

Town of Plymouth

80 Main Street, Terryville, CT 06786
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Board of Finance

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1. **Call Meeting to Order:** Jim Kilduff, Chairman, called the September 18, 2025, Board of Finance meeting to order at 7:01 p.m. in the Assembly Room. Members in attendance: Victoria Carey-Vice Chairman, Jennifer Brunnoli-excused absence, Eugene Croce, Tony Osipiak, David Sekorski, and Vijay Dora, Town of Plymouth Finance Director.

2. **Pledge of Allegiance:** Jim Kilduff, Chairman, led the group and audience in the Pledge of Allegiance.

3. **Notice of Fire Exits** – Jim Kilduff noted the Fire Exits for the record.

4. **Discuss and take action on the Town Council's recommendation for a Special Appropriation to replace a totaled police vehicle**

Jim Kilduff, Chairman, stated we're discussing a police vehicle -this was the appropriation that was approved by the council. Noted requests for over \$50,000 require a town meeting that is scheduled for October 7th at 6:00 PM if Board of Finance recommends a simple majority is needed at the town meeting if Board of Finance does not recommend a 2/3 majority at the town meeting would be required to approve this appropriation.

Jim Kilduff, Chairman, noted from the Board of Finance perspective and the public, where the money comes from would be the recommendation that would be either paid out of the police extra duty or the undesignated fund balance, and briefly elaborated.

Tony Osipiak noted that we decided not to fund any cruisers in the original budget, so it would seem that the only kind of request we could consider is items that were not in the original budget and briefly elaborated.

Jim Kilduff, Chairman, noted that due to circumstances between the budget and the present request, I think that we were on solid ground and briefly elaborated.

A brief discussion took place regarding the charter.

Chief Karen Krasicky stated we're requesting to replace a vehicle that was totaled by a falling tree during a storm on June 19. This is not an additional vehicle; it's replacing one we already had. Our insurance coverage is expected to cover at least \$10,000 of the \$83,600 cost, so the town's portion may be closer to \$73,600. The replacement will be a Dodge Durango, not a Ford, due to ongoing reliability issues, since the Durango is \$3,400 cheaper and has proven more reliable, and briefly elaborated.

Chief Karen Krasicky noted that presently we're short several vehicles due to recalls and mechanical issues, which impacts daily operations and limits the number of vehicles available for extra duty (a revenue generator for the town). If this replacement doesn't go through, we'll fall further behind on our

fleet replacement schedule. Our vehicles must remain in excellent condition to ensure rapid response in emergencies.

Vicky Carey questioned the year.

Chief Karen Krasicky stated believes it is 2025.

Dave Sekorski questioned when will you get the final number.

Chief Karen Krasicky noted the town will have that number.

Dave Sekorski questioned the contingency amount.

Chief Karen Krasicky noted the standard operating procedure, anything we don't use we return, and briefly elaborated.

Dave Sekorski stated we would not want to recommend less either.

Tony Ospiak questioned actual police mileage on the vehicle at the time of loss and usage, the extent, the police report, the last time fueled, and briefly elaborated.

Chief Karen Krasicky stated closer to 90 – all vehicles are used (road jobs, stationary) and briefly elaborated.

Jim Kilduff, Chairman, depends on the nature of business, high speed, wear and tear, a lower mileage may not necessarily mean the rest of the components are not shot, and briefly elaborated.

Chief Karen Krasicky noted differences between administrator vehicles and patrol vehicles and briefly elaborated.

Chief Karen Krasicky noted the extra duty vehicle, and this will be a new line vehicle.

Vicky Carey noted Capitals (future requests) and removals and briefly elaborated.

Tony Ospiak questioned changing vendors and whether they have a moon roof.

Chief Karen Krasicky noted that one administrative has one, but if it came with it and a better price, and briefly elaborated.

Tony Ospiak stated that I would be open to purchase during the budget and briefly elaborated.

MOTION:

Dave Sekorski made a motion, seconded by Eugene Croce, to approve the Town Council's recommendation for a special appropriation to approve the purchase of a police Dodge Durango \$83,600, which includes contingency to come out of the undesignated fund balance, to replace the totaled police vehicle.

