BOARD OF FIRE COMMISSIONERS
Tuesday, November 4, 2024
Municipal Office Complex
Meeting Room 3
Special Meeting

Commissioners present: Tim Reynolds, Craig Mansfield, John Cotter
Guests Present: Brian Auld

1. **Called to order** at 5:03 pm by Tim Reynolds and the attendees said the Pledge of Allegiance.

2. **Acceptance of Minutes**:
   a. Motion to approve minutes from the meeting on 10/01/2024 by John Cotter, seconded by Tim Reynolds. Motion passed unanimously.

3. Bill Approvals:
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

4. Budget Recap:
   a. John Cotter provided a budget recap noting the department's to-date spending. To date, for the 2024-25 budget year we started the year with $591,898 and have spent $183,424.11, leaving us with a remaining amount of $408,473.89. Spent 31% to date.

5. Old Business:
   a. Tim Reynolds mentioned condolences to the family and friends of the fire fighter that died in Berlin from Wethersfield.
   b. Tim Reynolds reminded the community that the fire danger is extremely high, and residents should not be having outdoor fires per the Everbridge that was sent out. If the Fire Department is called, they will require the fire be extinguished.
   c. The Fire Department presented to the Long-Range Capital Improvements Committee. The meeting went very well. Cleargov has also been updated with current requests.
   d. Co#1 generator is in but need to determine where it will be placed.
   e. Goosetown will be installing the radios at the firehouse under the Fire Act Grant in a couple of weeks.
   f. RFP for the Brush Truck in final stages.
   g. Turn out gear RFP is in progress. Waiting on Deputy Chief Ray Swol to review and provide feedback.

6. Selectman's Report:
   a. First Selectman Irene Haines noted she had met with Brian Auld and John Cotter to review capital.
   b. Everbridge was put out related to fire danger. Fire Marshal will be notified and look to address when appropriate.
   c. Need to look at the town ordinance amount related to illegal burning. Irene Haines to look at amounts with the Board of Selectmen. The Commissioners recommend $100 for first offence and $250 for second offense.
   d. Bridge construction is still on schedule to be done Feb 2025. There will be one more 63 hour closure in December.

e. Ballet box suppression device is being shipped out to each town. Irene Haines to follow up with Don Angersola to see if it was received.

7. Visitors Participation:

a. A discussion was held about looking at ordinance for anytime fire danger is high residents should not be able to burn.

8. Reports:

a. Medical Division Report: See below
b. Career Staff Report: No report.
c. Marine Division Report: No report.
d. Fire Marshal's Report: No report
e. Fire Police Division Report: No report.
f. Junior Division Report: No report
g. Recruitment Division Report: See below
h. Public Relations Report: See below
i. Special Events Report: No report
j. Fire Chief's Report: See below.

9. Building & Equipment Reports:

a. Building Report
   1. Moodus Firehouse Renovation Committee meeting tonight.
b. Fire Equipment and Maintenance Report – see Chief's report
c. Radio Equipment Report – Discussed in minutes above.

10. Correspondence:

a. None

11. New Business:

a. 2025 Board of Fire Commissioners Meeting Schedule: A discuss was held on the 2025 meeting schedule. Discission was made to move July and September meetings to second Tuesday due to holidays, all other meetings are on the first Tuesday of the month.

12. Adjournment:

a. Motion to adjourn at 5:40 pm made by John Cotter, second by Craig Mansfield. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
11/20/2024

REPORTS

Medical Division Report: Submitted by Assistant Chief EMS Jennifer Reynolds

- R1 calls from 9/24 to 10/29 - 44 R1 calls - we responded to 41 of them for an average of 93%.
- Open House was a great success. We made $660. Post open house meeting will be tomorrow Wednesday 11/6 Company 1 at 1800.
- Heated Blankets - As we get into colder months, please be familiar with where they are located. Ranger (with O2), Ladder (in R1 bag), E 2-15 (in R1 bag), and the command vehicle to the left of the cabinet. We have more coming in this week and they will also be placed on the rescues.
- November drill will be a medical scenario added to the November 19th training on hose lines.
- Restock - if used for patient care, restock from EHAA supply at Co. 1. If what you need is not there, send me a text or email and take what you need. I will get in touch with Laurie to get restock from her.
- Ambulance Committee - look for a few more people that are interested in being part of this Committee as we navigate the next steps. See me after the meeting. Monday, November 11th 1800 Company 1.
- We have scheduled CPR recertifications for the first 3 months of 2025 as well as a Human Trafficking class. Dates and times are posted on the bulletin board and sign ups will go out in December.

