ETHICS COMMISSION
MUNICIPAL OFFICE COMPLEX
MEETING ROOM 3
WEDNESDAY, NOVEMBER 29, 2023
6:00 P.M.
SPECIAL MEETING

MINUTES

1. Call to Order
   - Chairman Bruce Gelston called the meeting to order at 6:07 PM.
   - Janie Pittendreigh; Valerie Almada; Kevin Staehly; Paul Stuhlman and Bruce Gelston, Chairman in attendance
   - Linda Zimienseski and Rebecca Skinner present in the audience

2. Approval of Minutes: Regular Meeting of October 11, 2023
   - A copy of the draft minutes for the 10/11/2023 Regular Meeting was circulated for the members to review.
   - **Motion was made by Mr. Staehly to approve the minutes of the 10/11/2023 Regular Meeting without amendment.**
   - **Ms. Pittendreigh seconded the motion**
   - **Unanimous aye.**

3. Unfinished Business

   A. Commission Membership
   - Chairman Gelston once again expressed his gratitude for serving on the Commission before submitting a letter of resignation from the Commission.
   - A general discussion took place regarding what officer positions would need to be filled, the Commissioners and Linda Z. highlighting that while there was no requirement for a Secretary, it would be advisable to have a designated member

   - **Motion was made by Ms. Almada to appoint Kevin Staehly as Chairman of the Ethics Commission** effective upon the Board of Selectman's acceptance of Mr. Gelston's resignation
   - **Ms. Pittendreigh seconded the motion**
   - **Unanimous aye.**
   - Mr. Staehly offered his thanks and gratitude to the Commission for having the confidence in him to serve as their Chairman.

   - **Motion was made by Ms. Pittendreigh to appoint Valerie Almada as secretary for the Ethics Commission**
   - **Mr. Staehly seconded the motion**
   - **Unanimous aye.**

   - Recognizing the vacancy of Vice-Chairman as well as an open Regular Member position on the Commission with Mr. Gelston's resignation, it was determined through unanimous consensus (no vote taken) to table the appointment of a Vice-Chair to the next meeting.

4. New Business
    A. Other Discussion
        a. The Commission members invited Ms. Rebecca Skinner to speak about her interest in serving on the Ethics Commission. A short discussion as well as a Q&A was held.
    B. Next Meeting Date
        a. Citing a need to fill the vacancy on the Commission, a meeting in January was suggested.
            - It was determined with unanimous consensus (no vote taken) that the next meeting would be held on:
            January 24, 2024 at 6 PM in Meeting Room 3 of the Municipal Office Complex
            This meeting was included in and filed as part of the 2024 Meeting Schedule

    C. 2024 Meeting Schedule
        a. A general discussion took place regarding the Commission members' schedules and what would be appropriate for holding the 2024 meetings of the Ethics Commission. The Schedule Form was completed during the meeting and submitted to Linda Z.

5. Audience of Citizens

Ms. Linda Zemienieski was in attendance for the meeting and provided general advice to the Commission throughout the meeting as questions came up. She also advised that there was no digital correspondence from the Livestream received.

6. Adjournment

- Motion made by Mr. Staehly to adjourn the meeting at 6:33 PM.
- Seconded by Ms. Almada
- Unanimous aye

A video recording of this meeting is available digitally on YouTube at the following link:
https://www.youtube.com/watch?v=sUqOu_P_b6k

You may also access the Town's YouTube Channel from the Town's website:
www.easthaddam.org

Respectfully submitted,
Kevin Staehly, Secretary