

Board of Selectmen  
Municipal Office Complex  
Meeting Rooms 1 & 2  
December 6, 2023  
Regular Meeting Minutes

Selectmen Present: I. Haines; T. Bourgoïn; E. Dill

Also Present: D. Angersola, D. Dill; P. Govert; N. Haslam; C. Hughson; P. Stricker; J. Ventres; L. Zemienieski, and other members of the public

1. First Selectman Haines called the Board of Selectmen’s meeting to order at 7:00 p.m. The attendees said the Pledge of Allegiance.

2. Approval of Agenda

Ms. Haines stated that she would like to amend the agenda as follows:

- Move agenda item 8A up for discussion following the Approval of the Minutes, and
- Add the Conservation Commission to agenda item 8.F.

Motion made by Mr. Dill, seconded by Ms. Bourgoïn, to approve the agenda as amended.  
Unanimous aye.

3. Approval of Minutes: Special Meeting of November 15, 2023

Motion made by Mr. Dill, seconded by Ms. Govert, to approve the minutes of the Special Meeting of November 15, 2023 as written. Ms. Bourgoïn abstained. Motion passed by a majority of ayes.

8A. New Business: East Haddam Schools HVAC Project and Grant Application

Ms. Hughson distributed a handout regarding the Schools HVAC Project, provided background and reviewed relevant information. She stated that the grant application for the Elementary and High School HVAC upgrades is due on December 31<sup>st</sup> and she must include a resolution from the Boards of Selectmen and Finance that the Town is committed to allocating 100% of the cost of the project to its capital budget.

Facilities Director Angersola provided technical information about the proposed upgrades in all three schools. He provided information regarding the condition of the existing equipment and details about the physical challenges with some of the systems. He stated that the Elementary School should be the first priority and the chiller for the High School should be the second priority.

Ms. Hughston provided information on the state’s requirements for indoor air quality assessments and Acting Superintendent Haslam emphasized the poor air quality in the schools. Ms. Hughson also reviewed the framework of four options for a potential referendum question to be included in the resolution. She and Mr. Angersola responded to questions from the Board. In response to a question raised by Ms. Haines, Mr. Angersola advised that it would not be cost-effective to reconfigure the “convoluted” air circulation system currently in place at the High School.

There was a general discussion regarding potential strategies for undertaking the projects and the consensus was to follow Mr. Angersola's recommendation and prioritize the Elementary School and High School chiller first. They also agreed with Ms. Hughson's recommendation not to word the referendum question as "*contingent on receiving a grant*", since the work needs to be done whether or not the state approves the Board of Education's grant application. Ms. Hughson advised that she will make the same presentation to the Board of Finance at their December 11<sup>th</sup> meeting.

#### 4. Correspondence

- A. Letter from Town Clerk Regarding Vacancy in Elective Office: Ms. Haines called the Board's attention to a copy of a memo in their meeting packets, dated November 16, 2023, from Town Clerk Denette advising that there is a vacancy on the Planning & Zoning Commission. Ms. Haines advised that the board needs to get Planning and Zoning's recommendation on how they would like to fill the position before the board takes any action.

#### 5. First Selectmen's Report

Ms. Haines reported the following:

- The Town's new Finance Director, Valerie Belles, started work on December 4<sup>th</sup>. She noted that former Finance Director Robert Funk is still assisting with the transition.
- The Broadband Committee will hold another day of informational meetings on December 7<sup>th</sup>. The Committee will also request additional funding from the Board of Finance for their outreach programs.

- A. Appointment of Secretary: Ms. Haines stated that the Board must appoint a secretary for the current term.

Motion made by Ms. Bourgoin, seconded by Ms. Haines, to appoint Erik Dill as Secretary of the Board of Selectmen until the next municipal election. Mr. Dill abstained from the vote. The motion passed by a majority of ayes.

