Meeting Minutes
Committee: Capital Improvement Planning Committee
Date: October 30, 2025
Time: 5:00 PM
Location: MOC Building, BOE Meeting Room

Members' Present

- Joseph Spurgeon, Chairperson
- Deb Fiala
- Todd Moss
- Keira Thompson

Members Absent

- Allison Karpiej

Staff Present

- Dr. Teresa DeBrito, Superintendent of Schools
- Christine Bourne, Business Manager
- Don Angersola, Director of Operations

1. Call to Order

The meeting was called to order by Chairperson Joseph Spurgeon at **5:05 PM**.

2. HVAC Project Updates

Director of Operations **Don Angersola** provided an update on the HVAC projects, including the amount of work completed to date and the anticipated completion schedule.

3. Approval of Outstanding Business

A motion was made by **Deb Fiala**, seconded by **Todd Moss**, to approve the following payment applications. The motion passed **unanimously**.

Elementary School

- Payment Application #8 – $955,416.90
- Payment Application #9 – $540,343.95

High School

- Payment Application #6 – $9,021.00

4. New Business

The committee discussed and approved the **2026 meeting schedule**.

5. Adjournment

A motion to adjourn was made by **Keira Thompson** and seconded by **Deb Fiala**.
The meeting was adjourned at **5:30 PM**.

Minutes prepared by: Don Angersola
Date: November 5, 2025