EAST HADDAM LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

FINANCE SUBCOMMITTEE

MINUTES OF A MEETING OF JANUARY 8, 2024

1. Meeting called to order at 4:07 PM

   Trustees Present: D Barlow, J Bielot, W Barney

   Also Present: L Prichard, Acting Library System Director

2. Minutes of December 11, 2023 were reviewed and accepted as presented
3. L Prichard assumed the Chair for the purpose of conducting the election of Subcommittee officers for 2024. D Barlow nominated J Bielot to be Chair of the Subcommittee. There being no other nominations, the Secretary was directed to cast one white ballot for J Bielot who was deemed elected. J Bielot assumed the Chair and called for nominations for Subcommittee Secretary. D Barlow nominated W Barney. There being no other nominations, the Secretary was directed to cast one white ballot for W Barney who was deemed elected.
4. Old Business
   a. L Prichard presented an update on the 2023-24 operating budget. She noted that spending was tracking as expected. She did have questions about some accounts such as Fuel and Electricity. J Bielot reviewed the rationale behind those accounts. L Prichard also noted items being charged to what were apparently charged to wrong accounts. The members of the Subcommittee agreed and corrections will be made.
   b. L Prichard reviewed the proposed budget for 2024-25. She asked questions about why some accounts were structured as they were. She felt that they did not accurate usage and spending. After some discussion, the members of the Subcommittee agreed with her finding and support4ed her changes. She also pointed out that the proposed budget began tom address some of the salary discrepancies that existed. The members of the Subcommittee agreed with her proposals. Motion by W Barney/D Barlow, the Subcommittee voted 3-0-0 to support the proposed budget which needed to be submitted to the Town by January 16, 2024.
   c. L Prichard was still waiting for paperwork from the Ray Board to finalize their underwriting the financing of the Library Internship program.
   d. L Prichard will be meeting with the new Town Finance Director on January 11, 2023 to discuss the current budget and the 2024-25 proposed budget.
   e. L Prichard and W Barney will attend a reception on January 11th to accepted a grant from the Middlesex County Foundation
5. New Business
   a. There was no New Business
6. There was no Audience of Citizens
7. Without objection, the meeting was adjourned at 5:21 PM