Board of Selectmen
Municipal Office Complex
Meeting Rooms 1 & 2
October 22, 2025
Special Meeting Minutes

Selectmen Present: I. Haines; T. Bourgoin; E Dill
Also Present: L. Zemienieski and other members of the public

1. First Selectman Haines called the Board of Selectmen's meeting to order at 4:00 p.m. and the attendees said the Pledge of Allegiance.

2. Fee Schedule for Contracted Snow Plowing: Ms. Haines called the Board's attention to a copy of a memo in their meeting packets from Michele Velez, Public Works Director dated October 21, 2025, regarding her summary of fees received and her recommendation of snowplowing prices for the winter.

   Ms. Haines explained that this was the process used to set the fee schedule for different size trucks for contracted snow removal. She noted that if we used contractors other than the ones who submitted prices, they would be paid at the set rates.

   Motion made by Mr. Dill, seconded by Ms. Bourgoin, to accept the recommendation of the Public Works Director and set the snow plowing rates as follows:

   Up to 10,000 GVW with plow and sander-$200.00 per hour;
   Between 10,000 and 25,999 GVW with plow and sander-$250.00 per hour;
   Over 26,000 GVW with plow and sander-$250.00 per hour;
   Over 26,000 GVW with plow and V-Jet sander-$330.00 per hour.

   Ms. Bourgoin questioned what rate would be paid to the second contractor, being they offered a price lower than the proposed rate. It was noted that they would be paid at the set rate for their size truck. It was noted that they only offered a price for the smallest size truck and that size truck is seldom used for plowing duties.
   Unanimous aye.

3. Call for Town Meeting: Ms. Haines advised that items approved at previous meetings need be moved forward to a Town Meeting.

   Motion made by Ms. Bourgoin, seconded by Mr. Dill, to approve the following call for Town Meeting:

   The Electors and citizens of the Town of East Haddam, Connecticut qualified to vote in Town Meeting are hereby warned and notified that a Special Town Meeting will be held in the Municipal Office Complex, Meeting Rooms 1 & 2, 1 Plains Road in Moodus, Connecticut on Wednesday, November 5, 2025 at 8:00pm for the following purposes, to wit:

Item 1: To consider and act upon the following resolution as recommended by the Board of Selectmen and the Board of Finance:

RESOLVED: That a grant in the amount of $8,256.84 is hereby accepted from the State of Connecticut, Office of the Secretary of the State (revenue account 33050-43000-G2101 and expense account 33055011-58820- G2101) for the purpose of costs related to implementing and conducting early voting upon the terms and conditions set forth in an Agreement between The State of Connecticut, Office of the Secretary of the State and the Town of East Haddam.

Item 2: To consider and act upon the recommendation of the Board of Selectmen and Board of Finance to accept a grant in the amount of $5,447.45 from the State of Connecticut, Department of Emergency Services & Public Protection, Division of Emergency Management and Homeland Security, entitled "FY 2024 Emergency Management Performance Grant", (revenue account 10542-43000 and expense account 10542070-51590).

Unanimous aye.

4. Adjournment: There being no additional business to discuss, a motion was made by Mr. Dill, seconded by Ms. Bourgoin, to adjourn the meeting at 4:06 p.m. .

Recorded

Respectfully submitted,
Erik Dill, Secretary