- B. Liaison Appointments: Ms. Haines called the Board's attention to the list of liaison appointments in their meeting packets. There was a brief discussion regarding the appointment and, in response to a question raised by Ms. Bourgoin, Ms. Haines confirmed that the Board could revisit the appointments in the future if necessary. The Board agreed to maintain the current liaison appointments at this time.

6. Public Comment: Mr. Govert encouraged the Board of Education to investigate new technologies on the market for HVAC systems and air quality.

#### 7. Unfinished Business

- A. Open Space Award Discussion – Kronberg Property Resolution: Ms. Haines provided the background on this agenda item. Mr. Ventres provided additional information, including, specifics of the property and the state grant that was approved to supplement the cost of the Town's purchase of the parcel. Ms. Haines advised that the public that attended the November 30<sup>th</sup> public information meeting were strongly in support of the purchase. Mr. Ventres responded to questions from the Board.

Motion made by Ms. Bourgoin, seconded by Mr. Dill, to adopt the following resolution:

**RESOLUTION AUTHORIZING AN APPROPRIATION OF \$514,000 FOR THE ACQUISITION OF THE KRONBERG PROPERTY AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$514,000, OR SO MUCH AS MAY BE NECESSARY AFTER DEDUCTING GRANTS THEREFOR, AS WELL AS ESTABLISHING A DATE FOR REFERENDUM**

*RESOLVED*, that the Board of Selectmen (the “Board”) of the Town of East Haddam (the “Town”) hereby adopts, and recommends to the Board of Finance with respect to, the following:

(1) That the Town (i) appropriate the sum of \$514,000 for costs related to the acquisition of approximately 95.8 acres of land or rights therein located on North Moodus Road from Joanne Woodward, as Trustee of the Lois A. Kronberg Revocable Trust of 2015, and Keith Kronberg (collectively, the “Seller”) in East Haddam, Connecticut, shown and designated as Lot #63 on the East Haddam Assessor’s Map #73 and Lot #06 on the East Haddam Assessor’s Map #74 (the “Property”) for (i) open space purposes such as, but not limited to, preservation, conservation, recreation, hiking, cross country skiing, horseback riding, mountain biking, farming and other agricultural purposes, and (ii) municipal purposes (the “Project”), including, without limitation, the costs of land acquisition, site work, demolition and removal, easement acquisition, signage, engineering, legal, administration, temporary and permanent financing and any other costs and expenses related thereto, including the costs of printing explanatory text and any other materials in accordance with Section 9-369b of the Connecticut General Statutes, and (ii) authorize the Board, through the actions of the First Selectman, to acquire the Property from the Seller pursuant to the terms of a certain purchase and sale agreement dated as of September 27, 2022, provided that no acquisition shall be undertaken until after referral of the proposed purchase to the Planning and Zoning Commission for a report pursuant to Section 8-24 of the Connecticut General Statutes.

(2) That to finance said appropriation for the Project, the Town issue general obligation bonds and notes pursuant to Chapter 109 of the Connecticut General Statutes, Revision of 1958, as amended (the “Connecticut General Statutes”), or any other applicable provision of law thereto enabling, in an amount not to exceed \$514,000 (or so much thereof as may be necessary after the deduction of grants or other sources of funds available therefor, including, but not limited to, a grant from the State of Connecticut in the amount of \$243,100).

(3) That the Town issue and renew notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the Project or the receipt of grants for the Project. The amount of the notes outstanding at any time shall not exceed \$514,000. The notes shall be issued pursuant to Section 7-378 of the Connecticut General Statutes. The Town shall comply with the provisions of Section 7-378a of the Connecticut General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(4) That the First Selectman, or a majority of the Board, and the Treasurer (the “Officials”) be authorized to issue and sell bonds and notes secured by the full faith and credit of the Town in an amount not to exceed \$514,000 (or so much thereof as may be necessary after the deduction of grants or other sources of funds available therefor, including, but not limited to, a grant from the State of Connecticut in the amount of \$243,100), pursuant to the Connecticut General Statutes or any other applicable provision of law thereto enabling, to finance the