Career Staff Report: No report submitted.

Marine Report: No report submitted.

Fire Marshal: No report submitted.

Junior Division Report: No report submitted.

Recruitment Division Report: Submitted by Toni Myers

- The Committee interviewed 1 candidate for membership in October.
- Recruitment signs are up around town and will be moved to updated locations and more will be placed around the community.

Public Relations Report: Submitted by Toni Myers

- Articles continue to be sent to the East Haddam News for publication.
- An article appeared in the fourth quarter issue of the East Haddam Events.

Special Events Report: No report submitted.

Fire Chief's Report: Submitted by Chief Brian Auld

CALLS

ONE	**STRUCTURE FIRE**
ONE	**UNKNOWN FIRE**
ONE	**POWERLINE INCIDENT**

ONE	**PUBLIC SERVICE**
ONE	**MARINE RESCUE**
TWO	**VEHICLE FIRE**
TWO	**SMOKE INVESTIGATION**
THREE	**BRUSH FIRE**
THREE	**MUTUAL AID STRUCTURE FIRE**
SIX	**FIRE ALARM**
EIGHT	**MOTOR VEHICLE ACCIDENTS**
THIRTY EIGHT	**MEDICAL R-1**

67 TOTAL CALLS OCTOBER 2024

PERSONNEL

- **CONGRATULATIONS –**
  - TO LT BOTTING FOR COMPLETING HIS ROPE RESCUE CLASS
  - TO LT MINER FOR BEING HIRED AS CAREER FIREFIGHTER EMT WITH COLLINS AEROSPACE

TRAINING

- **EAST HADDAM FIRE WILL BE HOSTING:**
  - FIREFIGHTER 2
  - FIRE OFFICER 2
  - BOTH CLASSES ARE SCHEDULED FOR FEBRUARY AND SCHEDULED ON OPPOSITE DAYS
  - MORE DETAILS TO FOLLOW

- **NEXT DRILL** – 11/12 – VENTILATION 19:00 CO #2 W/ LT MINER AND SPIRITO

- **NEW DRILL SCHEDULE -** HAS BEEN CREATED, POSTED, AND EMAILED TO ALL PERSONNEL

- **LIVE BURN** - RECAP – CAPT KYLE MOSIG

- **COURSES** - GOING FORWARD – ALL PERSONNEL MUST PASS AND COMPLETE CLASSES BEFORE ATTENDING A SECOND CLASS

EVENTS:

- **PROJECT SAFE HALLOWEEN** – CAPT NEIL MOSIG HEADED THAT EVENT WHICH WAS ON OCTOBER 31ST HERE, AT THE MOC – ALL WENT GREAT

- **FD OPEN HOUSE** - RECAP – ASST CHIEF JEN REYNOLDS - SATURDAY OCT 12

- **SANTA ESCORT -** DECEMBER 12TH 6PM – MORE INFO TO COME

APPARATUS AND EQUIPMENT

- **GEAR GRANT -** LT MINER IS IN THE PROCESS OF ITEMIZING WHO NEEDS GEAR

- **ENGINE 2-15 -** DRIVERS SIDE DRIVERS PEDAL WAS FOUND TO BE INOPERABLE – HAS SINCE BEEN FIXED

- **UTILITY 2-15 -** WILL BE RELOCATED TO CO #1 FOR THE WINTER MONTHS

- **LADDER AND HOSE TESTING WAS HELD ON** OCTOBER 9TH BY TOP RUNG
  - LOST ONLY 7 LENGTHS OF HOSE

- **TV MONITORS CO # 1 -** ARE WORKING AND WILL BE WALL MOUNTED

- **NEW PROJECTOR -** FOR CO #1 HAS BEEN ORDERED

- **(4) FOUR GAS METERS -** HAVE BEEN ORDERED AND WILL BE INSTALLED ON ALL ENGINES AND CALIBRATED FOR METHANE FOR THE FUTURE PIPELINE CO

- **NEW THERMAL IMAGING CAMERA –** HAS BEEN MOUNTED ON UTILITY 1-15

- **RANGER TIRES -** (2) TWO NEW FRONT RANGER TIRES HAVE BEEN INSTALLED ON THE RANGER – ONE TIRE WAS BLOWN OUT AT THE BERLIN BRUSH CALL

- **NEW CORD REEL CO # 1 –** NEWT TO ORDER

- **NEW GENERATOR CO # 1 –** NEWT TO SET UP INSTALL – I RECOMMEDED IT BE PLACED WHERE THE EXISTING THE GENERATOR CURRENTLY SITS.

