BOARD OF FIRE COMMISSIONERS
Tuesday, March 4, 2025
Municipal Office Complex
Meeting Room 1
Regular Meeting

Commissioners present: Tim Reynolds, John Cotter Absent: Craig Mansfield
Guests Present: Brian Auld, Ray Swol, Irene Haines, Jennifer Reynolds

1. **Called to order** at 5:04 pm by Tim Reynolds and the attendees said the Pledge of Allegiance.

2. **Acceptance of Minutes**:
   a. Approval of February minutes will be postponed to March meeting.

3. Bill Approvals:
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by John Cotter, seconded by Tim Reynolds. Motion passed unanimously.

4. Budget Recap:
   a. John Cotter provided a budget recap noting the departments to-date spending. To date, for the 2024-25 budget year we started the year with $591,898 and have spent $327,303.50, leaving us with a remaining amount of $264,594.50. Spent 55.3% to date.

5. Old Business:
   a. Still waiting on new LED lights to come in.
   b. Employee Assistance Program (EAP) is in place. Paperwork was available to pick up from Dawn Snow and Ray Swol will get to Fire Department.
   c. Tabletop for school safety continue to move forward with Law Enforcement and will continue to grow to other responders.
   d. The new firehouse committee is going to a town meeting this month for approval of the new building committee. Then we will go back to the Board of Finance for appropriation of funds.
   e. Firehouse radios are programmed and working now.

6. Selectman's Report:
   a. Bridge work scheduled to be done end of April. No more 63-hour closures scheduled at this time.
   b. Budget is moving forward as it was presented to the Board of Selectmen by all groups. Todd Gelston came out and spoked to the Chief and paid staff.

7. Visitors Participation:
   a. None

8. Reports:

a. Medical Division Report: See below
b. Career Staff Report: No report
c. Marine Division Report: No report.
d. Fire Marshal's Report: No report
e. Fire Police Division Report: No report.
f. Junior Division Report: No report
g. Recruitment Division Report: See below
h. Public Relations Report: See below
i. Special Events Report: No report
j. Fire Chief's Report: See below

9. Building & Equipment Reports:

a. Building Report: Old Generator removed at Co#1 and new placed. They will be connecting it up tomorrow. Electrician will open doors, weather dependent.
b. Fire Equipment and Maintenance: No discussion.
c. Radio Equipment Report: Discussed in minutes above.

10. Correspondence:

a. None

11. New Business:

a. A discussion was held on the purchase of an Ambulance from the Town of Ellington. Chris Leidemer found a good deal and went to the Board of Selectmen for a bid waiver. Would need equipment for the new ambulance and could potentially keep the current town ambulance as a backup. The ambulance was valued at $202K with 35K in equipment.
b. The current ambulance capital reserve has $303K to cover this and leaves $100K.
c. Tim Reynolds thanked everyone that came out to the structure fire this past weekend for the great response.

12. Adjournment:

a. Motion to adjourn at 5:40 pm made by John Cotter, second by Tim Reynolds. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
03/30/2025

REPORTS

Medical Division Report: Submitted by Jennifer Reynolds

- Training in February was on environmental Emergencies. Good turn out
- March 10th is CPR training and March 17th at 1900 hours is Stroke training for 1 CEU

Career Staff Report: Submitted by Chris Leidemer

- ISO completed and submitted. Potentially the town could be down to an 8b in April.

Marine Report: No report submitted.

Fire Marshal: No Report Submitted

Junior Division Report: Submitted by Toni Myers

- Two new members joined last month, and one has been very active to date.

Recruitment Division Report: Submitted by Toni Myers

- Member to be sworn in tonight at the March Monthly Meeting. Member will join the Fire Police Division.
- This makes for 5 new members this year.

Public Relations Report: Submitted by Toni Myers

- An article was seen in the recent Events Magazine recapping highlights of 2024.
- Calls and events continue to appear in the East Haddam News.

Special Events Report: No report submitted.

- Banquet April 5th.
- April 19, 2025 will be the Annual Easter Egg Hunt starting at 9 am at the Town Hall. Information can be found on the Town Website in the Fire Department section.