appropriation for such project having been made by this resolution; that the Officials are hereby authorized to appoint a bank or trust company to be the certifying agent, registrar, transfer agent and paying agent for such bonds and notes; that Updike, Kelly & Spellacy, P.C., Hartford, Connecticut is designated as the attorneys at law to render an opinion approving the legality of such issue or issues; that the Officials be authorized to sign any bonds or notes by their manual or facsimile signatures; and that the Officials be authorized to determine the rate or rates of interest for such bonds and notes, their date or dates, the dates of principal and interest payments on such bonds and notes, the form of such bonds and notes, the provisions for protecting and enforcing the rights and remedies of the holders of such bonds and notes and all other terms, conditions and particular matters regarding the issuance and securing of such bonds and notes and to sell and deliver the same, in accordance with the provisions of the Connecticut General Statutes and any other act of the General Assembly thereto enabling.

(5) That the Officials are authorized to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes. If the bonds or notes authorized by this resolution are issued on a tax-exempt basis, the Officials are authorized to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes, including covenants to pay rebates of investment earnings to the United States in future years.

(6) That the Town reasonably expects to incur expenditures (the "Expenditures") in connection with the Project described above. The Town reasonably expects to reimburse itself for the cost of the Expenditures with the proceeds of general obligation bonds and notes of the Town described above. The maximum principal amount of such debt (both bonds and notes) is not expected to exceed \$514,000. This declaration of official intent is a declaration of official intent made pursuant to Federal Income Tax Regulations Section 1.150-2. The Officials are authorized to amend such declaration or official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(7) That the Officials are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws of rules pertaining to the sale or purchase of such bonds or notes.

(8) That the First Selectman is hereby authorized, on behalf of the Town, to execute any agreements, documents and instruments necessary or in furtherance of the acquisition of the Property, and to execute and file any grant application or enter into any grant agreement or other obligations prescribed by such granting authority, including the State of Connecticut.

(9) That the Officials are authorized to take all other actions which are necessary or desirable to complete the Project consistent with the foregoing and to issue bonds or notes to finance the aforesaid appropriation.

(10) That this resolution shall become effective after approval at referendum vote.

*FURTHER RESOLVED*, that, should the Board of Finance approve the foregoing resolution for the appropriation of funds for the Project and the issuance of bonds and notes to finance such appropriation as recommended above, the Board hereby calls a Special Town Meeting of the Town to be held on Wednesday, January 17, 2024 at the Nathan Hale-Ray High School Auditorium, 15 School Road, Moodus, Connecticut at 8:00 p.m., and submits the following resolution to the electors and citizens eligible to vote at town meetings of the Town for their approval or disapproval, at said town meeting, the notice of such meeting to be published as required by the Connecticut General Statutes:

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$514,000 FOR THE ACQUISITION OF THE KRONBERG PROPERTY AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$514,000, OR SO MUCH AS MAY BE NECESSARY AFTER DEDUCTING GRANTS THEREFOR

*FURTHER RESOLVED*, that the Board, pursuant to Section 7-7 of the Connecticut General Statutes, hereby removes the aforesaid resolution on the call of the Special Town Meeting for submission to the voters for a “yes” or “no” vote by voting machine to be held on Tuesday, January 30, 2024 during the hours from 6:00 a.m. to 8:00 p.m. at the Municipal Office Complex, 1 Plains Road, Moodus, Connecticut, in the manner provided by the Connecticut General Statutes, and that the Town Clerk be directed to post and publish notice of such referendum in accordance with the provisions of the Connecticut General Statutes, which notice shall state the question to be voted on as follows:

“Shall the resolution entitled, ‘RESOLUTION AUTHORIZING AN APPROPRIATION OF \$514,000 FOR THE ACQUISITION OF THE KRONBERG PROPERTY AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$514,000, OR SO MUCH AS MAY BE NECESSARY AFTER DEDUCTING GRANTS THEREFOR, be approved?  
Yes \_\_\_\_\_ No \_\_\_\_\_”

