BOARD OF FIRE COMMISSIONERS
Tuesday, September 9, 2025
Municipal Office Complex
Meeting Room 1
Regular Meeting

Commissioners present: Tim Reynolds, John Cotter, Craig Mansfield
Guests Present: Irene Haines, Brian Auld

1. **Called to order** at 5:02 pm by Tim Reynolds and the attendees said the Pledge of Allegiance.

2. **Acceptance of Minutes**:
   a. Motion to approve the minutes of the meeting on 8/5/25 as presented was made by John Cotter, seconded by Tim Reynolds. Motion passed unanimously.

3. Bill Approvals:
   a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

4. Budget Recap:
   a. John Cotter provided a budget recap noting the departments to-date spending. To date for the 2025-26 budget year started with $734,884 and to date we have spent $140,319.04 leaving us a remaining amount of $595,565.96. This is a total of 19.1% to date.

5. Old Business:
   a. Continuing discussions related to moving the joint drill forward. Chris Leidemer to work with Craig Mansfield on staging areas and planned response.
   b. Med Radio and Town radios were installed in the new ambulance.
   c. RFP for the brush truck had no responses. Need to revisit bid specs.
   d. The new firehouse committee – Site survey continues to be completed. Next meeting scheduled for Thursday, September 18th. Thank you to Ray Swol and Brian Auld for attending the last meeting to review Mechanicals.
   e. Craig Mansfield would like to roll out Tango/Tango. Need list of members with emails.

6. Selectman's Report:
   a. Fire Department staff interviews were held this week. Some good candidates have applied.
   b. Discussions last night at Board of Finance meeting related to funding of both the New Firehouse and Fire Apparatus. Firehouse committee will present at the next Board of Finance meeting.

7. Visitors Participation:
   a. None

8. Reports:

a. Medical Division Report: See below
    1. Thank you to Nate Botting and Melanie Kolek for helping organize supplies and new bags.
    2. Additional drills to be held related to basic skills.
    3. Additional bags to be added to the rescue truck.
    4. Looking at current response times/onscene times, PT to Ambulance, etc. Goal is to improve PT care.
    5. Welcoming lots of new EMT's into rescue squad.
b. Career Staff Report: See below
c. Marine Division Report: No report.
d. Fire Marshal's Report: No Report
e. Fire Police Division Report: No report.
f. Junior Division Report: See below
g. Recruitment Division Report: No report
h. Public Relations Report: No report
i. Special Events Report: No report
j. Fire Chief's Report: See below

9. <u>Building & Equipment Reports:</u>

a. Building Report - No Report
b. Fire Equipment and Maintenance Report – In Fire Chief's Report
c. Radio Equipment Report – Discussed in minutes above.

10. <u>Correspondence:</u>

a. None

11. <u>New Business:</u>

a. IPads were placed in service for the new ambulance. Craig Mansfield wanted to make sure John Cotter was aware this will hit the Fire Department budget.
b. Company interested on rebuilding the tower at the Company 1 Firehouse. Craig Mansfield to work with the company to ensure we are getting tower/shelter space.

12. <u>Adjournment:</u>

a. Motion to adjourn at 5:42 pm made by John Cotter, second by Craig Mansfield. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
09/30/2025

REPORTS

Medical Division Report:
- Inventory updated and in Vector Solutions
- Will be outfitting the teams with shirts for identification
- Good collaboration with the Ambulance crews
- Upcoming regular drills are being planned – More Hands one
- 2nd Med bags for utility vehicles
- New EMT's coming up to Speed
- Medical Division doing a call review looking at how to improve response, on scene times, etc.

Career Staff Report:
- Chris Leidemer to attend the 9/15 training to discuss the new ambulance coming onboard.
- Onboarding EOS
- Looking for better access for 48 WF Palmer. Confirmed Knox Box location.
- Standardization of hoses and nozzles being done across all apparatus.
- Big thank you to the career staff. Only three open shifts last month.
- Looking to do an Eversource safety training as well as an updated DEA training

Marine Report: No report submitted.

