

**MINUTES**  
**Regular Meeting**  
**Tuesday, December 23, 2025**  
**Assembly Room, Plymouth Town Hall, 5:45PM**

**1. Call Meeting to Order**

The Regular Meeting of the Public Works Board was called to order by **Chairman Joseph Carey** on December 23, 2025 in the Assembly Room, Town Hall, 80 Main St., Terryville, CT at 5:45 p.m.

**2. Roll Call** – Members in attendance included: **Chairman Joseph Carey, Nate Brown, Peter Giancesini, Mark Lewandoski, T.J. Zagurski-Council liaison. Vicky Carey-BOF and Pam Pelletier-Recording Secretary.**

**3. Fire Exit Notification** -Pointed out by the **Chairman.**

**4. Pledge of allegiance** -Led by the **Chairman.**

**5. Acceptance of Minutes previous Meetings**  
**Special Meeting – 12/09/2025**

**MOTION: Nate Brown** made a motion, which was seconded by **Peter Giancesini** to accept the minutes of the Special Meeting on 12/9/2025 and the motion passes unanimously.

**6. Monthly Reports**

**a. Highway Superintendent – No Report**

**7. Old Business**

**Chairman Carey** reported that the Mayor has advised that he will be posting the vacant Public Works Director and Highway Superintendent positions the first week of January. A meeting is scheduled on December 29, 2025 with a candidate to be appointed as interim Superintendent.

**Chairman Carey** would like Board members to consider and bring back thoughts on the following over the Christmas Break:

- What should be done with the Transfer Station facility; he would like a list of suggestions.
- Truck Leasing Program – when the program was first started it was because there was substantial savings due to constant repairs to old equipment that we continually outsourced for repair. We need to review and reassess this program to determine if that is still the case.

**Mark Lewandoski** advised that at the last meeting Sup't. Schultz mentioned that one of the trucks was coming off-lease and that he did not recommend that we purchase it. We need to have a discussion with staff and get a recommendation on whether each piece of equipment is worth purchasing.

**Chairman Carey** feels we need to revisit to determine most cost-effective options.

#### 8. New Business

**Chairman Carey** recommends that the Board review and develop a policy regarding the scheduling of work. We have had a chronic problem scheduling paving and drainage work and are always scheduling work in October. We need to conduct an evaluation of our roads prior to scheduling work. We should be doing depth test and material quality tests early so that we know what needs to be done by mid-Spring so that actual paving can be done by August.

**Peter Giancesini** recommends that a letter be sent to representatives at the Terryville Post Office to fill the potholes in their driveway entrance; they are getting out of hand again. Last year the Public Works Director contacted them, and it was fixed pretty quickly.

#### 9. Public Comment

John Murphy, 747 Main St., Plymouth, CT

Mr. Murphy advised that he sent in an FOI request for information on the cost and number of leased Highway Dept. equipment last month. He has a question as to whether we keep any of the equipment that we put on the trucks when they go off-lease.

**Chairman Carey** advised that he believes we lease the fully stocked vehicle; therefore it all goes back to the vendor.

Mr. Murphy also questioned if there is a way to slow traffic on Route 6; there are several problem spots that the State should be addressing. (near Agney Ave, near Carter Rd).

**Chairman Carey** advised that Carter Rd was discussed at our last meeting and referred to the Police Commission.

**Nate Brown** also advised that there is communication between the Town and State and expects announcement very soon.

Steven Sauvron, 7 Crestview Rd., Terryville, CT

Thanks the Board for paving of his neighborhood.

Agrees that traffic on Route 6 needs to slow down. Questions dirt piles on 8 South Main St. property and wonders why it is covered by plastic.

**Nate Brown**, piles were moved from location near Wood Court, vendor to be trucking out soon.

**Chairman Carey** advised that the problems with the State project were not due to any issue with the Town.

Melanie Church, 328 Main St., Terryville, CT

Provides a brief summary of problems with the project. The Contractor brought up major concerns that were finally reviewed. The State made errors during the design phase that had to be corrected. Project completion is estimated for 2027.

Melanie Church also expresses her concern regarding Todd Bridge; it needs to be replaced not just repaired and should have highest priority.

She also feels the Town needs to do more for the Seniors and Children of Plymouth; wants a Senior/Children's Center.

**10. EXECUTIVE SESSION – Personnel Matters – if needed – not needed.**

**11. Administrative – Meeting Calendar 2026**

The meeting calendar is reviewed. The following changes are made – January 20, 2025 (changed to one week earlier) and dates corrected for April and July to reflect meeting on the fourth Tuesday the 28<sup>th</sup>.

**MOTION:** **Nate Brown** made a motion, which was seconded by **Peter Ganesini** to accept the meeting calendar as amended for 2026 and the motion is voted on unanimously.

**12. Chairman's Report – nothing further**

**13. Commission Member Comments – none.**

**14. Adjournment**

**MOTION:** **Nate Brown** made a motion, which was seconded by **Mark Lewandoski** to adjourn the meeting and the motion is voted on unanimously.

*Pamela Pelletier, Recording Secretary*