

**EAST HADDAM PUBLIC LIBRARY SYSTEM**

**FINANCE COMMITTEE MEETING**

**July 6, 2020**

**6:30 pm Zoom Meeting**

**COMMITTEE MEMBERS PRESENT:** Dawn Barlow, John Bielot

**COMMITTEE MEMBERS ABSENT:** Bill Barney

**ALSO PRESENT:** Michael Gilroy

The meeting was called to order at 6:30 pm by Dawn Barlow.

A motion to accept the Minutes from 9 March 2020 as presented was accepted without objection.

***Financial Status Review:***

Michael reviewed the budget (expenses and revenue) and answered questions. There were no real surprises as items that were over the budgeted amounts had previously been discussed.

The library system is currently shown to be at 98.6% of last year's budget. Michael indicated there are a few outstanding invoices that may still be in the process of being added to last year's expenses. For instance, there is \$1,840 shown to be in the collections budget, but materials that have been delivered over the past 3 months are still being delivered and received into the system inventory.

We did receive slightly more than was budgeted from the Endowment and Trust, but Gifts and Donations were below what was budgeted.

Discussion took place on the possibility of doing an email blast to patrons highlighting the on-line services that the library provides and the need for donations to keep them available.

A question was raised as to whether or not the library would open for patron access later this month. Currently the Plexiglass shields have not arrived, and opening the library is dependent on them. The town's maintenance department is managing the acquisition and installation.

**Audience of Citizens:** None

The meeting was adjourned without objection at 6:50 pm.

The next meeting will be August 10 at 6:30 pm.