EAST HADDAM PUBLIC LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

FINANCE SUBCOMMITTEE

MINUTES OF A SUBCOMMITTEE MEETING OF APRIL 8, 2024

1. Meeting called to order by J Bielot at 4:01 PM
   Trustees Present: J Bielot, W Barney
   Also present: E Morgen, Library System Director
2. Minutes of Subcommittee meeting of March 11, 2024 accepted as presented
3. Old Business
   A. The 2023-24 Budget is tracking as expected. E Morgen is monitoring spending.
   B. The 2024-25 budget process is proceeding. E Morgen reported that the oil account for the Rathbun branch had been reduced to zero in the theory that the mini-split system would be able to provide HVAC. This opinion is not shared by many who are familiar to the system, including members of the Finance Subcommittee. E Morgen will pursue this matter with the First Selectman and the Facilities Director. There was a discussion regarding the Intern at Rathbun as to whether it is the position funded by the Board of Education or by the Ray Fund. It is the opinion of the Subcommittee that the position of the one funded by the Board of Education. E Morgen will follow up with the Ray Board to determine the status of that position
   C. There was a discussion regarding the Middlesex Foundation grant and when the Library System Director can encumber the money in order to engage someone to upgrade the Library Web site. The status of the will be pursued.
   D. There was discussion of ways for Library Director and the Board of Trustees to gain more complete information regarding the Library System budget and tracking spending activity within the Budget. These matters will be explored with the Town Finance Director.
4. New Business
   A. At the request of the Governance Subcommittee, the Finance Subcommittee reviewed the existing description of the Finance Subcommittee. The members of the Finance Subcommittee agreed that the existing description was fine with the exception of opening paragraph.
   The Finance Subcommittee recommends that the words “and initiating fundraising activities as deemed appropriate” be removed, and that the word “and” be placed in front of “liaising” with a “.” Being added.
5. There was no Audience of Citizens
6. Without objection, the meeting was adjourned at 5:04 PM

Submitted by: W Barney, Subcommittee Secretary