The ballot label for said question shall read as follows:

“Shall the Town of East Haddam appropriate \$514,000 for the acquisition of the Kronberg Property and authorize the issuance of general obligation bonds and notes in the same amount to finance said appropriation?  
Yes \_\_\_\_\_ No \_\_\_\_\_”

The moderator of such Special Town Meeting shall adjourn such meeting after reasonable discussion of such resolution and conclusion of other business as may properly come before the Special Town Meeting and order such vote by voting machine in accordance with this resolution and Section 7-7 of the Connecticut General Statutes.

*FURTHER RESOLVED*, that the Board hereby authorizes the preparation and printing of explanatory text in accordance with Section 9-369b of the Connecticut General Statutes for the question to be voted upon approved hereby. Subject to the approval of the Town Attorney, the

Board further authorizes the preparation and printing of materials concerning the question to be voted upon approved hereby in addition to the explanatory text in accordance with Section 9-369b of the Connecticut General Statutes.

Unanimous aye.

- B. Bond Authorization for Open Space: Mr. Ventres reviewed the history of the previous \$5M bond authorization and noted that, overall, the cost per household over the last 20 years to purchase 2,500 acres of open space was \$50/yr., or “a \$1 per week”. He stated that the Town had partnered with the state, the Nature Conservancy, and Land Trust in pursuit of its open space agenda. He noted that the bond authorization showed that the Town was committed to the program and, consequently, encouraged others to also provide financial support.

Ms. Haines acknowledged the success of the Town’s Open Space program and agreed with Mr. Ventres that that \$5M bond authorization had “set the table” for others to lend their support through grants and other funding means. She stated that she would like to establish a similar bond authorization in support of economic development projects in the Town but noted that details still need to be worked out.

Motion made by Ms. Bourgoin, seconded by Ms. Haines, to adopt the following resolution:

**RESOLUTION AUTHORIZING AN APPROPRIATION OF \$5,000,000 FOR OPEN SPACE ACQUISITION AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$5,000,000, OR SO MUCH AS MAY BE NECESSARY AFTER DEDUCTING GRANTS THEREFOR, AS WELL AS ESTABLISHING A DATE FOR REFERENDUM**

*RESOLVED*, that the Board of Selectmen (the “Board”) of the Town of East Haddam (the “Town”) hereby adopts, and recommends to the Board of Finance with respect to, the following:

(1) That the Town (i) appropriate the sum of \$5,000,000 for costs related to the acquisition of land and any easements, interests or rights therein, including development rights, located in the Town to be maintained, protected, conserved or otherwise held as open space (the “Project”), including, without limitation, the costs of land acquisition, site work, demolition and removal, easement acquisition, signage, engineering, surveying, legal, administration, temporary and permanent financing and any other costs and expenses related thereto, including the costs of printing explanatory text and any other materials in accordance with Section 9-369b of the Connecticut General Statutes. Specific land or property interests to be acquired by the Town shall be selected and approved in accordance with the requirements of Chapter 35, Article III: Open Space Trust Fund of the Town Code of Ordinances.

(2) That to finance said appropriation for the Project, the Town issue general obligation bonds and notes pursuant to Chapter 109 of the Connecticut General Statutes, Revision of 1958, as amended (the “Connecticut General Statutes”), or any other applicable provision of law thereto enabling, in an amount not to exceed \$5,000,000 (or so much thereof as may be necessary after the deduction of grants or other sources of funds available therefor).

