Meeting Minutes for the
7:00 PM, 11/1/23 Special Meeting of the
Board of Finance Communication Sub-committee

Approved MEETING MINUTES

Members Present: Todd Gelston and Rebecca Whatley
Staff Present: None
Guests Present: None

AGENDA

11/1/23 BoF Communications Sub-committee Special Meeting
7:00 at the MOBC, Meeting Room #4

1. Call to Order
2. Approval of the Minutes for the January 17, 2023 Special Meeting
3. Review subjects of interest for BoF Communication Articles
4. Scheduling for the next Meeting
5. Adjournment

DISCUSSION

Meeting called to order at 7:01 PM in Meeting Room 4.

The first Agenda item was the approval of the Minutes for the 1/17/23 Special Meeting. Rebecca Whatley moved that the meeting minutes be approved. Todd Gelston seconded the motion. There were no additions or corrections. The motion passed unanimously.

Next, the attendees created and reviewed a list of potential subjects for communication articles. The attendees also volunteered to be the actionees for investigating each subject on the list. The intent is to report at our next meeting on the feasibility for an article on each of the listed subjects. The list of the potential subjects and their actionees is as follows:

- The Heating, Ventilation and Air Conditioning improvements for the Elementary School, Middle School and High School. Discuss this subject with Patty Stricker – Actionee is Rebecca Whatley
- The Company 2 Firehouse Renovation/Rebuild Project. Determine the Status and potential Cost of this Project. --- Actionee is Rebecca Whatley
- Draft an article on the Town's Financial Audits. The article should cover Audit terminology, costs, purposes and auditor selection. --- Actionee is Todd Gelston
- Review the 2018 articles for potential updates and reprintings --- Actionees are Rebecca Whatley and Todd Gelston
- Think about an article that explains Capitalization and Operating Expenses. What is the difference? Actionees are Rebecca Whatley and Todd Gelston.

The attendees agreed to schedule the next meeting for 12/5/23.

The meeting ended with the above discussion.

Meeting was adjourned at 7:51 PM.

These Meeting Minutes were written by Todd Gelston.