monitoring spending.
   b. A Murphy reported that she had made contact with the Ray Foundation Board, and will be meeting with their leadership to discuss that possibility of the Ray Foundation funding the Library System Internship program. She will report on the results of that meeting to the entire Board. She also discussed the ways in which she is trying to reallocate funds to keep the Internship program funded for the time being.
4. New Business

a. There was a lengthy and extensive discussion regarding the Library System's Donation policy and how donations are tracked. There did not seem to be a clear picture regarding donations. There were various views and interpretations on the matter. It appears that the confusion began with the formations of the Library System and how to address donations and contributions from the Friends groups. Over the years, different Town Finance Directors seem to have provided confusing and contradictory opinions on the matter. The members of the Subcommittee and the Library System Director did not see a path forward to resolving the issue. The present vacancy in the office of Finance Director makes finding a resolution difficult. A Murphy will explore the issue with the First Selectman at their next meeting.

5. Audience of Citizens
   a. S Jezek asked about the Internship program and the present difficulties. D Barlow and A Murphy reviewed the history of the Internship program and the budgetary issues that cause it's elimination for 2023-24. They also discussed the ways in which the Library System is seeking to have the program funded. They also pointed out how the Internship program was vital to keeping the Library's open.
6. Without objection, the meeting was adjourned at 5:23 PM

Submitted by: W Barney, Secretary