(3) That the Town issue and renew notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the Project or the receipt of grants

for the Project. The amount of the notes outstanding at any time shall not exceed \$5,000,000. The notes shall be issued pursuant to Section 7-378 of the Connecticut General Statutes. The Town shall comply with the provisions of Section 7-378a of the Connecticut General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(4) That the First Selectman, or a majority of the Board, and the Treasurer (the “Officials”) be authorized to issue and sell bonds and notes secured by the full faith and credit of the Town in an amount not to exceed \$5,000,000 (or so much thereof as may be necessary after the deduction of grants or other sources of funds available therefor), pursuant to the Connecticut General Statutes or any other applicable provision of law thereto enabling, to finance the appropriation for such project having been made by this resolution; that the Officials are hereby authorized to appoint a bank or trust company to be the certifying agent, registrar, transfer agent and paying agent for such bonds and notes; that Updike, Kelly & Spellacy, P.C., Hartford, Connecticut is designated as the attorneys at law to render an opinion approving the legality of such issue or issues; that the Officials be authorized to sign any bonds or notes by their manual or facsimile signatures; and that the Officials be authorized to determine the rate or rates of interest for such bonds and notes, their date or dates, the dates of principal and interest payments on such bonds and notes, the form of such bonds and notes, the provisions for protecting and enforcing the rights and remedies of the holders of such bonds and notes and all other terms, conditions and particular matters regarding the issuance and securing of such bonds and notes and to sell and deliver the same, in accordance with the provisions of the Connecticut General Statutes and any other act of the General Assembly thereto enabling.

(5) That the Officials are authorized to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes. If the bonds or notes authorized by this resolution are issued on a tax-exempt basis, the Officials are authorized to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes, including covenants to pay rebates of investment earnings to the United States in future years.

(6) That the Town reasonably expects to incur expenditures (the “Expenditures”) in connection with the Project described above. The Town reasonably expects to reimburse itself for the cost of the Expenditures with the proceeds of general obligation bonds and notes of the Town described above. The maximum principal amount of such debt (both bonds and notes) is not expected to exceed \$5,000,000. This declaration of official intent is a declaration of official intent made pursuant to Federal Income Tax Regulations Section 1.150-2. The Officials are authorized to amend such declaration or official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(7) That the Officials are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws of rules pertaining to the sale or purchase of such bonds or notes.

(8) That the Officials are authorized to take all other actions which are necessary or desirable to complete the Project consistent with the foregoing and to issue bonds or notes to finance the aforesaid appropriation.

(9) That this resolution shall become effective after approval at referendum vote.

*FURTHER RESOLVED*, that, should the Board of Finance approve the foregoing resolution for the appropriation of funds for the Project and the issuance of bonds and notes to finance such appropriation as recommended above, the Board hereby calls a Special Town Meeting of the Town to be held on Wednesday, January 17, 2024 at the Nathan Hale-Ray High School Auditorium, 15 School Road, Moodus, Connecticut at 8:00 p.m., and submits the following resolution to the electors and citizens eligible to vote at town meetings of the Town for their approval or disapproval, at said town meeting, the notice of such meeting to be published as required by the Connecticut General Statutes:

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$5,000,000 FOR OPEN SPACE ACQUISITION AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$5,000,000, OR SO MUCH AS MAY BE NECESSARY AFTER DEDUCTING GRANTS THEREFOR

*FURTHER RESOLVED*, that the Board, pursuant to Section 7-7 of the Connecticut General Statutes, hereby removes the aforesaid resolution on the call of the Special Town Meeting for submission to the voters for a “yes” or “no” vote by voting machine to be held on Tuesday, January 30, 2024 during the hours from 6:00 a.m. to 8:00 p.m. at the Municipal Office Complex, 1 Plains Road, Moodus, Connecticut, in the manner provided by the Connecticut General Statutes, and that the Town Clerk be directed to post and publish notice of such referendum in accordance with the provisions of the Connecticut General Statutes, which notice shall state the question to be voted on as follows:

“Shall the resolution entitled, ‘RESOLUTION AUTHORIZING AN APPROPRIATION OF \$5,000,000 FOR OPEN SPACE ACQUISITION AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$5,000,000, OR SO MUCH AS MAY BE NECESSARY AFTER DEDUCTING GRANTS THEREFOR, be approved?  
Yes \_\_\_\_\_ No \_\_\_\_\_”

The ballot label for said question shall read as follows:

“Shall the Town of East Haddam appropriate \$5,000,000 for open space acquisition and authorize the issuance of general obligation bonds and notes in the same amount to finance said appropriation?  
Yes \_\_\_\_\_ No \_\_\_\_\_”

The moderator of such Special Town Meeting shall adjourn such meeting after reasonable discussion of such resolution and conclusion of other business as may properly come before the Special Town Meeting and order such vote by voting machine in accordance with this resolution and Section 7-7 of the Connecticut General Statutes.