Fire Chief's Report: Submitted by Brian Auld
EAST HADDAM FIRE DEPARTMENT

CALLS

ONE	MUTUAL AID STRUCTURE FIRE
ONE	BRUSH FIRE
FOUR	MOTOR VEHICLE ACCIDENT
FIVE	ELECTRICAL POLE FIRE

SIX FIRE ALARM

FORTY TWO R-1 MEDICAL

59 TOTAL CALLS FEBRUARY 2025

PERSONNEL:

- CONGRATULATIONS TO THE FOLLOWING PERSONNEL
  FIREFIGHTER MATT LUTTON FOR BEING HIRED BY COLLINS AEROSPACE AS A CAREER FIREFIGHTER AND EMT

- CONGRATULATIONS TO NEWLY APPOINTED ENGINEERS: ERIC WALKER, MICHELLE FORBES, MATT LUTTON, AND JUSTIN KOLASINSKI

- GREAT TO JOB TO LT BOTTING FOR EFFECTIVELY COMMANDING THE MEDICAL CALL AT FRANKLIN ACADEMY ON FEBRUARY 23RD AS WELL AS THE TWO CAR MOTOR VEHICLE ACCIDENT ON FEBRUARY 18TH ON SIPPLES HILL

- REGRETFULLY…. THE FOLLOWING PERSONNEL HAVE RESIGNED:
  - FIRE POLICE STEVE FREEDMAN AS HE HIS MOVING OUT OF TOWN
  - FIREFIGHTER NOAH KAGEL AS HE ACCEPTED A FEDERAL POSITION IN WASHINGTON DC

TRAINING:

- **NEXT DRILL**
  - MANDATORY HAZ-MAT DRILL
  - TUESDAY MARCH 11TH 18:30 CO # 1

- **ICE RESCUE TRAINING**
  - WAS HELD ON SUNDAY FEBRUARY 23RD WITH MULTIPLE PERSONNEL IN ATTENDANCE
  - WITH THE SALEM FIRE DEPARTMENT
  - SCHEDULED FOR SUNDAY FEBRUARY 16TH 09:00 AT GARDNER LAKE

- **THE FOLLOWING STATE CERTFIED COURSES ARE BEING TAKEN BY OUR PERSONNEL**
  - FIRE FIGHTER 1, FIREFIGHTER 2, INSTRUCTOR 1, OFFICER 1, OFFICER 2, AND TANKER SHUTTLE OPERATIONS

- **HOSE AND LADDER TESTING**
  - SCHEDULED FOR OCTOBER 8TH AND 9TH

- **FIT TESTING AND SCBA FLOW TESTING**
  - TO BE SCHEDULED BY CPT LEIDEMER

EVENTS:

- **AWARDS NIGHT**
  - SATURDAY APRIL 5TH
  - AT THE AMERICAN LEGION 5PM – 9PM

- **EASTER EGG HUNT IN COLLABORATION WITH THE EAST HADDAM ECONOMIC AND DEVELOPMENT COMMISSION**
  - WILL BE HELD ON SATURDAY APRIL 9TH 9AM AT 1 PLAINS ROAD – TOWN HALL

APPARATUS AND EQUIPMENT:

- **ENGINE 2-15**
  - PUMP PANEL CONTROL PANEL HAS BEEN REPLACED
  - BRAKE LINES HAVE BEEN REPLACED

- **ENGINE 4-15**
  - LED WARNING LIGHTS HAVE BEEN INSTALLED
  - HIGH INTENSITY HEAD LIGHTS HAVE ALSO BEEN INSTALLED
  - EXHAUST TIP HAS BEEN ORDERED AND WILL BE INSTALLED PRIOR TO EXHAUST REMOVAL TIP INSTALL

- **ENGINE 1-15**
  - IS OOS SERVICE FOR A WATERWAY AND IS AT BOUGHTON REPAIR

- **TANKER 1-15 HEADLIGHTS**
  - HAVE BEEN UPGRADED

- **UTILITY 1-15**
  - NEW TIRES AND ALIGNMENT ARE COMPLETE

- **UTILITY 2-15**
  - NEW TIRES AND ALIGNMENT ARE COMPLETE
  - NEW BATTERY AND ALTENATOR HAVE BEEN INSTALLED
  - STEERING AND SUSPENSION ISSUE HAVE BEEN FOUND TO BE NORMAL
  - EXHAUST REMOVAL TIP IS ON ORDER - NEWT

