

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam
Municipal Office Building Committee
February 13, 2020
Adopted June 11, 2020

1. CALL TO ORDER

Mr. Mansfield called the meeting to order at 7:06 p.m. at the Municipal Office Complex.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Committee Members: Craig Mansfield, Edward Blaschik, Eric Dill, Chuck Smith, Phil Barlow, and Al Howat.

Absent Member(s): Maryjane Malavasi, Roy Parker, Tracey Gionta (BOF), William DiCristofaro (BOF), Erik Anderson (BOE), Park and Rec Representative (P&R), and Jim Ventres (Land Use Administrator).

Other(s): Scott Scholl (Downes Construction)-Teleconference and Ruth Ziobron (Recording Secretary).

3. APPROVAL OF MEETING MINUTES

A. November 14, 2019

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve the November 14, 2019 meeting minutes as presented.

4. OLD BUSINESS

A. Silver Petrucelli & Associates-Not in attendance.

B. Downes Construction

Mr. Scholl reviewed the following:

- The floor has been corrected in the Zoning/Building Department and Selectman corridors.
- Ferguson determined that there were unconnected wires in the AC/heating system. The Committee asked why the Commissioning agent missed the unconnected wires. They asked that every box in the building be inspected. Mr. Blaschik noted there was still heating issues in the building.
- The sump pump was fixed.
- Dehumidifiers were purchased for the basement. Basement humidity levels are being documented.
- Mr. Dill voiced concern that the roof drains at the front of the building could be going into the foundation and asked Downes to review.
- Mather's bond was released.
- The Drop Box cover needs to be ordered and installed.
- Basement window tinting needs to be ordered.

Motion by Mr. Howat and seconded by Mr. Blaschik to approve COP #380 for floor repairs in the amount of \$6,310.

-It was agreed that the committee would not pay for new tools for the floors. The new tools under COP #380 will be delivered/owned by the Town.

Motion passed unanimously.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve COP # 232A for General Conditions Landscaping, HCAC, Flooring in the amount of \$26,905. Motion passed unanimously.

C. **USDA**-Nothing new.

D. **Bills and Invoices**-There were none.

5. GENERAL DISCUSSION

A. **2020 Meeting Schedule**-discussed and approved at last meeting.

Mr. Mansfield thanked Ron Turner his contributions to the project. Ron Turner's last day is February 21st.

6. NEXT MEETING

A. **March 12, 2020**

The next scheduled regular meeting is Thursday, March 12, 2020 at 7 p.m.

7. **Audience of Citizens**-There was none.

8. ADJOURNMENT

Motion by Mr. Blaschik at 7:58 p.m. to adjourn. Second by Mr. Howat and unanimously passed.

Respectfully submitted;

Edward C. Blaschik
Secretary