Agenda

EAST HADDAM LIBRARY SYSTEM – Governance Committee

Apr 10 – 9:00 am

East Haddam Free Public Library

Trustees Present: Julian Tryon Ranaudo, Shea Jezek, Chris vanValkenburg
Also present: EHLS Director Evelyn Morgen

1. Call to Order @ 9:04am
2. Unfinished Business
    a) Google Drive – all missing documents that were found have been uploaded to Google Drive. A review of Google Drive will be done annually at the beginning of the fiscal year. Next review will start July 2023.
    b) BOT Manual
        i. Start to split up sections to review - Chris emailed Linda Z to see if she has information on the ordinance on naming convention of EHLS. The review was started during the meeting and changes will be brought to the board. If committees can send their roles and responsibilities to Governance so we can review, that will be great.
        ii. Re-naming Program Committee to "Program Reporting Committee" – there will be a restructuring/renaming of this committee. A possible name would be Public Relations. Chris to follow up with Mary, the chair. More information to follow.
3. New Business
    a) Committee Members – it was confirmed by the town that Chris DeLisle has resigned as board member. Chris v has reached out to a possible nominee to see if they are interested. Once confirmed, will bring it to the board to vote. If the board agrees, we can write a letter of recommendation to the First Selectman. The term for this position would end November 2025.
    b) Employee Engagement Survey ? June 2024 – The surveys will be printed and distributed to both libraries at the beginning of June and reviewed at the July meeting.
    c) Director 6 Month Review September 2024 – it was decided to keep with the fiscal year timeframe and the board can review the director's progress June 2024.
4. AOB - none
5. Audience of Citizens - none
6. Adjournment – Chris made a motion to adjourn the meeting at 10 without objection.