*FURTHER RESOLVED*, that the Board hereby authorizes the preparation and printing of explanatory text in accordance with Section 9-369b of the Connecticut General Statutes for the question to be voted upon approved hereby. Subject to the approval of the Town Attorney, the Board further authorizes the preparation and printing of materials concerning the question to be voted upon approved hereby in addition to the explanatory text in accordance with Section 9-369b of the Connecticut General Statutes.

Ms. Haines and Ms. Bourgoin voted aye; Mr. Dill voted no. Motion passed by a majority of ayes.

- C. 2024 Board of Selectmen Meeting Schedule: Ms. Haines called the Board's attention to the proposed 2024 Board of Selectmen meeting schedule in their meeting packets. She suggested holding one of the two regular monthly meetings in the morning and there was a general discussion about her suggestion. The Board agreed to hold the first regular meeting of the month at 8:00 a.m. starting in January.

Motion made by Mr. Dill, seconded by Ms. Bourgoin, to approve the following dates as the meeting schedule for the Board of Selectmen for the 2024 calendar year: January 3 & 17, February 7 & 21, March 6 & 20, April 3 & 17, May 1 & 15, June 5 & 19, July 17, August 7 & 21, September 4 & 18, October 2 & 16, November 6 & 20, December 4 & 18, and January 15, 2025. The first meeting of each month will be held at 8:00 a.m.; the second meeting of the month will be held at 7:00 p.m. All meetings will be held in the Municipal Office Complex, Meeting Rooms 1 & 2. Unanimous aye.

8. New Business

- A. East Haddam Schools HVAC Project and Grant Application: This agenda item was discussed earlier in the meeting and is reported on in the above minutes.
- B. Grant Acceptance – Energize CT Community Partnership Grant: Ms. Haines called the Board's attention to materials in their meeting packets regarding a grant to the Sustainability Team.

Motion made by Mr. Dill, seconded by Ms. Bourgoin, to adopt the following resolution to be referred to the Board of Finance and then Town Meeting for approval:

RESOLVED: That a grant in the amount of \$20,000.00 is hereby accepted from Eversource Energy Service Company ("Eversource") through the Energize Connecticut Community Partnership Initiative for the purpose of actions leading to an increase in homes participating in Home Energy Solutions-Income Eligible and increase in the adoption of heat pumps among income-eligible customers upon the terms and conditions set forth in the Memorandum of Understanding for Energize Connecticut Community Partnership Initiative By and Between Eversource Energy Service Company and the Town of East Haddam. Unanimous aye.

- C. Grant Acceptance – DECD Municipal Brownfield Grant Program: Ms. Haines called the Board's attention to materials in their meeting packets regarding notification of a grant for brownfield assessment for the former Town Office Building site at 1 & 7 Main Street. She advised that this grant will be managed through the Redevelopment Agency.

Motion made by Ms. Bourgoin, seconded by Mr. Dill, to adopt the following resolution to be referred to the Board of Finance and then Town Meeting for approval:

RESOLVED: That a grant in the amount of \$200,000.00 is hereby accepted from the State of Connecticut acting by the Department of Economic and Community Development for the purpose of conducting a brownfield environmental assessment as part of the Village District Assessment Project upon the terms and conditions set forth in an Assistance Agreement by and between The State of Connecticut Acting by the Department of Economic and Community Development and the Town of East Haddam. Unanimous aye.