Fire Marshal: No Report Submitted

Fire Police Division Report: No Report Submitted

Junior Division Report:
- Two Juniors are registered for EMR training
- Trainings will be light for next two months with school starting up
- Working on recruiting from schools

Recruitment Division Report: No report Submitted

Public Relations Report: No report submitted

Special Events Report: No report submitted.

Fire Chief's Report: Submitted by Brian Auld

EAST HADDAM FIRE DEPARTMENT

CALL RECAP:

ONE	MARINE RESCUE
ONE	OUTSIDE FIRE
ONE	VEHICLE FIRE
ONE	SMOKE IN THE BUILDING

ONE	SMOKE INVESTIGATION
ONE	CARBON MONOXIDE EMERGENCY
THREE	MOTOR VEHICLE ACCIDENT
FOUR	POWERLINE INCIDENT
FOURTEEN	FIRE ALARM
FORTY-FOUR	R-1 MEDICAL

71 TOTAL CALLS AUGUST

PERSONNEL:

- *Positive trend of education continues with our personnel. Please wish them luck*

- **FF UHLMAN**
  - has enrolled in EMT
- **FF LADDY-LOCKS**
  - has enrolled in Firefighter 2
- **JUNIOR FF SOLOVEI**
  - **-** has enrolled in Firefighter 1 and 2
  - **-** and congratulations in the successful completion of advanced junior training at CFA
- **RETIRED CHIEF DAIGLE & FF LADDY-LOCKS**
  - has enrolled in the TIMS traffic class

TRAINING:

- **NEXT DRILL – MASTER STREAM OPERATIONS**
  - Tonight at 1900
  - Company 1 with LT Botting and LT Walker

EVENTS / MEETING

- **MIDDLESEX COUNTY FIRE CHIEFS MEETING**
  - Wednesday October 8th
  - East Haddam Company # 1
  - Auxiliary and kitchen committee will be preparing the dinner
- **CAR WASH / FILL THE BOOT / BAKE SALE**
  - was September 6th
  - I would like to thank the town for their generous donations that go to the children's breakfast with Santa and easter egg hunt

---

APPARATUS AND EQUIPMENT:

- **HOSE AND LADDER TESTING**
  - Is Scheduled for October 8th and 9th

- **APPARATUS PREVENTATIVE MAINTENANCE SCHEDULE**

  - **Engine 4-15** – drag links need replacement as discovered during truck checks – will be scheduled for service
  - **Tanker 1-15** - service complete
  - **Tanker 2-15** – service is complete
  - **Both Utilities** – service is complete
  - **Ladder 1-15/ Brush 15** – are next for PM – (Brush 15 backup alarm needs repair)
  - **Utility 1-15**

  - **MAINTENANCE REPAIRS TOTAL 2025**

ENGINE 2-15 -	$28,566.27
ENGINE 1-15 -	$17,599.71
ENGINE 4-15 -	$17,547.43
UTILITY 2-15 -	$12,322.14
TANKER 2-15 -	$3,720.96
UTILITY 1-15 -	$2,653.51
ENGINE 6-15 -	$1,840.88
TANKER 1-15 -	$1,689.76
CAR 15 -	$1,367.83
TOTAL 2025	**$87,308.49**

  - **WINCH STRAP FOR MARINE 2**
    - has been replaced by Deputy Swol

  - **MARINE 2-15 – PONTOON REPAIR**
    - has been sent out today

  - **CLIPBOARD & ACCOUNTABILITY HOLDERS**
    - will be installed on all apparatus by FF Laddy-Locks

FROM ME:

- **501C3 PAPERWORK**
  - Captain Bennet has submitted annual paperwork with Jon Comer

- **KAYAK TEAM BUILDING EVENT – LT M WALKER**
  - Sunday August 24th
  - Great team building event