BOARD OF FIRE COMMISSIONERS
Tuesday July 9, 2024
Municipal Office Complex
Meeting Room 1
Regular Meeting

Commissioners present: Tim Reynolds, Craig Mansfield, John Cotter
Guests Present: Irene Haines, Brian Auld, Jennifer Reynolds

1. **Called to order** at 5:01 pm by Tim Reynolds and the attendees said the Pledge of Allegiance.

2. **Acceptance of Minutes**:
   a. Motion to approve minutes from the meeting on 06/04/2024 by John Cotter, seconded by Tim Reynolds, Motion passed unanimously.

3. Bill Approvals:
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

4. Budget Recap:
   a. John Cotter provided a budget recap noting the departments to-date spending. To date, for the 2023-24 budget year we received $583,044 and to date have spent $524,218.52 with a remaining amount of $56,125.48 for the budget cycle. We have spent approximately 82% for fiscal year to date. We have until July 31st to process any remaining invoices from the 23-24 year.

5. Old Business:
   a. Radios for the fire act grant still have not arrived. Hopefully they will be in next month.
   b. John Cotter has two Vector invoices that will be paid out of the technology account as it was last year.
   c. Craig Mansfield reviewed active 911 for the next year.

6. Selectman's Report:
   a. East Haddam Bridge and rotary work continues. Overnight closure for next week has been cancelled but there are two additional to be scheduled for the remainder of the year.
   b. Please sign up @easthaddamfiber.com if you are interested and not signed up yet. We are looking for 2,000 signups and currently are at just over 1,700.
   c. Moodus revitalization is underway and people should be on the look out for opportunities for providing input.
   d. East Haddam Center Redevelopment is still moving forward and working with vendors on brownfield as well as other developers.
   e. There should be a Long-Range Capital Improvement Committee meeting scheduled for end of August where BOFC can come present.

7. Visitors Participation:

a. None

8. Reports:

a. Medical Division Report: See below
b. Career Staff Report: No report.
c. Marine Division Report: No report.
d. Fire Marshal's Report: No report
e. Fire Police Division Report: No report.
f. Junior Division Report: See below
g. Recruitment Division Report: See below
h. Public Relations Report: See below
i. Special Events Report: No report
j. Fire Chief's Report: See below.

9. Building & Equipment Reports:

a. Building Report:
    1. Overhead door fixed at Co#3
    2. Getting a price to replace rear door at Co#3
    3. Company 1 Gutter completed
b. Fire Equipment and Maintenance Report
    1. None
c. Radio Equipment Report
    1. Reported on under Old Business

10. Correspondence:

a. None

11. New Business:

a. Craig Mansfield provided the group with a preview of the proposed CO#2 plans that will be presented at a public hearing in August.

12. Adjournment:

a. Motion to adjourn at 5:24 pm made by John Cotter, second by Craig Mansfield. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
08/07/2024

REPORTS

Medical Division Report: Submitted by Assistant Chief EMS Jennifer Reynolds

- Waiting to hear on ruling from DPH
- Open House Meeting was held 6/6/2024, went very well, Next meeting, 7/29/2024 1800 hrs Co. 1. The open house will be held on October 12th.
- Potluck breakfast scheduled for 8/18/2024 Co. 1 10a.m.
- EMT Class is progressing, we have 6 members in the class which finishes in September.
- July training will be on splinting and is being held July 17th.

Career Staff Report: No report submitted.

Marine Report: No report submitted.

Fire Marshal Report: No report submitted.

Fire Police Report: No report submitted.

Junior Division Report: Submitted by Eric Walker and Michelle Forbes

- Junior - Laban - has resigned from the program (EMS side).
- Training on 6/20 was on Rehab stations, Basic First Aid, CPR, AED, and LUCAS use.
- The 2 juniors on the fire side are very active. Junior Solovei is the most active, attending as many trainings and calls as possible within his schedule.
- Junior Miller is becoming more active, still 'finding his place'. He has become more inquisitive over the past few months.
- Junior Kennedy on the EMS side has had a few meetings so far about lack of attendance/participation. We are attempting to work with her due to extenuating life circumstances, but it may eventually come down to this is not the right fit for her at this current time in her life. Will give it a couple more months before having that conversation.
- Recruitment for Juniors is low - not much interest shown in this age group in town, and also not much interaction from children with the FD on career day.
- Junior by-law changes to be proposed at 7/2 meeting.