VOTE:

**Dave Sekorski - Yes
Vicky Carey - No
Eugene Croce - No
Tony Ospiak - No**

Motion fails 3 to 1

DISCUSSION:

Chief Karen Krasicky gave a brief presentation regarding the special appropriation to replace the totaled police vehicle.

An interoffice email/memorandum was presented for perusal to the Board of Finance from Chief Karen Krasicky, dated August 28, 2025, to Plymouth Mayor, noting prices with respect to the replacement of Car #12 that was deemed a total loss by the town's insurance company, and was initially forwarded by Captain D'Aniello.

Eugene Croce questioned where the funds would come from, undesignated or extra duty.

Eugene Croce noted we still don't have an extra duty fund procedure (for the future) and briefly elaborated.

Vijay Dora, Finance Director, noted the extra duty fund as of June 25, 2025, in the amount of \$123,123.

Vijay Dora, Finance Director, noted that the revenue as of June 30, 2025, is \$768,424, and expends \$563,000, noted retirement contributions, and briefly elaborated.

Vijay Dora, Finance Director, noted projected Capital expenditures amount \$362,297.

Vijay Dora, Finance Director, noted Capital expenditure for extra duty at \$253,000, with a balance closer to \$200,000, after projections, and briefly elaborated.

Vijay Dora, Finance Director, can provide updated figure, noted from the auditor, and briefly elaborated.

Dave Sekorski noted the use of the undesignated fund balance and briefly elaborated.

Eugene Croce noted that if we go out for a bond, the first thing they look at is how the undesignated fund is used, and briefly elaborated.

Jim Kilduff noted the importance of the balance of the Undesignated fund, noted big expenses (Police Station, Roads, and Water) coming up, and noted Extra Duty fund uses (to fund these types of things) and briefly elaborated.

5. Discuss and take action on the Town Council's recommendation for a special appropriation for the Fire Marshal's vehicle

Ray Kovalski, Fire Marshall, distributed a detailed packet for review in reference to special appropriation for the Fire Marshal's vehicle, noted mechanical issues, estimate to repair \$7,057, and recommendation was not to fix due to corrosion (rust) and briefly elaborated.

MOTION:

Eugene Croce made a motion, seconded by Dave Sekorski, to authorize and approve the special appropriation out of the undesignated fund balance for the Fire Marshal's vehicle not to exceed \$49,999.99.

VOTE:

Dave Sekorski - Yes

Vicky Carey - Yes

Eugene Croce - Yes

Tony Ospiak - Yes

Motion passed unanimously

6. Public Comment

Keith Golnik, 46 Orchard Street, Terryville, CT, questioned the undesignated fund balance amount.

Vijay Dora noted components (moving number) adjustments, policy, etc., we can give an estimate, but not final until given clearance from the auditor. Once the audit is finished, we know the number then, and briefly elaborated.

Connie Kapralos, 54 South Eagle Street, Terryville, CT - Fiscal events years, fraud event, do we see a forensic audit in the near future, questioned the safeguards in place.

Jim Kilduff noted re. Fraud Risk Assessment (Comptroller Office): structure steps being taken, noted the importance of two people that are separated and have equal control, equal access, and reporting, purchase process, noted additional recoveries, and briefly elaborated.

Melanie Church, 156 Main Street, Terryville, CT - questioned the loss \$184,000 (156 Main Street) to cover hotel expenses - (taxpayers ' responsibility, money problems, and sweep account (amount).

7. Correspondence (PBOE Sinking Fund)

Jim Kilduff distributed Attorney Hamzy's response for perusal. The Board of Education has sole authority over any sinking fund, and briefly elaborated.

8. Board Member's Comments

Dave Sekorski - May not attend October meeting.

Vicky Carey – re. Calendar - due to early voting, suggested an October 9th meeting.

Eugene Croce - None

Tony Ospiak – for clarification, look to update fleet in upcoming police budget.

9. Adjournment

There being no further business of the Board of Finance, a motion was made by Eugene Croce, seconded by Tony Ospiak, to adjourn at 7:55 p.m. This motion was approved unanimously.

Respectfully submitted,

Michele Yokubinas

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Recording Secretary

