Agenda

EAST HADDAM LIBRARY SYSTEM – Governance Committee

Special Meeting

September 8, 2025 – 9:30 am

Rathbun Library

Trustees Present: Kerry Mcrae, Juliana Tryon Ranaudo, Shea Jezek

Also Present: Evelyn Morgen

1. The meeting was called to order at 9:30am.

2. The July 17th Meeting Minutes were approved as submitted.

3. Unfinished Business

a) The Committee will begin meeting on the Monday before the Board meetings at 9am at EHFPL.

b) 2025 Municipal Election – Dawn has completed her paperwork to run as a write-in candidate. There is one additional 4-year term that will need to be filled.

c) Annual Manual Review – The committee will begin the annual manual review. Kerry will complete sections 1-2, Shea will complete 3-4 and Juliana will complete 5 and the appendices.

d) The Board Effectiveness Survey was reviewed. Some recommended changes resulting from the survey are:

1) provide physical copies of handbooks and relevant documents during orientation of new board members.

2) The director will begin sending out the reports a day earlier to allow the Board more time to review the report

3) Work to better support the Friends groups

4) Have the Finance committee present an overview of the Budget to the board to ensure the entire Board is comfortable talking about the library budget with the general population.

e) Annual Review of Policies – The Governance Committee will begin a bi-annual Fall review of all library policies, led by the Director.

The CT State Library and CT state legislation is asking for updated policies from all state libraries. Much of this is centered around creating stronger policies for banned books.

Due to staffing shortages, the director will seek an extension from the state. The current deadline is October 1, with a December 1 website update.

5. There was no Audience of Citizens

6. The meeting was adjourned at 10:34am.