

Board of Fire Commissioners
May 20, 2020
Meeting Room 1
Special Meeting

Commissioners present: Jennifer Spencer, Bruce Dutch (via phone), Howie Bogue
Visitors: Chief Auld, John Sarnik, Rob Smith

1. Call to Order 5:30pm by Howie Bogue
2. COVID-19 Policy and Procedure for Fire Dept: Discussion regarding importance of reviewing and updating Infection Control plan took place. There was significant discussion on a separate policy and procedure for responding to the current and future response to COVID-19. As this is an Operations issue J. Spencer reviewed references for Chief Auld and other handouts to assist with creation of policies. Everyone present were in agreement that new guidelines are essential for our Fire Department Career staff and Volunteers alike. J. Spencer offered to assist Chief Auld with the process. Chief Auld will reach out to her to meet and discuss needs. Per Chief Auld there have been several changes at the onset of the pandemic. Some of the changes included but not limited to everyone will wear face coverings on all medical calls, social distancing to be done and no one under 18 years old or over 60 or those with compromised immune systems will not be responding at this time. They will not hold any in person drills or meetings. Other protocols have been instituted and will be updated in near future.
3. Care and Use of Equipment: Discussion regarding use of apparatus for events other than emergency response took place. Request from First Selectman Rob Smith to make him and Fire Commissioners aware of requests for extra use before the event. It was noted that recently a piece of equipment was found to be empty two days after the recent parade. It had been filled on day of parade when returned to town. Unfortunately, we are unable to determine what occurred in the two-day time period. This issue is of concern for everyone present. In the near future- July 2020- The security system will be installed and any vandalism or other issues can be identified.
4. Adjournment: Motion by J. Spencer, seconded by H. Bogue, to adjourn the meeting at 6:07pm. Motion so passed.

Respectfully submitted,
Jennifer Spencer, Secretary