

Town of Plymouth
80 Main Street
Terryville, CT 06786
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Capital Improvements Committee
Tel: (860) 585-4001
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Minutes
Special Meeting
January 15, 2026 – 5:30 p.m.
Mayor's Conference Room, Town Hall

1. **Call to Order / Roll Call** - The meeting was called to order at 5:35 p.m. in the Mayors Conference Room on January 15, 2026
Members in attendance included: **Chairman George Castle, Jim Klaneski, Vince Gualtieri, Mike Maffia, Vicky Carey.** Absent: **Joe Green**
2. **Fire Exit Notification** - Pointed out by the **Chairman**.
3. **Pledge of Allegiance** – Led by the **Chairman**.
4. **Minutes previous meeting.**
Table until next meeting.
5. **Public Comment –**
Melanie Church, 328 Main St., Terryville, CT
Expresses her disappointment that our Town Council Liaison does not attend our meetings. She also advised that she attend the Board of Education meeting last night and asked them to clarify why the Town Charter/Ordinances state that the Town is not responsible for repairs to buildings owned by the Board of Education. She advised that they confirmed that they are responsible for all building repairs and stated that most of their Capital Improvement requests for the building's roof repairs and replacement will be reimbursable through grants through the State Education Dept.
6. **Capital Improvements Project Discussion**
 - a. **Review/Rank of all Departmental submissions.**
There is general discussion and review. Commissioners completed all ranking of the requested projects, and the Secretary has updated the departmental ranking sheets and the main excel spreadsheet. Commissioners reviewed all ranking by department, discussed how they settled on their scores and were satisfied with the results.

Vicky Carey reviewed the Public Works capital requests with the Commissioners. She and **Jim Klaneski** met with the Mayor and reviewed 2025 requests and made the decision to use ranking from last year on several of the 2025 requests. Those projects and scores were shared with the Secretary and will be updated on all sheets for the next meeting.

There were general discussions on whether other projects should be included in requests for this year's budget. The replacement of the Electronic sign was brought up. **Jim Klaneski** advised that he spoke with Jamie Terry from IT on this and was advised that it was too costly (\$35,000). The existing sign is old technology and there is a question of whether it is needed, where it might be moved to, etc. After discussion it was decided that it could be left off of requests for this year and revisited in the future.

7. Homework – Next Meeting 01/22/2026 – Final review. Request to Mayor to be put on the next Town Council Meeting would also recommend that BOF be invited.

8. Chairman / Committee Member Comments - None

9. Adjournment

MOTION: **Jim Klaneski** made a motion, which is seconded by **Vince Gualtieri** to adjourn the meeting and the motion is voted on unanimously.

Respectfully Submitted,

Pamela Pelletier
Recording Secretary