ETHICS COMMISSION
MUNICIPAL OFFICE COMPLEX
MEETING ROOM 3
WEDNESDAY, JANUARY 22, 2025
6:00 P.M.
REGULAR MEETING

MINUTES

1. Call to Order
   – Chairman Kevin Staehly called the meeting to order at 6:01 pm.
   - Attendance: Kevin Staehly, Chairman; Janie Pittendreigh; Rebecca Skinner; Paul Stuhlman
   - Linda Zemienieski present in the audience; no others

2. Approval of Minutes: Special Meeting of November 12. 2024
   - A copy of the draft minutes for the 11/12/2024 Special Meeting was circulated to the members for review.
   - Paul Stuhlman motioned to accept the minutes of the 11/12/2024 Special Meeting without amendment
   - Janie Pittendreigh seconded the motion.
   - Motion passed unanimously

3. Unfinished Business
   A. Website Revisions
      a. A physical copy of the revised Ethics Commission page on the Town's website was circulated for the members to review. No action was taken.
   B. East Haddam Code of Conduct Updates
      a. There were no additional updates at this time. No action was taken.

4. New Business
   A. Other Discussion
      a. Commission Membership and Volunteerism
         i. A general discussion took place about upcoming vacancies for the Ethics Commission as well as the volunteering process for boards and commissions. Linda Zemienieski provided insight into how members of the public can find out about commission vacancies as well as how to apply.
         ii. Rebecca Skinner asked if some kind of interest tracking, such as a QR code, may be beneficial to bolstering efforts to get volunteers.
         iii. Chairman Staehly asked whether a list of vacancies was posted in the Town Clerk's office where it would be readily accessible to the general public.
         iv. Ms. Zemienieski stated that a list and application is available under the First Selectman's Office page on the Town Website but that the aforementioned ideas were not currently implemented
         v. Additional discussion took place about how the Town communicates these vacancies in print materials, with Ms. Zemienieski answering questions from Ms. Pittendreigh and Ms. Skinner about whether it would cost money to run ads regarding vacancies
   B. Next Meeting Date (May 7, 2025)

5. Audience of Citizens
   - There was no discussion or comments, there being no public present in the audience. No digital correspondence from the Livestream was received.

6. Adjournment
   - Rebecca Skinner made a motion to adjourn the meeting at 6:21 pm.
   - Paul Stuhlman seconded the motion.
   - Unanimous Aye.

Participants unable to attend in person may view the meeting on YouTube Live at the following link:
https://www.youtube.com/watch?v=a6XSJ9k1Vos

You may also access the YouTube Live link from the Town's website:
www.easthaddam.org

For YouTube Live viewers, public participation will take place via written questions or comments by emailing:
Public.questions@easthaddam.org

Questions/comments may be sent prior to and during the meeting.

Questions/comments will be read aloud during the "Audience of Citizens" section of the meeting. Questions/comments and responses will be included in the minutes and posted on the town website. Every effort will be made to provide responses, if available, during the meeting.