BOARD OF FIRE COMMISSIONERS
Tuesday June 4, 2024
Municipal Office Complex
Meeting Room 1
Regular Meeting

Commissioners present: Tim Reynolds, Craig Mansfield, John Cotter
Guests Present: None

1. **Called to order** at 5:00 pm by Tim Reynolds and the attendees said the Pledge of Allegiance.

2. **Acceptance of Minutes**:
   a. Motion to approve minutes from the meeting on 05/07/2024 by John Cotter, seconded by Tim Reynolds, Motion passed unanimously.

3. Bill Approvals:
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

4. Budget Recap:
   a. John Cotter provided a budget recap noting the departments to-date spending. To date, for the 2023-24 budget year we received $583,044 and to date have spent $498,903.38 with the remaining amount of $84,140.62 for the budget cycle. We have spent approximately 82% for fiscal year to date.

5. Old Business:
   a. To date we have allocated over $8,000 on ambulance repairs which should not be coming out of the Fire Department budget. This goes to show that the Ambulance is not financially sound as they cannot pay their bills. The Fire Department chose to pay for these repairs to insure we have a safe ambulance on the road ready and able to respond to our residents.
   b. No update from OEMS on the appeal from the ambulance on the application.
   c. No update on Fire Act Grant, all equipment in with the exception of the Radios, could be another two months.
   d. CO# 2 Firehouse Renovation Committee meeting next week and will start to pull together information for Public Hearing. We should also have final layout for review.
   e. Craig Mansfield is waiting on information from Kyle Mosig on the brush truck.
   f. Discussion was held on the current capital budget and what funds are currently allocated today. There is a need to revisit the planned capital fund and be prepared to make a presentation to the Long Range Capital Improvements Committee with our needs. There is currently an ask of $4.5M in Cleargov over the next 10 years and only $500K currently in budget, with $350K already allocated to the brush truck.
   g. For FY 2024-2025 we were given $40K and Finance Director Valerie Belles is looking for how we expect that money to be allocated so she can note it in the budget book, prior to printing. Tim Reynolds will work with the Officers on allocations so we can report back to Valerie Belles.

6. Selectman's Report:

a. No Report

7. Visitors Participation:

a. None

8. Reports:

a. Medical Division Report: No report.
b. Career Staff Report: No report.
c. Marine Division Report: No report.
d. Fire Marshal's Report:
    i. Inspections up to date.
    ii. People now living above the Bar at 29 Main Street.
e. Fire Police Division Report: No report.
f. Junior Division Report: No report.
g. Recruitment Division Report:
    i. One new member sworn in, and he will be starting an EMT class.
h. Public Relations Report: No report.
i. Special Events Report: No Report
j. Fire Chief's Report: No report.

9. Building & Equipment Reports:

a. Building Report
    i. Overhead door fixed at Co#3.
    ii. Getting a price to replace rear door at Co#3.
    iii. Company 1 Gutter completed.
b. Fire Equipment and Maintenance Report: No Report
c. Radio Equipment Report: Reported on above.

10. Correspondence:

a. Neil Mosig sent an email to the Commissioners about relooking at the current payout of the tax incentive program to move toward the maximum of $2,000.

11. New Business:

a. Effective Wednesday, June 5, 2024, there will be no more weight limit for emergency vehicles passing over the bridge.

12. Adjournment:

a. Motion to adjourn at 5:24 pm made by Craig Mansfield, second by Tim Reynolds. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
07/06/2024