EAST HADDAM BOARD OF LIBRARY TRUSTEES

FINANCE SUBCOMMITTEE

MINUTES OF MEETING OF JUNE 9, 2025

1. The meeting was called to order at 4:09 PM by J Bielot
   Trustees present: J Bielot, D Barlow, L White
   Also present: E Morgen, Library System Director

2. Review of 4/07/2025 Meeting Minutes – The minutes for the 4/07/2025 meeting were accepted as presented. The May meeting was cancelled.

3. Unfinished Business
   a. 2024-2025 Budget Status – We reviewed the current year budget report dated 6/3/25. The expenditure for books & periodicals line are running behind plan. E Morgen explained this is due to issues (now resolved) with the distributor. There are a significant number of invoices that will be coming in. Building Maintenance, Electricity, Heat and Dues & Fees are running over budget. Heat wasn't budgeted for and was found to be needed. Heat covers the fuel oil at Rathbun. Rathbun had a frozen pipe this past winter in attempting to use only the mini-splits for heat. We're currently just over 90% of our total budget spent.
   b. 2025-2026 Budget – As had been requested, E Morgen presented several options to the First Selectman to reduce the library system budget by up to $10,300 (2%). Identified options included eliminating a driveway fence at Rathbun ($5,444), reducing Intern hours (~$3,000) and reducing the books & periodicals budget ($1,000).
   c. Grants - E Morgen is planning to work on (2) grant requests:
      i Presentation Screen for the Children's Library at Rathbun
      ii Funding to assess and for archiving the historic collection at Rathbun.
   d. IMLS – nothing new to report at this time.

4. New Business – there was no new business.

5. There was no audience of citizens.

6. Without objection, the meeting was adjourned at 4:49PM.

Submitted by: J Bielot, Subcommittee Chair