BOARD OF FIRE COMMISSIONERS
Tuesday, October 1, 2024
Municipal Office Complex
Meeting Room 1
Regular Meeting

Commissioners present: Tim Reynolds, Craig Mansfield, John Cotter
Guests Present: Brian Auld

1. **Called to order** at 5:16 pm by Tim Reynolds and the attendees said the Pledge of Allegiance.

2. **Acceptance of Minutes**:
   a. Motion to approve minutes from the meeting on 09/10/2024 by John Cotter, seconded by Tim Reynolds, Motion passed unanimously.

3. Bill Approvals:
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

4. Budget Recap:
   a. John Cotter provided a budget recap noting the departments to-date spending. To date, for the 2024-25 budget year we started the year with $591.898 and have spent $126,530.33, leaving us with a remaining amount of $465,367.67. Spent 21.4% to date.

5. Old Business:
   a. No update from Goosetown on the installation of the radios at the firehouse under the Fire Act Grant.
   b. RFP for Brush Truck in final stages.
   c. Turn out Gear RFP is in progress. Waiting on Ray Swol to review and provide feedback.

6. Selectman's Report:
   a. No report

7. Visitors Participation:
   a. None

8. Reports:
   a. Medical Division Report: See below
   b. Career Staff Report: No report.
   c. Marine Division Report: No report.
   d. Fire Marshal's Report: No report
   e. Fire Police Division Report: No report.
   f. Junior Division Report: No report
   g. Recruitment Division Report: No report
   h. Public Relations Report: No report

i. Special Events Report: No report
j. Fire Chief's Report: See below.

9. <u>Building & Equipment Reports:</u>

a. Building Report
   1. Question about when the Generator will be installed at Company #1.
b. Fire Equipment and Maintenance Report – see Chief's report
c. Radio Equipment Report – Discussed in minutes above.

10. <u>Correspondence:</u>

a. None

11. <u>New Business:</u>

a. No discussion

12. <u>Adjournment:</u>

a. Motion to adjourn at 5:35 pm made by John Cotter, second by Craig Mansfield. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
10/01/2024

REPORTS

Medical Division Report: Submitted by Assistant Chief EMS Jennifer Reynolds

- Medical Division Report
  - 28 Medical calls so far this month
  - Weekends - 8 calls with 100% response
  - Evenings - 8 calls with 100% response
  - Days - 12 calls with 42% response (5)
  - (Excellent response, days shift is hard to calculate at this point because a lot of them are Chestelm or Mutual Aid R1 calls plus our career staff is already responding which is the EHFD so you could argue we have 100% response there as well).
- FD OPEN HOUSE - 10/12/2024 –
  - We are making great progress and are right on track as far as planning and pulling everything together. Our next meeting is tomorrow 9/25 1800 at Co.2
  - Highlights - New merchandise for sale - Christmas ornaments and t-shirts, Lifestar, Bounce house, State Police seatbelt convincer and the Red Cross as well as other outside vendors, games, demonstrations and food. If you are free to come to tomorrow evening's meeting, we will be deciding on placement and layout at Co.2 as well as starting on the event times. Our flier also was sent out via ParentSquare yesterday, which is an app that every parent with a child in our school system utilizes. We have secured additional parking with EHYFS as well as Anninos (after 12:00)

Career Staff Report: No report submitted.

Marine Report: No report submitted.

Fire Marshal: No report submitted.

Junior Division Report: No report submitted.

Recruitment Division Report: No report submitted

Public Relations Report: No report submitted

Special Events Report: No report submitted.

Fire Chief's Report: Submitted by Chief Brian Auld

PERSONNEL

- **EMT CLASS**
- 5 PERSONNEL ARE WAITING ON TEST RESULTS
- 2 PERSONNEL HAVE JUST STARTED THE EMT COURSE

- **Q ENDORSEMENT**
- 1 PERSONNEL HAS STARTED THE COURSE

TRAINING

- **NEXT DRILL** – FORCIBLE ENTRY LED BY DEP SWOL AND LT BOTTING
- WILL BE HELD ON TUESDAY OCTOBER 8TH 1900 COMPANY # 2

- **NEW DRILL SCHEDULE MEETING** FOR 4 MONTHS OUT
- WILL BE HELD ON WEDNESDAY OCTOBER 3RD 19:00 COMPANY # 2
- GILLETTES CASTLE, LIFESTAR, DE-ESCALATION TECHNIQUES, AND ACTIVE SHOOTER WILL BE ADDED

- **LIVE BURN** IS TENTATEVELY SCHEDULED FOR TUESDAY OCTOBER 22ND
- AT COLCHESTER'S SCHUSTER PARK

EVENTS:

- **PROJECT SAFE HALLOWEEN** – SCHEDULED FOR TUESDAY OCTOBER 31ST
- THE FD WILL BE PARTICIPATING

- **FD OPEN HOUSE** - SCHEDULED FOR SATURDAY OCT 12 11A – 3PM AT CO # 2
- DEMONSTRATIONS FROM THE FD, STATE POLICE, REDCROSS, AND LIFESTAR ARE SCHEDULED
- FOOD, T-SHIRTS, AND CHRISTMAS ORNAMENTS WILL BE AVAILABLE FOR PURCHASE

- **SUMMER PALOOZA**
- SPONSORED BY YOUTH AND FAMILY SERVICE
- WAS HELD SATURDAY SEPTEMBER 7TH FROM 11AM – 2PM
- AT HERITAGE PARK
- NOT A GREAT TURN OUT BY THE PUBLIC
- SPECIAL THANK YOU TO LIEUTENANT BOYNTON FOR HOSTING THE EVENT AND ALL PERSONNEL THAT REPORTED
- **NO ONE SEEMS TO KNOW WHERE OUR TENT IS – IF ANYONE KNOWS PLEASE SIDEBAR WITH ME**

