



**Regular Meeting**  
Thursday, February 19, 2026  
**7:00- Senior Lounge - 80 Main St., Terryville, CT**  
**MINUTES**

PLYMOUTH, CT  
TOWN CLERK'S OFFICE  
RECEIVED FOR RECORD  
2026 FEB 24 PM 3:34  
*Stacie Kunguapa*  
TOWN CLERK

**1. Call to Order- Please state Date & Time for the Record**

The Regular Meeting of the Plymouth Parks and Recreation Commission was called to order on February 19, 2026 at 7:00 p.m. by **Chairman Dennis Fowler** in the Senior Lounge, 80 Main St., Terryville, CT.

**2. Attendance**

Members in attendance included: **Chairman Dennis Fowler, Rich Schnaars, Dave Downes, Cathy Bilodeau, Director Maureen Cappetto, Councilman T.J. Zagurski** and Pam Pelletier-Recording Secretary.

**3. Pledge of Allegiance – Led by the Chairman.**

**4. Fire Exits – Pointed out by the Chairman.**

**5. Approval of Minutes**

- Dec 4, 2025 Special Meeting

**MOTION:** **Rich Schnaars** made a motion, which was seconded by **Dave Downes** to accept the minutes of the December 4, 2025 Special meeting and the motion is voted on unanimously.

**6. Public Participation- NONE**

**7. Terryville Youth Soccer Club Report** – No report, however **Director Cappetto** advised that the Soccer Club is looking into acquiring a vendor to perform routine maintenance at the facility; this would be at no cost to the Town.

**8. Program Financials to date**

Reviewed with General Discussion. **Director Cappetto** reports that we are where we should be.

**9. Director's Report (Report is attached)**

- **Christmas Light Decorating contest** – there was a miscommunication with the Lions Club, and the Gift Cards went out a little late.
- **Summer Camp** – Delay receiving approval from the BOE for facility approval. We started advertising last week. There will be a change in staff as Mrs. Thorn will not be back; we are promoting Alfred who has worked in the program; he will assist Kelly.
- **Fish Derby** – We will need to purchase supplies this year as our inventory is very low. We did donate (4) poles to the Fish and Game as they are having an ice fishing event and have had a few kids register.
- **Bristol Boys & Girls Club** – We attended the BOE meeting to listen to their presentation. Their immediate program should not affect us, but we will need to keep an eye on future programs that may be duplicates of what we offer.
- **Tree Lighting** – **Director Cappetto** advised that she stepped up this year with the Beautification Committee to hold this event after the previous organizers indicated that they would not be available. She feels that

this is a worthwhile event and should be hosted by the Town, but it is a lot of work. She might consider running it with a co-sponsor next year depending on how many volunteers come forward from the public. We have plenty of time to make this decision – future discussion is needed.

- **Hancock Brook Lake** – Army Corps. of Engineers – Potential cooperative management opportunity being discussed. They would allow the Town to lease the property for \$1 with the understanding that we would maintain it. There is general discussion about what the area could be used for, i.e. ATV's, hiking, snowmobiling, rental, etc. Most serious concerns: Not enough staff, department is already spread too thin, liability issues?
- **Pickleball Tournament** – will schedule for early May. The **Director** would like to hire an experience individual to run the program. Fees for the program (\$50) would cover cost.
- **Senior Transportation** – Current Dial-a-Ride only runs 3-days per week and has limited hours. We have a contract until 2027. The **Director** has been meeting with the CT Transportation Department and may have an additional program that can be provided.

#### 10. **Chairman/Commissioners Comments**

**Rich Schnaars** thanks everyone who attended the BOE presentation. After attending he is not as concerned with the program that the Bristol Boys/Girls Club is proposing.

There is general discussion between the differences of a Recreation Dept. Basketball program and the one that would be offered through the Boys/Girls club; many of our player probably would not make their team.

**Chairman Dennis Fowler** thanks the **Director** and Commissioners for their support of our programs.

#### 11. **Adjourn**

**MOTION:** **Rich Schnaars** made a motion, which was seconded by **Dave Downes** to adjourn the meeting and the motion is voted on unanimously.

Submitted by,

Pamela Pelletier, Recording Secretary

# Plymouth Parks and Recreation Director Report – February 19, 2026

## Current programs

- **Senior events** – 6 total movie events, 6 Lunch and Learn events and New monthly men's group – kick off is March 5<sup>th</sup> with a cup-stacking lesson
- **Rec cheer** – was a great success, Our Coach Sammie Dionne is wonderful. Last day 2/25/2026
- **Rec basketball** - working on our playoffs and championship dates. Ran well this season. Great coaches and wonderful coordinators.
- **Travel ball** - doing great playoffs and championship in early March
- **Adult pick up basketball leagues** - second session began. I had to go and "remind" our Young Adult Group to register.

## Prior programs

- **Town wide Christmas light decoration contest** – Lions would like us to continue to collaborate - they pay for the prizes and we do the rest - works well. This year we had a small hiccup with who was physically purchasing the gift card. It delayed awarding the prizes and one of our winners was very vocal on Facebook. Prizes have been sent within 2 weeks of the contest ending.

