East Haddam Water Pollution Control Authority
Municipal Office Complex

Regular Meeting Minutes
November 18, 2024

1. Call to Order

   Chairman Lord called the meeting to order at 7:06pm.

2. Attendance

   Members Present: Chairman Andrew Lord, Edward Blaschik, Richard Fiala, Bob Casner
   Members Absent: Richard Pettinelli, John Russell,
   Others Present: Jim Ventres, Katherine Kneeland, CWO

   Motion by Mr. Casner to add C. Society Hall under Discussion. Seconded by Mr. Fiala and unanimously approved.

3. Minutes

   Motion by Mr. Fiala to approve the September 16, 2024, minutes as presented. Seconded by Mr. Casner and unanimously approved.

4. Discussion

   a. Clean Water Ops Report –

      Ms. Kneeland provided an overview of happenings at the plant since the last meeting. They have hired another Class 4 operator who has been very helpful to the team in the East Haddam plant.

      Inline PH probe replacement is in progress.

      They determined that the SBR actuator valve is broken and needs to be replaced. There is a quote for that for discussion. Ms. Kneeland is looking for a second quote as it is very high. The newly hired Class 4 operator has a contact that may be able to provide the part for a cheaper price. Ms. Kneeland provided an overview as to what the issue is, and that the plan is running fully on side #1 right now. Without the value, the plant cannot move to the 2nd tank. She noted that they are also looking to see if the unit can be rebuilt, or if there is another solution that can be used, as the value that needs replacing is obsolete. There was discussion related to the fact that this valve is used multiple times a day, and not just when the tanks are switched over.

      For the fire alarm, they are contesting the bill from Johnson Co. Mr. Ventres had the Fire Marshall review and will send the email on what needs to occur.

Internet access was installed at the plant after much discussion in the past. It provides the ability to monitor the status of the plant at any time. It also provides the ability to log in remotely and learn more about what the alarms are indicating. The Commission would like to know who the provider is of internet service now.

For the repairs on 32 Main Street, there was no information on the report noting what the issue was. Ms. Kneeland will get back to the Commission with that information.
The Commission reviewed the invoices and asked for clarity on the larger expenditures. The request was to add more detail with the vendor and location on the service requests.

Mr. Ventres noted that in October (4 months into the fiscal year), the budget is 30% already. Even with the additional $50,000 added, there is no reserves as the maintenance is using the funds that are being collected.

b. Banner Estates Reserve Fund –

Unfortunately, the owner does not feel that he should transfer any funds given he is the owner. Mr. Ventres noted that the Town still has total control of the funds regardless of transfer. Mr. Ventres noted that the next step for the HOA is to create a new account and add into their by-laws what they want to do to address their system maintenance needs. The HOA pays the bills when the system is pumped out. The reserve funds language states that the permittee, who is the owner, must build out the property and then transfer the funds over. The property is not fully built out so the owner does not want to transfer the funds.
The Town needs to have enough money to conduct emergency work if needed, but the Town then places a benefit assessment on the owner(s) to repay the emergency work.

c. Society Hall –

The last information Mr. Ventres has been 3 Air-b-n-bs and 3 apartments will be in the building, and therefore it was rated at 4 EDUs. Mr. Ventres will double check what the units are to ensure the EDUs is correct.

5. Adjournment

Motion to adjourn by Mr. Blaschik at 7:54. Second by Mr. Fiala and unanimously approved.

Respectfully submitted,
Shannon A. Goyette
Recording Secretary