Minutes

EAST HADDAM LIBRARY SYSTEM – Governance Committee

October 3, 2024 – 9:00 am

East Haddam Free Public Library

1. The meeting was called to order at 9:04am.

2. The September 9th Meeting Minutes were approved as submitted.

3. Unfinished Business

    a) The BOT Manual is ready for a vote at the upcoming Board meeting. Evelyn suggested one additional change on page 8 under the Governance Committee

        Old Version: It is also responsible for creating the processes for supervising and evaluating the Library Director.

        New Version: It is also responsible for creating a process to evaluate the Library Director.

    b) Evelyn will draft a policy regarding Museum Pass usage for out-of-town patrons. It will be reviewed at the next Governance meeting before going to the Board for final approval.

    c) The director will begin including a calendar of events in her director's report each month to improve Board awareness of things going on at the library (events, holidays, etc.)

    d) Juliana continues to work to collect past Agendas and Minutes.

4. New Business

    a) The manual mentions a town representative, who should attend the library meetings. In the past we had a member of the Board of Finance as a liaison. Evelyn will talk to Irene to see if there is someone who should take on this role.

    b) Kerry mentioned the upcoming Author's Showcase on November 16th. Volunteers from the Board may be appreciated to assist with set-up/cleanup.

5. There was no Audience of Citizens

6. The meeting was adjourned at 9:52am.