Town of East Haddam Redevelopment Agency
Meeting Minutes
December 12, 2024

Call to Order

The meeting was called to order by Chair Andrew Lord at 7:01 p.m. at the Municipal Office Complex, Meeting Room 1.

Attendance

Redevelopment Agency Members: Andrew Lord, Randy Dill, William DiCristofaro, James Curtin, Caitlin Taylor, Jacquelin Nowell, John Cotter, Cameron Hendry, Thomas Sevigny and Harvey Thomas - BOF Liaison.

Absent Members: None

Other(s): None

Approval of Minutes

The minutes of the November 14, 2024, meeting were reviewed.

Motion: To approve the November 14, 2024 meeting minutes.
Dill/Cotter
Passed unanimously.

SHPO Grant Status Report

Caitlin Taylor explained that the Town's insurance company is still reviewing the RFP, and hopefully, we can move this forward shortly.

Financial Report

The financial subcommittee provided a YTD report on capital and legal expenditures. William DiCristofaro reviewed this with the agency, and the group discussed the next fiscal year's budget. Using reasonable estimates, the agency decided to request the following budget:

Legal - $15,000, Clerical - $3,200, Advertising - $1,500, Environmental - $8,000 and Professional Services - $60,000.

Two items received further discussion. The agency was not certain whether its legal fees come from the Selectman's budget or from its budget -specifically for a town ordinance. Additionally, the professional services budget was increased to cover the cost of the Redevelopment Master Plan, in excess of the SHPO grant and to cover on-going costs of our grant writer.

Environmental Investigation Status Report

The committee reported the project is moving further and the VHB is attending the January meeting to answer questions and discuss its implementation strategy.

Community Outreach Report

Randy Dill shared that agency updates were recently published in the East Haddam News.

Other Business

- **New Agency Member:** Andrew Lord announced the selection of a new agency member, Jeffrey Miller, by the Board of Selectmen. His approval by town meeting is pending.
- **Executive Leadership and Committees:** Andrew Lord stated that the agency will vote on the leadership and committee roles at the January meeting. He further stated that he would not seek the chairman position.
- **Outreach:** Jim Curtin stated that he has been trying to meet with a representative of the Sons of the American Revolution to continue a dialogue, and will provide updates when this meeting occurs.

Public Comment

There were no public comments.

Adjournment

Motion: To adjourn the meeting at 7:42 p.m.
Dill/Curtin
Passed unanimously.

Respectfully Submitted,

E. Ruth Ziobron
Recording Secretary