EAST HADDAM PUBLIC LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

FINANCE SUBCOMMITTEE

MINUTES OF A MEETING OF AUGUST 5, 2024

1. Meeting called to order by J Bielot at 4:10 PM

   Trustees present: J Bielot, D Barlow, W Barney

   Also present: E Morgen, Library System Director

2. Motion by J Bielot/D Barlow to accept the minutes of the June 10, 2024 meeting approved 2—0-1
3. Old Business
   a. E Morgen reports that the 2023-24 budget finished on target with spending at 98.8% of the budget
   b. With regard to the 2024-25 budget, after a meeting with the Town Finance Director, E Morgen reported that the Town will cover the cost for oil to be used to heat the Rathbun branch with no negative impact in the overall Library budget.
   c. The grant which will be used to upgrade the Library Website is available. E Morgen is asking staff and others to look at the existing website and offer suggestions for improvement. E Morgen is also going to speak with officials from the Riverview Cemetary to determine if funds might be available to be used to purchase mesh curtains for the front windows of the Rathbun building.
   d. E Morgen will follow up with the Ray Fund Board to determine if further funding of the Intern Program is possible. It is vital to keeping the both library building open at all times.
   e. E Morgen said that she had just posted a draft of her monthly report. She highlighted the positive impact of the change in library building hours, and that attendance at Library programs was higher than last year. There has been excellent publicity given to the change in Library hours.
   f. E Morgan and J Bielot reported that the meeting with the Town Finance Director went well. There was discussion about the fact that the Endowments that are used to support the Library System sometimes give more money than anticipated, and what happens to the additional funds contributed that is not accounted for in the Budget and does not go to the Library. It appears to be an Town policy issue that no one wants to tackle at this time.
   g. After some discussion, it appears that staying with LION is the most logical inter-library borrowing system. It is the most economical, looking at all aspects of the service.
   h. Because of previous budgetary decisions, there remain staffing issues that can and do impact library operations. The Town Finance Director was made aware of these concerns.
4. New Business
   a. There was no New Business
5. Audience of Citizens
   a. There was no audience of citizens

6. Without objection, the meeting was adjourned at 4:43 PM

Submitted by: W Barney – Subcommittee Secretary