- **FLAGS**
  - WILL BE REMOVED FROM 149 AND MAIN STREET ON SUNDAY NOVEMBER 17TH AFTER VETERANS DAY
  - RECRUITMENT SIGNS WILL ALSO BE REMOVED

- **PORTABLE RADIO CHECKS**
  - SCHEDULED FOR FRIDAY DECEMBER 6TH
  - COMMISSIONER MANSFIELD TO COORDINATE

- **BASE STATION RADIO INSTALL OFF OUR GRANT**
  - GOOSETOWN WILL BE INSTALLING BASE STATION RADIOS AND CO #1 AND #2 ON NOVEMBER 12TH AND 14TH

- **EXHAUST SYSTEM**
  - PRICE FOR ALL EXHAUST ON TRUCKS – NEWT

FROM ME:

- **PHYSICALS -** ARE COMPLETE

- **RUN SHEET ROSTERS -** HAVE BEEN UPDATED

- **LIMIT POV RESPONDING TO THE SCENE**
  - ONE TO TWO OFFICERS TO THE SCENE
  - ALL ATTEMPTS NEED TO BE MADE TO CREW APPARATUS

- **REMINDER TO APPARATUS DRIVERS TO:**
  - PLUG IN APPARATUS AFTER USE
  - ATTACH EXHAUST HOSES TO APPARATUS AFTER USE

- CLOSE OVERHEAD DOORS WHEN DEPARTING BAY
- USE BACKER WHEN (2) TWO PERSONNEL ON APPARATUS

- **EHFD AUXILARY HAS BEEN REVITALIZED WITH:**
  - 9 MEMBERS AND THE FOLLOWING OFFICERS NAMED:
  - NANCY SMITH – PRESIDENT
  - BREEANA MINER – VICE PRESIDENT
  - CHRIS PARKUS – SECRETARY
  - CHERYL SIEGMANN – TREASURER
  - ALL AUXILIARY WILL HAVE ACCESS TO THE FIRE HOUSE, REPORT TO MAJOR INCIDENTS, AND ASSIST WITH DINNERS AND FUNDRAISERS

- **OUTSTANDING JOB TO:**
  - CAPTAIN NEIL MOSIG
  - CAPTAIN KYLE MOSIG
  - FIREFIGHTER MICHELLE FORBES
  - FIREFIGHTER ERIC WALKER
  - FIREFIGHTER NOAH KAGEL
  - FIREIFGHTER MATT LUTTON

  FOR RESPONDING TO BERLIN'S BRUSH FIRE ON 10/24

- **BURN BAN** – INSTITUTED BY FIRST SELECTMAN HAINES ON THURSDAY OCTOBER 31TH – SENT OUT ON EVERBRIDGE, POSTED ON TOWN WEBSITE, AND EAST HADDAM FIRE DEPARTMENT FACEBOOK

  - IT IS FURTHER DECLARED AND ORDERED THAT DURING THE EXISTENCE OF THE LOCAL CIVIL PREPAREDNESS EMERGENCY, ALL OUTDOOR AND OUTSIDE BURNING IS HEREBY BANNED INCLUDING, BUT NOT LIMITED TO, FIRES FOR WHICH BURNING PERMITS MAY HAVE BEEN ISSUED, WHICH PERMITS ARE NOW NULL AND VOID, AS WELL AS CAMPFIRES, OR OTHER FIRES INCLUDING THOSE INSIDE OF AN APPLICANCE THAT IS DESIGNATED FOR OUTDOOR USE, BUT EXCLUDING THE USE OF GAS FUEL APPLIANCES SUCH AS COOKING GRILLS AND GAS FIRE PITS/PLACES WHEN USED IN COMPLIANCE WITH MANUFACTURES INSTRUCTIONS AND THE ARE OF USE IS CLEAR OF COMBUSTIBLE DEBRIS

EMAIL SENT TO OFFICERS:

Team, For calls regarding outside burns please:

1- extinguish the fire (clearly)

2- Educate the homeowner (see below) on the temporary ordinance

3- ask for a copy of the homeowners or parties id - photograph and attach photo in ESO. (Attachments - upper right corner). A thorough narrative is to be completed in ESO - (as I previously sent out)

4- Call for Fire Marshal if needed - Newt - 860-705-0439 or have Valley Shore tone

5- Forward the information of the incident to Don Angersola (Donald.angersola@easthaddam.org)via email to include:

Date of call
Time of call
First and last name of homeowner or party
CAD number
THE FIRE MARSHAL WILL THEN MAKE A DECISION ON WHETHER A CITATION WILL BE ISSUED