- **RESCUE 1-15 / MARINE 2-15/MARINE 4-15**
  - BOFC IS TO WORK WITH LINDA TO ADD TO SURPLUS

- **COLUMBIA MARINE BOAT**
  - THE 14 FOOT SIDE CONSOLE ZODIAC WAS INSPECTED BY LT MINER AND MYSELF AND IDENTIFIED TO BE A VIABLE ASSET

- PURCHASE FOR $5,000 HAS BEEN AGREED UPON FOR BOAT AND TRAILER
- THIS WILL REPLACE MARINE 2 AND MARINE 4 WHICH WILL BE REMOVED FROM THE FLEET

- **CO # 1 PRESSURE WASHER**
  - ELECTRICAL AND PLUMBING HAS BEEN INSTALLED
  - IS IN PROCESS OF BEING COMPLETED BY DEPUTY SWOL

- **(4) FOUR GAS METERS**
  - HAVE ARRIVED AND HAVE BEEN INSTALLED IN ENGINES 1,2,4, LADDER, AND CAR 15

- **REPLACEMENT LIGHT BOXES**
  - FOR MARINE 1-15, TANKER 1-15, AND ENGINE 4-15 HAVE BEEN INSTALLED BY LT BOYNTON

- **PONY LENGTHS OF 5 INCH HOSE**
  - HAVE BEEN ORDERED

- **BATTERY HOLDERS FOR EXTRICATION TOOLS**
  - HAVE ARRIVED AND WILL BE INSTALLED BY PERSONNEL

- **CHAINSAWS ON ENGINE 1 AND 4**
  - TUNE UP NEEDED AS IDENTIFIED BY LT MINER
  - WILL BE BRINGING TO ALAN'S FOR A TUNEUP

- **TRAILER LIGHTS**
  - ARE IN PROCESS OF BEING REPAIRED BY LT MINER

- **NEW GENERATOR**
  - HAS YET TO BE INSTALLED AT CO # 1

- **FLICKERING LIGHT ISSUE AT CO # 1**
  - HAS BEEN IDENTIFIED AS A REPLACEMENT ISSUE

- **COMBO CHANGES - IN PROGRESS**
  - CO # 1 – EMS DOOR, DAY ROOM DOOR, LOCK BOX
  - CO # 2 – KITCHEN DOOR, LOCK BOX

- **TRILOGY LOCKS FOR CO # 1**
  - FOR RADIO ROOM, MEETING ROOM, AND KITCHEN HAVE INSTALLED BY DEPUTY CHIEF SWOL

- **HOSE REAL CO # 1**
  - THANK YOU TO SPENCER LOCKS FOR REPAIRING

- **THANK YOU** TO FIRE POLICE ROB KOLEK FOR LABELING ALL THE BAY DOORS IN COMPANY #1 AND # 2 AS WELL AS LABELING ALL THE DOOR OPENERS

- **DEPARTMENT WIDE GEAR CHECK**
  - TO BE SCHEDULED BY LT MINER

FROM ME:

- **PLEASE WEAR VESTS**
  - ON ALL MOTOR VEHICLES ACCIDENTS OR ANY INCIDENT YOU ARE WORKING IN THE STREET

- **APPARATUS RELOCATION**
  - ENGINE 1-15 TO CO # 2
  - ENGINE 2-15 TO CO # 3
  - ENGINE 4-15 TO CO # 1

- **LYME FIRE ON SATURDAY FEBRUARY 15TH AT APPROXIMATELY 12:30PM**
  - 22 SELDEN ROAD
  - 12 PERSONNEL FROM EAST HADDAM RESPONDED
  - ALONG WITH ENGINE 1-15, TANKER 1-15, AND TANKER 2-15
  - FIRE CONTAINED TO SMALL FRONT ROOM OF BUILDING
  - SOMEWHAT DIFFICULT TO SUPPRESS / WOOD SHINGLES
  - EXCELLENT TEAM WORK BY ALL