Recruitment Division Report: Submitted by Captain EMS Toni Myers

- The Committee is in the process of working with 2 potential new members

Public Relations Report: Submitted by Captain EMS Toni Myers

- Articles continue in the East Haddam News, it has been a pleasure working with the Editor, Peter Marteka.
- An article will appear in the Summer/Fall Events Magazine, roll out the Edition will be late October, 2024

- The Siren's 3rd installment was delivered in the communities East Haddam News the end of May. The 4th installment will be inserted into the paper the end of August.
- The Sign in front of Co. 1 continues to be updated with News, Events and positive information for the Community with "mostly" positive feedback. The Community generally is pleased and looks forward to seeing the new information posted.

Special Events Report: No report submitted.

Fire Chief's Report: Submitted by Chief Brian Auld

TRAINING

- **QUARTERLY DRILL SCHEDULE IS COMPLETE**

- **CAPTAIN KYLE MOSIG HAS APPLIED FOR AN IN HOUSE FIREFIGHTER 2 AND AERIAL OPERATIONS CLASS –**
  - WAITING ON MIDDLESEX COUNTY FIRE SCHOOL FOR RESPONSE

- **LT BOYNTON ATTENDED AN OSHA NFPA CLASS ON 6/28**
  - HE WILL BE PROVIDING US INFORMATION ON NEW OSHA REQUIREMENTS

- **LT MINER HAS SECURED DATES FOR ATV TRAINING WITH NORTHEAST EVOC**

MAINTENANCE / EQUIPMENT

- **PREVENTATIVE MAINTENANCE SCHEDULE** HAS BEEN CREATED BY CAPTAIN SWOL
  - TANKER 1-15 – NEW TIRES TO BE ADDED
  - ENGINE 4-15 – ONE REAR WARNING LIGHT OUT
  - RESCUE 1-15 – IS BACK IN SERVICE FROM AN ELECTRICAL ISSUE
  - RANGER 15 – CAREER STAFF WILL BE BROUGHT TO MOTOR SPORTS NATION JULY 8TH FOR INSPECTION

- **HOSE AND LADDER TESTING**
  - TOP RUNG WILL BE CONDUCTING INSPECTIONS ON OCTOBER 9TH

- **UTILITY TRUCKS**
  - CAPTAIN SWOL WILL BE IN CHARGE OF THOSE VEHICLES

- **BRUSH TRUCK**
  - UPDATED SPEC HAS BEEN SENT TO COMMISSIONER MANSFIELD TO BE PLACED IN RFP

- **UNIFORMS**
  - ANY NEW UNIFORMS OR ALTERATIONS WILL BE COMPLETED IN THE NEW BUDGET YEAR STARTING WITH OFFICERS
  - NEW PATCHES NEED TO BE ORDERED WHICH LARRY BOTTING WILL BE USED

- **WATER SPIGOT AT CO # 2**
  - HAS BEEN FIXED

- **FLAGS**
  - LT BOTTING ORDERED (2) TWO STATE FLAGS AND (2) US FLAGS FOR CO # 1 AND CO #2

- **WATER SOURCE**
  - GROVE STREET IN PROGRESS
  - NEWBERRY ROAD NEEDS TO BE SCHEDULED TO BE COMPLETED

- **THANK YOU TO CAREER STAFF AND LIEUTENANT BOTTING**
  - FOR FIXING SHAGBARKS FLAG POLE
  - SHAGBARK DONATED A PICNIC TABLE FOR COMPANY # 1 – SO THANK YOU TO THEM

- **CONGRATULATIONS TO THE FOLLOWING PERSONNEL**
  - STEVE FREEDMAN FOR PASSING THE TRAFFIC INCIDENT MANAGEMENT CLASS
  - NOAH KAGEL FOR PASSING FIREFIGHTER 1

REMINDERS:

- **SATURDAY AUGUST 17TH – 3PM – COLCHESTER 50TH ANNIVERSARY OF CO # 2 AND WETDOWN** AT SCHUSTER PARK – FOOD TRUCKS, KEGS, T-SHIRTS, BEER MUGS, CHALLENGE COINS FOR SALE
  - ROUGH HEAD COUNT

- **SATURDAY AUGUST 24TH – 2:30PM LINE UP - OLD SAYBROOK 100TH ANNIVERSARY PARADE**
  - (step off 4PM North Main Street) – RAIN DATE – SUNDAY AUGUST 25TH