EAST HADDAM PUBLIC LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

FINANCE SUBCOMMITTEE

MINUTES OF A MEETING OF OCTOBERT 7, 2024

1. Meeting called to order at 4:00 PM by D Barlow
   Trustees present: D Barlow, W Barney
   Also present: E Morgen, Library System Director
2. Minutes of September 9, 2024 were reviewed and accepted as presented
3. Old Business
   a. E Morgen reported that the 2024-25 budget is tracking as predicted. With 25% of the fiscal year having passed, the Library has expended 25% of its budget. All accounts are tracking as expected.
   b. E Morgen reported that she will be seeking a grant from the Middlesex Community Foundation in the Spring.
   c. A Web Designer has been retained and has developed a concept for the Library Web page. It will be a bridge, symbolizing that the Library bridges the community. She will be seeking feedback on the concept from the Public Relations Committee. Once the concept is approved, it will take two to three months to get the new Web page up and running.
   d. E Morgen indicated that she is seeking a meeting with the Ray Board to present a proposal to have the Library Intern Program be regularly funder by the Board. W Barney indicated that if she can arrange such a presentation, he would accompany her to the meeting.
4. New Business
   a. There was a discussion about the January 1, 2025 increase in the Connecticut minimum wage and its impact of the Library budget. W Barney said that since the Town government set staff wages, and since this increase was already proposed by the State, the increase should already be incorporated into the 2024-25 Budget.
   b. The Facilities Director indicated that he believed that the Rathbun Library building can be heated solely by the heat pumps splits. He does not want to use any oil for the Rathbun. W Barney suggested that e Morgan and her staff track building temperatures and if the building temperature is below a comfortable working level, she asks for the oil heat system to be utilized.
5. Audience of Citizens
   a. There was no audience of citizens
   b. Without objection, the meeting was adjourned at4:31 PM

Submitted by: W Barney, Subcommittee Secretary