

EAST HADDAM BOARD OF LIBRARY TRUSTEES

FINANCE SUBCOMMITTEE

MINUTES OF MEETING OF AUGUST 11, 2025

1. The meeting was called to order at 4:07 PM by J Bielot
Trustees present: J Bielot, D Barlow
Also present: E Morgen, Library System Director
2. Review of 6/09/2025 Meeting Minutes – The minutes for the 6/09/2025 meeting were accepted as presented. The July meeting was cancelled.
3. Unfinished Business
 - a) 2024-2025 Budget Status – We reviewed the 2024-2025 year budget report dated 7/17/25. The budget year ended with 99.3% of the total budget spent. Several budget items (Books & Periodicals, Communications, Furniture and Conference Fees) were under budget and others (Building Maintenance, Telephone, Electricity and Dues & Fees) were over budget. The new year's budget line-item requests were adjusted somewhat to try to accommodate the overages next year.
We previously discussed the likelihood of not fully spending the book budget due to the issues with our major distributor which have been resolved. There was discussion around staff attending conferences, and E Morgen explained that due to the staffing issues, it likely would have been necessary to close a branch to send additional staff to conferences. With the new budget funding the (2) interns for the budget year, she hopes to have better conference attendance this year.
 - b) 2025-2026 Budget – We are just starting on this year's budget due to it being passed late, so there is nothing to report at this time.
 - c) Grants - E Morgen reported that the recent Cartooning Workshop which was funded by a grant from CT Humanities and the Middlesex Community Foundation was a success and we thank them for providing the funding.
The Riverview Cemetery Fund will be funding the TV for presentations and mounting for the Children's Library at Rathbun, so that facility will have a capability similar to EHFPL. She is going to pursue a couple of other grants, one to provide funds to start to digitally archive the historic collection housed at Rathbun.
 - d) IMLS – nothing new to report at this time.
4. New Business – there was no new business.
5. There was no audience of citizens.
6. Without objection, the meeting was adjourned at 4:53PM.

Submitted by: J Bielot, Subcommittee Chair