

**Town of East Haddam
Moodus Firehouse Building Committee
May 13, 2025**

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. at the Municipal Office Complex, Meeting Room 3.

2. ATTENDANCE AND VOTING OF OFFICER(S)

Craig Mansfield, Irene Haines (via phone), Kevin Rutty, Walter Parkus (Alternate), Dave Stein (Silver Petrucelli), Eric Cantar (Silver Petrucelli), Don Angersola (Director of Operations).

Motion to elect Craig Mansfield as Chair of the Moodus Firehouse Building Committee.

Haines/Rutty Passed unanimously.

Election of additional officers was tabled until after the Town Meeting to allow for expansion of the committee membership.

3. APPROVAL OF MEETING MINUTES

A. None

4. OLD BUSINESS

A. Silver Petrucelli & Associates

The committee reviewed the Silver Petrucelli proposal (Project No. 22319), originally dated January 26, 2025, and revised January 31, 2025.

The proposal outlines a total project fee of \$588,251. Of this, \$394,128 is required immediately to cover the Design Development (\$223,535), Construction Documents (\$164,710), and Bid Assistance (\$5,883) phases.

Motion to approve \$394,128 to proceed with Silver Petrucelli, contingent on special appropriation approval at the May 13, 2025 Town Meeting.

Mansfield/Haines Passed unanimously.

The existing AIA agreement will be amended to include the updated scope and cost.

B. Bills and Invoices

No bills or invoices were presented at this meeting.

5. GENERAL DISCUSSION

A. Next Meeting – Establish a meeting schedule.

The committee will meet on a monthly basis, with additional meetings scheduled as needed based on project progress.

B. Other

Silver Petrucelli presented a proposed 26-month project schedule. Early tasks include hiring a surveyor, issuing RFPs for environmental and geotechnical testing, and confirming design layout and equipment.

Discussion included coordination with stakeholders (e.g., fire marshal, health district, land use), integrating Value Engineering reviews, and planning for potential solar installation.

Designs from recent firehouse projects in Norfolk and Waterford will serve as references for finishes, equipment, and layout. The committee agreed to preserve consistency in proprietary systems where appropriate and emphasized planning for future maintenance and building durability.

6. AUDIENCE OF CITIZENS

No citizens were present.

7. ADJOURNMENT

Motion to adjourn at 8:31 p.m.

Rutty/Haines Passed unanimously.

Respectfully submitted,

E. Ruth Ziobron

Recording Secretary