

Town of Plymouth

80 Main Street, Terryville, CT 06786

www.plymouthct.us

Board of Finance

Telephone: 860-585-4001

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1. **Call Meeting to Order:** Eugene Croce, Chairman, called the December 18, 2025, Board of Finance meeting to order at 7:00 p.m. in the Assembly Room. Members in attendance: Victoria Carey - Vice Chairman, Jennifer Brunnoli - excused absence, Jon Draper, Roxanne Perugino-excused absence, and Tony Ospiak. Also present: Vijay Dora, Town of Plymouth Finance Director, and Mayor David Sekorski
2. **Pledge of Allegiance:** Eugene Croce, Chairman, led the group and audience in the Pledge of Allegiance.
3. **Notice of Fire Exits** – Eugene Croce noted the Fire Exits for the record.
4. **Acceptance of Minutes**

Jon Draper stated that he will abstain from all minutes before November 20, 2025.

Eugene Croce, Chairman, listed the Board of Finance – Meeting Minutes for approval as follows:

- March 20, 2025
- March 24, 2025
- March 27, 2025
- March 31, 2025
- April 3, 2025
- April 7, 2025

DISCUSSION:

Tony Ospiak requested clarification for the April 8, 2025, answer to his question. Importantly, to reflect that the Board of Education does get charged for utilizing (police presence tied to an education activity), and briefly elaborated. re. (pg. 7 of 9)

MOTION:

Vicky Carey made a motion, seconded by Tony Ospiak, to hold the approval of the April 8, 2025, minutes for clarification.

VOTE:

Vicky Carey - Yes

Tony Ospiak - Yes

Jon Draper – Yes

Motion passed unanimously

PLYMOUTH, CT
TOWN CLERK'S OFFICE
RECEIVED FOR RECORD
2025 DEC 22 PM 2:52
Vicki Carey
TOWN CLERK

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MOTION:

Vicky Carey made a motion, seconded by Tony Ospiak, to approve/accept the March 20, 2025, through April 7, 2025, minutes as presented

VOTE:

Vicky Carey - Yes

Tony Ospiak - Yes

Jon Draper -abstained

Motion passes with one abstention

Eugene Croce, Chairman, listed the Board of Finance – Meeting Minutes for approval as follows:

- April 10, 2025
- April 14, 2025
- April 22, 2025, part 1 - Public Hearing
- April 22, 2025, part 2 - Public Hearing
- May 15, 2025
- June 19, 2025
- July 17, 2025
- July 31, 2025
- August 21, 2025
- September 18, 2025

MOTION:

Vicky Carey made a motion, seconded by Tony Ospiak, to approve/accept the April 10, 2025, through September 18, 2025, minutes as presented

VOTE:

Vicky Carey - Yes

Tony Ospiak - Yes

Jon Draper -abstained

Motion passes with one abstention

Eugene Croce, Chairman, listed the Board of Finance – Meeting Minutes for approval as follows:

- November 20, 2025

CORRECTION:

Mayor David Sekorski, introduced the Board of Finance's newly elected members. For clarification purposes - Ray Engle, Town Councilman, is not a member of the Board of Finance but liaison to the Board of Finance.

MOTION:

Vicky Carey made a motion, seconded by Jon Draper, to approve/accept the November 20, 2025, minutes with the following corrections.

VOTE:

Vicky Carey - Yes

Tony Ospiak - Yes

Jon Draper - Yes

Motion passed unanimously

5. Discussion Board of Finance 2026 Meeting Schedule

The Board of Finance 2026 Meeting schedule was discussed in detail – the schedule will be posted on the Town of Plymouth's website.

Vijay Dora, Finance Director, noted the newly created expenditure report that was requested.

Mayor David Sekorski, and Vijay Dora, Finance Director, included a draft of the new report for perusal. Current year allocations with expenditures that include year-to-date information (budgeted vs expensed) and briefly elaborated.

Vijay Dora, Finance Director, noted the final audit report should be complete by the end of the month and briefly elaborated.

Mayor David Sekorski noted will be scheduling a meeting with the auditor for clarification to ensure our responses to the audit findings are noted on target and briefly elaborated.

Eugene Croce questioned the Risk Assessment report.

Mayor David Sekorski noted the Risk Assessment report – will forward and briefly elaborated.

Eugene Croce noted we are the Board that contracted that out for that, requested copies for discussion, and briefly elaborated.

Mayor David Sekorski noted that currently working with the Library – in the process of getting a grant, discussions are underway, requirement for special appropriation to spend in advance for reimbursement (wi-fi upgrade/installation), and briefly elaborated.

Vicky Carey questioned the capitals (noted presently IT) if it is notifying the chairman and briefly elaborated.

MOTION:

Vicky Carey made a motion, seconded by Tony Ospiak to approve the Board of Finance schedule as discussed January 15, 2026, February 19, every single Monday and Thursday, through the end of April, Tri – Board will be scheduled - then May 21, June 18, July 16, August 20, September 17, October 15, November 19 and December 17, 2026

VOTE:

Motion passed unanimously

6. Public Comment

Melanie Church, 156 Main Street, Terryville, CT -requested a copy of Risk Assessment, requested Audit -Finance 2024, noted the newly created report should be transparent.

Ann Bednaz, 16 Meghan Blvd., Plymouth, CT - questioned the number of minutes approved. Recommended that Agendas and anything pertaining be made available online for transparency purposes.

7. Correspondence

Board of Education reports

8. Board Member's Comments

Vicky Carey – Merry Christmas and Happy New Year!

Jon Draper – Happy Holidays and Merry Christmas!

Tony Ospiak – confirmed Board of Finance will have a copy of the budget before the meeting for review.

9. Adjournment

There being no further business of the Board of Finance, a motion was made by Tony Osipiak, seconded by Jon Draper, to adjourn at 7:55 p.m. This motion was approved unanimously.

Respectfully submitted,

Michele Yokubinas

Michele Yokubinas
Recording Secretary

