ETHICS COMMISSION
MUNICIPAL OFFICE COMPLEX
MEETING ROOM 3
TUESDAY, NOVEMBER 12, 2024
6:00 P.M.
SPECIAL MEETING

DRAFT MINUTES

1. Call to Order
   – Chairman Kevin Staehly called the meeting to order at 6:05 pm.
   - Attendance: Kevin Staehly, Chairman; Valerie Almada; Janie Pittendreigh; Paul Stuhlman; Rebecca Skinner
   - Linda Zemienieski present in the audience; no others

2. Approval of Minutes: Regular Meeting of May 1, 2024
   - A copy of the draft minutes for the 5/1/2024 Regular Meeting was circulated to the members for review.
   - **Chairman Staehly motioned to accept the minutes of the 5/1/2024 Regular Meeting without amendment**
   - **Ms. Almada seconded the motion.**
   - **Motion passed unanimously**

3. Unfinished Business
   A. Website Revisions
      a. A general discussion took place regarding updates to the Ethics Commission page on the Town's website.
      b. Chairman Staehly and Ms. Almada presented two proposals of language changes.
      c. Ms. Pittendreigh motioned to make the changes as proposed, to the Ethics Commission Website Page.
         - Mr. Stuhlman seconded the motion.
         - Motion passed unanimously.

   B. East Haddam Code of Conduct Updates
      a. Linda Zemienski advised that the CoC updates are ongoing
      b. New members to commissions are receiving them as needed
      c. All chairmen and elected officials have signed acknowledgements

4. New Business

   A. Other Discussion
      a. Ms. Almada advised that her term expires in June of 2025 and informed the Commission that she is at her term limit and will not be seeking a renewal because of this limit
      b. Chairman Staehly thanked Ms. Almada for her hard work on the Commission over the last few years, and advised the other commission members to begin exploring new candidates to fill the upcoming vacancy

c. Ms. Zemienski advised that as of the moment, no volunteer applications with interest in the Ethics Commission had been received by the First Selectman's Office.
d. Chairman Staehly advised the audience that applications are available for the Ethics Commission as well as a variety of other Town boards and commissions through the Town Website and the First Selectman's Office.

B. Next Meeting Date (TBD)
a. January 22, 2025 at 6 PM in Meeting Room 3 – As approved in the 2025 Meeting Schedule

C. 2025 Meeting Schedule
a. Ms. Zemienski had prepared a suggestion of dates for 2025 where Meeting Room 3 was available - January 22, 2025; May 7, 2025; October 1, 2025. These dates matched with when the Ethics Commission had historically held its meetings in past years. Each at 6 PM.
b. Mr. Stuhlman made a motion to approve and submit the above schedule for 2025 Ethics Commission Meetings.
c. Ms. Pittendreigh seconded the motion
d. There being no additional discussion, the motion passed unanimously

5. Audience of Citizens

- There was no discussion or comments, there being no public present in the audience. No digital correspondence from the Livestream was received.

6. Adjournment

- Chairman Staehly made a motion to adjourn the meeting at 6:26 pm.
- Valerie Almada seconded the motion.
- Unanimous Aye.

A video recording of this meeting is available digitally on YouTube at the following link: https://www.youtube.com/watch?v=YZFsul1q96M

You may also access the Town's YouTube Channel from the Town's website: www.easthaddam.org

Respectfully submitted, Kevin Staehly