Minutes

EAST HADDAM LIBRARY SYSTEM – Governance Committee

Mar 13 – 9:00 am

East Haddam Free Public Library

Trustees Present: Julian Tryon Ranaudo (via phone), Chris vanValkenburg
Also present: EHLS Director Evelyn Morgen

1. Call to Order @ 9:02
2. Unfinished Business
    a) Google Drive
    Any missing documents from Google Drive were pulled from the town website, if present. Each sub-committee chair will be receiving an email with a list of missing documents that they may have on their personal drives. It is expected that each sub-committee not only send the documents to the town in a timely manner but also upload the documents to Google drive. It must be a document and not the body of an email.
    b) BOT Manual
        i. Start to split up sections to review will physically bring in the manual at the April meeting to go over questions and recommended updates.
        ii. Get feedback from other subcommittees on their roles & responsibilities.
3. New Business
    a) Welcome Evelyn Morgen
    Introduced ourselves and shared with Evelyn the Employee Survey as well as the assessment of the director. Both the survey and assessment will be planned at the end of the year to give the director time on her new role.
4. AOB
    a) Effective Meeting Etiquette will be discussed at the Board of Trustees meeting on March 14, 2024.
5. Audience of Citizens: none
6. Adjournment Chris made a motion to adjourn the meeting at 9:40am without objection.