BOARD OF FIRE COMMISSIONERS
Tuesday, February 4, 2025
Municipal Office Complex
Meeting Room 1
Regular Meeting

Commissioners present: Tim Reynolds, Craig Mansfield, John Cotter
Guests Present: Brian Auld, Ray Swol, Irene Haines

1. **Called to order** at 5:04 pm by Tim Reynolds and the attendees said the Pledge of Allegiance.

2. **Acceptance of Minutes**:
   a. Motion to approve minutes from the meeting on 01/07/2025 by John Cotter, seconded by Tim Reynolds, Motion passed unanimously.

3. Bill Approvals:
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

4. Budget Recap:
   a. John Cotter provided a budget recap noting the departments to-date spending. To date, for the 2024-25 budget year we started the year with $591,898 and have spent $293,803.29, leaving us with a remaining amount of $298,094.71. Spent 49.6% to date.

5. Old Business:
   a. Co#1 generator is in but need to determine where it will be placed.
   b. Working on School Tabletop with Superintendent. Starting with SSO and Police first.
   c. Co#2 building committee will be presenting to the BOS for additional funding now to keep project moving. Need approximately 300K to get us through the Bid phase. Original budget was for a renovation and now we need to do design for a new building. If BOS approve will be going to the BOF on the 11th.
   d. Radios at Firehouse will be programed next Friday.

6. Selectman's Report:
   a. Bridge work update provided.

7. Visitors Participation:
   a. None

8. Reports:
   a. Medical Division Report: See below
   b. Career Staff Report: See below
   c. Marine Division Report: No report.

d. Fire Marshal's Report: No report
e. Fire Police Division Report: No report.
f. Junior Division Report: No report
g. Recruitment Division Report: See below
h. Public Relations Report: See below
i. Special Events Report: No report
j. Fire Chief's Report: See below

9. Building & Equipment Reports:

a. Building Report: Waiting on Generator to be installed at Company 1.
b. Fire Equipment and Maintenance Report: Gear ordered.
c. Radio Equipment Report: Discussed in minutes above.

10. Correspondence:

a. None

11. New Business:

a. A lengthy discussion was held related to the Director of Emergency Services position.
   - Irene explained her reasoning behind the position.
   - The BOFC as well as the Fire Officers have concerns over the position and if there will be a true benefit from this position. Chief Auld explained there is a lot of duplication of services.
   - Chief Auld noted there are parts of the job description he likes but feels that this is being very rushed.
   - Discussion held on how it would be funded and what effect it would have on the budget submission.
b. A discussion was held on the Fire Department being covered by an Employee Assistance Program (EAP). Deputy Chief Swol got pricing from a company. Craig Mansfield noted that he had talked to Dawn Snow, and she was researching getting the Fire Department added onto the town's plan.

12. Adjournment:

a. Motion to adjourn at 6:10 pm made by John Cotter, second by Craig Mansfield. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
03/07/2025

REPORTS

Medical Division Report: Submitted by Jennifer Reynolds

- CPR recertification was held on January 16th. We had a total of 3 members recertify at a cost of $39 to the department.
- Congratulations to Ryan Solovei and Matt Lutton for passing both their practical and written exams.
- February's Medical drill will be on Monday, February 17th 1900 at Co.1. We will be covering Environmental Emergencies for 1 CME.

Career Staff Report: Submitted by Chris Leidemer:

- ISO is moving forward with great results.
  - I have a meeting with the Regional Representative this Thursday at Co. 2 at 10am.
  - All paperwork is in order and ready for the inspection.
  - Water supply is still on going and new sites for Dry Hydrants are being collected.
  - The entire Town will be rated an 8B and should take @3 to 5 weeks to get back the full report and posted.
  - It will be discussed on lowering even further and the requirements that need to meet.
  - It needs to be discussed moving an Engine with at least 750 Gallons back to Co. 3.

Marine Report: No report submitted.