- **COLCHESTER FIRE DEPARTMENT WET DOWN**
- WAS HELD AT SCHUSTER PARK ON SATURDAY SEPTEMBER 7TH FROM 11AM – 2PM TO WELCOME THERE NEW 5 NEW APPARATUS

- THANK YOU TO ALL PERSONNEL THAT REPORTED

- **CAR WASH –**
- WAS HELD ON SATURDAY SEPTEMEBER 14TH 10A – 2P AT COMPANY # 2
- **$3,070.77** WAS NET PROFIT
- THANK YOU TO CAPTAIN NEIL MOSIG FOR LEADING THE EVENT AND THE GENEROUS DONATIONS FROM OUR RESIDENTS

APPARATUS AND EQUIPMENT

- **GEAR GRANT HAS BEEN APPROVED**
- FOR $57,600 TO INCLUDE 12 SETS OF GEAT
- AND IS IN PROCESS FOR THAT PURCHASE

- **MARINE 2-15 IS OUT OF SERVICE**
- TRANSOM HAS BEEN FOUND TO BE ROTTED

- **RESCUE 1-15 –**
- HAS BEEN PERMANTENTLY REMOVED FROM SERVICE AS AGREED UPON BY THE BOARD OF FIRE COMMISSIONERS
- AN ELECTRICAL ISSUE THAT CANNOT BE RESOLVED BY BOTH BOUGHTON AND FORD
- TRUCK WILL SHUT OFF WHILE RESPONDING TO CALLS AND IN TURN IS JEOPARDIZING SAFETY TO OUR PERSONNELA ND RESIDENTS IN WHICH WE SERVE.
- **WITH THAT BEING SAID**… THE FOLLOWING ENGINES WILL BE FIRST DUE OUT OF COMPANY #1 WITH RESCUE 1-15'S EQUIPMENT ON BOARD

- **ENGINE 1-15**
- FOR FIRE AND MEDICAL R-1
- MEDICAL EQUIPMENT INCLUDING THE LUCAS DEVICE ARE ON BOARD

- **ENGINE 2-15**
- FOR MOTOR VEHICLE ACCIDENTS, WILL RESPOND TO ALL RESCUES TO INCLUDE BUT NOT LIMITED TO (ROPE/ICE RESCUES)
- AND TO RESPOND TO THE WATER HOLE FOR ALL STRUCTURE FIRES
- ENGINE 2 HAS BEEN EQUIPPED WITH BACKBOARD AND STOKES BASKET
- BOTH ENGINE 1 AND 2 HAVE A COMPLIMENT OF TNT EXTRICATION TOOLS

- **LADDER 1-15**
- Q SIREN HAS BROKE – APPARENT MECHANICAL DEFECT –
- SHIPMANS TO HAVE FEDERAL SEND A NEW SIREN UNDER WARRANTY

- **CAR 15**
- SNOW TIRES TO BE PURCHASED

- **LADDER AND HOSE TESTING**
- OCTOBER 9TH BY TOP RUNG

- **NEW TIC / GAS METERS**
- ORDERED (1) ONE NEW SEEK CAMERA FOR $3,753.37 TO BE PLACED ON UTILITY 1-15 OFF OF OUR CAPITAL BUDGET

- WOULD LIKE THE COMMISSIONERS TO INVESTIGATE THE UTILIZATION OF THE REST OF OUR CAPITAL MONEY ON THE TIC LINE ITEM FOR (5) FIVE NEW 4 GAS METERS FOR A TOTAL OF $10,000 DOLLARS

- **NEW T-SHIRTS** HAVE ARRIVED
- ALL PERSONNEL HAVE RECEIVED (2) TWO NEW SHIRTS

- **(2) TO LARGE TELEVISIONS AT COMPANY # 1**
- ARE NOT POWERING UP
- COMMISSIONER MANSFIELD TO INVESTIGATE

- **FLAGS**
- WILL BE REMOVED FROM 149 AND MAIN STREET ON SUNDAY NOVEMBER 17TH AFTER VETERANS DAY

FROM ME:

- **FIRE PUMP AT GILLETTES CASTLE**
- IS BACK IN SERVICE

- **DOCK ROAD OF ELI CHAPMAN**
- BOULDERS WERE PLACED ON THE ROAD IN ORDER TO DETER LOITERING
- THEY ARE IN THE PROCESS OF BEING REMOVED AND A NO PARKING SIGN TO BE ADDED
- AS THE BOULDERS WERE IMPEDING ACCESS TO THE LAKE FOR OUR FIRE APPARATUS

- **ROAD CLOSURES FOR TREE WORK**
- FROM SEPTEMBER 23RD TO OCTOBER 25TH TREE CREWS WILL HAVE THE FOLLOWING ROADS CLOSED OR PARTIALLY CLOSED FROM 7AM TO 6PM
- BONE MILL ROAD, OLD TOWN ROAD, AND HEMLOCK VALLEY ROAD

- **EAST HADDAM FIRE DEPARTMENT AUXILIARY**
- IS STILL ACTIVELY RECRUTING FOR NEW PERSONNEL
- AUXILIARY PRESEIDENT NANCY SMITH REPORTED THEY HAVE RECRUITED (3) THREE NEW MEMBERS
- PLEASE CONTACT MYSELF AT 860-212-3874 IF YOU ARE LOOKING TO JOIN

- **EHFD 100TH ANNIVERSARY COMMITTEE**
- HAS BEEN ESTABLISHED WITH LT NATE BOTTING AS THE LEAD