EAST HADDAM PUBLIC LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

MINUTES OF A MEETING OF NOVEMBER 11, 2021

1. Meeting called to order by M Gilroy at 6:33 PM

   Trustees Present: D Barlow, J Tryon, J Bielot, A Hinchcliffe, W Barney, J Broe (Zoom)

   Trustees Absent: C Vanvalkenberg, C DeLisle

   Also Present: M Gilroy, Library Director; I Haines, First Selectwoman

2. M Gilroy asked if there were nominations for the position of Board Chair. It was agreed that there would be two co-chairs for 2021-2023. On a motion from J Bielot/W Barney, D Barlow and J Tryon were nominated to be co-chairs. Without objection, nominations were closed. By a vote of 6-0-0, D Barlow and J Tryon were elected as co-chairs. M Gilroy turned the gavel over to J Tryon to conduct the remainder of the meeting. J Tryon asked for nominations for the position of Recording Secretary. J Tryon/D Barlow nominated W Barney. Without objection, nominations were closed. By a vote of 5-0-1, W Barney was elected as Recording Secretary. J Tryon asked for nominations for the position of Corresponding Secretary. J Bielot/D Barlow nominated A Hinchcliffe. Without objection, nominations were closed. By a vote of 6-0-0, A Hinchcliffe was elected as Corresponding Secretary.
3. After review, the minutes of the meeting of October 14, 2021 were accepted as presented.
4. M Gilroy. Library Director, reported that the mask mandate for Town buildings had been lifted for those who have been vaccinated. Those not vaccinated will continue to wear a mask and those vaccinated may choose to do so. The safety tape on the steps at the Rathbun Library have been replaced with more visible white safety tape. W Barney suggested that the same be done on the rear steps at the EHFPL. M Gilroy reports that plans are underway for the removal of the old boilers at both EHFPL and Rathbun. The removal of the boiler at EHFPL will create additional space for the library use. M Gilroy asked I Haines for information regarding the 2022-23 budget development. She reported that the needed materials will be available quite soon. M Gilroy reported that the implementation of the ARPA grants is underway. Since involves the creation of outdoor facilities, construction will wait until the of Spring, 2022. J Bielot said that there was an issue with the placement of the EHFPL gazebo, he present an idea for locating it on Library property on the east side of the rear parking area. M Gilroy will share the idea with Town staff. M Gilroy reported that the Library System received a Community Foundation of Middlesex County Pop Up grant of $250.00 thanks to the efforts of J Bielot. M Gilroy reported that the Middletown library has left the LION consortium. He indicated that that hasn't led to any issues for East Haddam Library patrons. M Gilroy reported on the various programs that the Library System is operating
5. At 7:25, I Haines excused herself in order to attend to other business.
6. No Sub Committee met in November.
7. New Business

a. A Hinchcliffe introduced herself to the Trustees.

b. The Board discussed the membership of the Sub Committees for 2021-22. It was suggested that D Barlow, J Bielot, and W Barney be the Finance Sub Committee that will meet on the Monday prior to the monthly Trustees meeting. It was suggested that C Vanvlkenberg, C DeLisle, and A Hinchcliffe form the Program Sub Committee that will meet on the first Monday of the month at 4:30. It was suggested that J Tryon and J Broe form the Goverance Sub Committee which will met on the first Wednesday of the month at 9:00 AM. A motion by J Tryon/J Bielot to approve the Committees and their members passed 6-0-0.

c. The Board looked at the goals for 2021 and had a brief discussion regarding them. Discussion focused on the Board supporting the efforts to have a new, consolidated library building constructed. There was also discussion about the ways I which the members of the Board could be more effective in their roles. There was discussion regarding Board members becoming more familiar with the rules regarding the Freedom of Information Act. J Tryon will be sharing links with the Board to facilitate that process.

8. There was no audience of citizens
9. Without objection, the meeting was adjourned at 7:56 PM

Submitted by: W Barney – Recording Secretary