Fire Marshal: Submitted by Don Angersola

- Johnsonville Church received a CO and is in use.
- Banner Lodge apartments failed their sprinkler pump test, and the sprinkler tanks have collapsed in ground and need to be repaired or replaced. I assume it will take another 6 months for pump test. The building is 90% done but not habitable.
- Opera House has started renovating the exterior access and some minor entry updates. Employees are the only ones using the building until completion.
- The ES is staring night work on the new HVAC system. The company doing the work is AIR-TEMP and they will have between 5-10 workers on site 4pm - 1 or 2 am M-T starting the week of the 17th.

Junior Division Report: Submitted by Toni Myers

- Two new member joining today.
- Per By-laws once at 6 Juniors they will now need to elect officers

Recruitment Division Report: Submitted by Toni Myers

- 2 Junior Candidates to be sworn in tonight
- One new Probationary member joining tonight
- Recruitment stays steady with most members joining noting they saw the signs up around town.
- Tim noted the recruitment has been steady over the last couple of years.

Public Relations Report: Submitted by Toni Myers

- Full page article appeared in last East Haddam News highlighting swearing in of new members
- The Siren was delayed in being published. Will be out in spring.
- Events magazine out next week.

Special Events Report: No report submitted.

- Banquet April 5th.

Fire Chief's Report: Submitted by Brian Auld

JANUARY CALLS:

ONE	HAZARODUS MATERIAL INCIDENT
ONE	CARBON MONOXIDE EMERGENCY
TWO	BRUSH FIRE
THREE	PUBLIC SERVICE
THREE	ELECTRICAL POLE EMERGENCY
FOUR	MUTUAL AID STRUCTURE FIRE
FOUR	SMOKE INVESTIGATION
FIVE	MOTOR VEHICLE ACCIDENTS
EIGHT	FIRE ALARM
TWENTY ONE	MEDICAL R-1

52 TOTAL CALLS FOR JANUARY 2025

PERSONNEL:

- **THE FOLLOWING PERSONNEL HAVE BEEN SWORN IN WITHIN THE LAST MONTH**
  - FIRE POLICE RON CRAWFORD
  - PROBATIONARY FIREFIGHTER SPENCER LOCKS

- PROBATIONARY FIREFIGHTER ZACH UHLMAN
- ADDITIONALY, 2 JUNIOR CANDIDATES AND 2 SENIOR CANDIDATES ARE CURRENTLY IN THE RECRUITMENT PROCESS

- **CONGRATULATIONS TO THE FOLLOWING PERSONNEL**
  - FIREFIGHTER LUTTON FOR PASSING EMT
  - FIREFIGHTER KOLASINSKI FOR PASSING FIREFIGHTER ONE
  - JUNIOR FIREFIGHTER SOLOVEI FOR PASSING EMT
  - FP CRAWFORD FOR PASSING HIS TIMS CLASS
  - LT BOTTING FOR PASSING INSTRUCTOR 1

TRAINING:

- **MANDATORY BLOOD BORNE PATHOGENS**
  - WAS HELD ON TUESDAY 21ST BY LT BOYNTON
  - ALL PERSONNEL THAT WERE ABSENT WILL HAVE A SECOND OPPORTUNITY TO COMPLETE w/ DATE TO BE DECIDED

- **NEXT DRILL**
  - LEGAL TRAINING FOR FIRE PERSONNEL
  - SCHEUDLED FOR TUESDAY FEBRUARY 11TH 1900 COMPANY #1

- **ICE RESCUE TRAINING**
  - WITH THE SALEM FIRE DEPARTMENT
  - SCHEDULED FOR SUNDAY FEBRUARY 16TH 09:00 AT GARDNER LAKE

- **MEDICAL DRILL**
  - WILL BE ENVIRONMENTAL EMERGENCIES
  - SCHEDULED FOR MONDAY FEBRUARY 17TH 1900 COMPANY # 1

- **MANDATORY HAZARDOUS MATERIAL REFRESHER**
  - SCHEDULED FOR TUESDAY MARCH 11TH AT COMPANY # 1

- **FIREFIGHTER 2**
  - HOSTED BY THE EAST HADDAM FIRE DEPARTMENT
  - STARTS WEDNESDAY FEBRUARY 5TH
  - LT SPIRITO, FF LUTTON, AND FF KAGEL ARE ENROLLED