- D. Request for Beer & Wine Service – Fire Department: Ms. Haines called the Board’s attention to a copy of an email, dated November 14, 2023, from Deputy Fire Chief Swol, requesting permission to serve beer and wine at a family dinner for Company 1.

Motion made by Mr. Dill, seconded by Ms. Bourgoin, to approve beer and wine service at Fire Company #1 family dinner on December 10, 2023.

- E. Request for Beer & Wine Service – Grange Hall: Ms. Haines called the Board’s attention to a copy of a letter in their meeting packets from Bonnie Buongiorne, Ray of Light Farm, Inc., dated November 29, 2023, requesting permission for attendees of their holiday party to bring their own beer or wine to the Grange Hall on December 17, 2023.

Motion made by Ms. Bourgoin, seconded by Mr. Dill, to approve beer and wine service at the Grange Hall for the “Ray of Light Holiday Party” on December 17, 2023. Unanimous aye.

- F. Board/Commission/Committee Changes (SUSCT, EDC, ETHICS, ZBA, CC)

**Sustainability Team**

Ms. Haines called the Selectmen’s attention to emails regarding a resignation and recommended changes to the membership of the Sustainability Team.

Motion made by Ms. Bourgoin, seconded by Ms. Dill, to accept, with regret, the resignation of Theresa Govert from the Sustainability Team. Unanimous aye.

Motion made by Ms. Bourgoin, seconded by Mr. Dill to appoint R. Wade Tomlinson and Anna Teresa Garrity as members of the East Haddam Sustainability Team to serve until the desired certification level has been achieved. Unanimous aye.

**Economic Development Commission**

Ms. Haines called the Selectmen’s attention to the minutes of the October 16, 2023 Economic Development Commission noting a recommendation on a membership reappointment to the Commission.

Motion made by Mr. Dill, seconded by Ms. Bourgoin, to reappoint Ralph Parady as a regular member of the Economic Development Commission for a five-year term to expire June 30, 2028. Unanimous aye.

**Ethics Commission**

Ms. Haines called the Selectmen’s attention to a letter dated November 29, 2023 regarding a resignation from the Ethics Commission.

Motion made by Mr. Dill, seconded by Ms. Bourgoin, to accept, with regret, the resignation of Bruce Gelston from the Ethics Commission. Unanimous aye.

**Zoning Board of Appeals**

Ms. Haines called the Selectmen’s attention to an email dated December 6, 2023 regarding a recommendation for appointment to the Zoning Board of Appeals.

Motion made by Mr. Dill, seconded by Ms. Bourgoin, to appoint Edward Kane to fill a vacant regular member position with a term to expire January 2026 on the Zoning Board of Appeals. Unanimous aye.

**Conservation Commission**

Ms. Haines called the Board’s attention to correspondence relating to a membership appointment recommendation on the Conservation Commission.

Motion made by Ms. Bourgoin, seconded by Mr. Dill, to appoint David Walls as an alternate member to fill a vacancy with a term to expire June 30, 2025 on the Conservation Commission. Unanimous aye.

G. Tax Refunds: Ms. Haines called the Board’s attention to four tax refunds.

Motion made by Mr. Dill, seconded by Ms. Bourgoin, to award tax refunds in the amounts as presented.

- \$ 63.10 to Toyota Lease Trust
- \$ 212.90 to VW Credit Leasing LTD
- \$2,413.79 to Toyota Lease Trust
- \$ 52.53 to Wilson Barlow

Unanimous aye.

9. Public Comment: There was no additional public comment made at the meeting.

10. Selectmen’s Discussion

A. Liaison Reports: There were no liaison reports provided at the meeting.

B. Other: There were no other items discussed at the meeting.

11. Adjournment: There being no additional business to discuss, a motion was made by Mr. Dill, seconded by Ms. Bourgoin, to adjourn the meeting at 8:50 p.m.

Recorded

Respectfully submitted,  
Erik Dill, Secretary