- **FIRE OFFICER 2**
  - ALSO HOSTED BY THE EAST HADDAM FIRE DEPARTMENT
  - STARTED SATURDAY FEBRUARY 1ST
  - MYSELF AND DEPUTY SWOL ARE ENROLLED

EVENTS:

- **AWARDS NIGHT**

- SATURDAY APRIL 5TH
- AT THE AMERICAN LEGION 5PM – 9PM

APPARATUS AND EQUIPMENT:

- **ENGINE 1-15** -
  - MIV VALVE HAS BEEN INSTALLED COMPLETE AND IS BACK IN SERVICE

- **ENGINE 4-15 –**
  - STOBES LIGHTS ARE SCHEDULED TO BE REPLACED BY LEDS

- **UTILITY 2-15** -
  - EGR VALVE INSTALLED AND BACK IN SERVICE

- **UTILITY 1-15** -
  - NEW TIRES ARE ON ORDER
  - NEW STRAPS ARE IN AND IN SERVICE

- **TANKER 1-15 HEADLIGHTS**
  - A HIGHER INTENSISTY BULB HAS BEEN ORDERED BY DEPUTY SWOL

- **MARINE 1-15**
  - HAS BEEN FOUND MULTIPLE TIMES UNPLUGGED
  - WHOEVER IS DOING IT – PLEASE STOP

- **COLUMBIA MARINE BOAT**
  - COLUMBIA IS LOOKING TO SELL THEIR FORMER MARINE PATROL BOAT
  - 14 FOOT SIDE CONSOLE ZODIAC FOR $5,000
  - LT MINER WHO IS MARINE REPAIR TECHNICIAN AND I WILL BE INSPECTING PRIOR TO PURCHASE
  - THIS WILL REPLACE OUR SMALL ZODIAC WHICH OUT OF SERVICE AND MARINE 4-15 THE JET SKI WHICH IS NOT USED

- **CO # 1 TILE FLOORS**
  - HAVE BEEN WAXED
  - THANK YOU TO NEWT FOR SCHEDULING

- **CO # 1 TOUCHSCREEN MONITOR**
  - HAS BEEN INSTALLED BY DEPUTY SWOL AT COMPANY # 1
  - SPECIAL THANK YOU TO COMMISSIONER MANSFIELD FOR DONATING

- **CO # 1 PRESSURE WASHER**
  - WILL BE INSTALLED PENDING INSTALL OF PLUMBING AND ELETRICAL
  - SPECIAL THANK YOU AGAIN TO COMMISSIONER MANSFIELD FOR DONATING

- **(4) FOUR GAS METERS**
  - ARE ON ORDER FOR ENGINE 1,2,4, LADDER 1

- **REPLACEMENT LIGHT BOXES**
  - FOR MARINE 1-15, TANKER 1-15, AND ENGINE 4-15 ARE STILL ON ORDER

- **PONY LENGTHS OF 5 INCH HOSE**
  - FOR ALL APPARATUS ARE ORDERED

- **ACCOUNTABILITY BOARDS**
  - HAVE BEEN PLACED ON ALL APPARATUS
  - SPECIAL THANK YOU TO PROB FIREFIGHTER SPENCER LOCKS FOR MANUFACTURING THE BOARDS

- **NEW GENERATOR**
  - HAS YET TO BE INSTALLED AT CO # 1

- **FLICKERING LIGHT ISSUE AT CO # 1**
  - STATUS FROM NEWT

- **FIT TESTING AND SCBA FLOW TESTING**
  - TO BE SCHEDULED BY CPT LEIDEMER

- **HOSE AND LADDER TESTING**
  - TO BE SCHEDULED BY CPT LEIDEMER

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FROM ME:

- **REVISED STANDARD OPERATING PROCEDURES**
  - ARE CURRENTLY AT PRINT WITH CPT MYERS

- **BUDGET BOARD OF FINANCE LIASON MEETING**
  - W/ TODD GELSTON ON JANUARY 22ND
  - WENT GOOD
  - PROVIDED HIM ALL INFORMATION ON BUDGET FOR 2025 - 2026