## Future programs

- **Summer Camp** – received approval from BOE this week for dates. Weeks, times and fees are all the same so I started advertising. Should have started in January but # of snow days caused concern of start date. Mrs Thorn is expecting a baby in May so she will not be Coordinator this year. Alfred and Kelly will step into that role.
- **Pickleball tournament** – Early May.
- **Lunch and Learns** in March, May, July & September. March presenter is Eversource
- **Fishing Derby is Saturday May 9<sup>th</sup>**. I believe Fish and Game will no longer be a sponsor (not confirmed) As long as we have the same volunteers and the Lions Club as a sponsor, we should be successful.

## Odds and Ends

- Bristol Boys and Girls Club Before and After School presentation to BOE - Superintendent Falcone and the Chairperson are clearly in favor of this program and they will be organizing a presentation for parents to attend to sell them on it. They are not basically replacing The Learning Center with the Boys and Girls Club at the elementary schools. Our concerns are BBGC advertising to our parents for camp and basketball programs. I'm not as concerned as I was because their camp will still be at their facility.
- Our capital requests were submitted. Unofficially I have heard Capital Improvement Committee ranked Dog Park highest. We ranked it as one of the lowest. I only put on the list in case we found a grant opportunity as we had in the past. I will keep an eye on this. This should not be higher than the playscape at Veterans Memorial.
- **Tree Lighting Ceremony** Beautification Committee no longer wishes to lead the event. There will be a meeting on March 11 with all parties that were involved this year. **IF** all parties are still willing to be involved, do we want to be a co-host? We would need all the organizations and people who participated this year to agree to continue to help because it is too big for our department to run on our own. It's become a great event, and I don't want it to end **however**, I am concerned that if we are a host, the committee will expect "the town", our department, to pay for more things and provide a lot of the labor. We do not have the resources to give any more support than we did. I will attend the meeting and report back if our committee is not opposed.
- We have submitted a request for feasibility study for dredging Lake Winfield with the Army Corp of Engineers. We have a few other opportunities we can submit as well. These are very first steps in the process but hopeful.
- Teams meeting today with Army Corp of Engineers about potential cooperative management or opportunities to lease Hancock Brook Lake. Will share information at meeting
- Spring date for test run of pizza tour – weekday or weekend? Give a few dates for each or send google doc?

## February 2026 Income and Expenses

Account	Description	Budget	YTD Transactions	Balance	Encumbrance	Budget Balance
1000.45.4506.000000.43702	Parks & Recreation-Grants	-	(2,260.00)	2,260.00	-	2,260.00
1000.45.4506.000000.44709	Recreation-Programs	(106,300.00)	(76,932.00)	(29,368.00)	-	(29,368.00)
1000.45.4506.000000.44710	Sponsorships	-	(550.00)	550.00	-	550.00
1000.45.4506.000000.47901	Facility Rental	(1,500.00)	-	(1,500.00)	-	(1,500.00)
1000.45.4506.000000.48400	Recreation-Donations	-	(70.00)	70.00	-	70.00
		<b>(107,800.00)</b>	<b>(79,812.00)</b>	<b>(27,988.00)</b>		<b>(27,988.00)</b>
1000.45.4506.450601.51620	Part Time/Seasonal Employees	25,830.00	10,666.54	15,163.46	-	15,163.46
1000.45.4506.450601.51650	Meeting Secretary	1,300.00	493.75	806.25	-	806.25
1000.45.4506.450601.53300	Other Professional/Tech Services	7,560.00	2,863.88	4,696.12	1,615.12	3,081.00
1000.45.4506.450601.54303	Facilities/Grounds Maintenance	13,388.00	3,063.89	10,324.11	1,752.40	8,571.71
1000.45.4506.450601.54411	Water/Sewer	1,000.00	2,041.43	(1,041.43)	-	(1,041.43)
1000.45.4506.450601.56100	General Office Supplies	600.00	277.34	322.66	-	322.66
1000.45.4506.450601.56220	Electricity	1,500.00	553.51	946.49	-	946.49
1000.45.4506.450601.57300	Equipment	2,500.00	2,071.78	428.22	54.47	373.75
1000.45.4506.450601.58100	Memberships & Dues	500.00	477.95	22.05	-	22.05
1000.45.4506.450601.59010	Other Items	-	2,257.40	(2,257.40)	-	(2,257.40)
		<b>54,178.00</b>	<b>24,767.47</b>	<b>29,410.53</b>		<b>25,988.54</b>
1000.45.4506.450602.51600	Department Head	65,503.00	40,414.33	25,088.67	-	25,088.67
1000.45.4506.450602.51625	Part Time/Seasonal - Rec	56,650.00	51,649.78	5,000.22	-	5,000.22
1000.45.4506.450602.53200	Conferences & Training	3,000.00	745.00	2,255.00	-	2,255.00
1000.45.4506.450602.53240	Field Trips/Excursions - Rec	15,000.00	11,908.93	3,091.07	-	3,091.07
1000.45.4506.450602.53310	Contract Services - Rec	11,500.00	6,377.78	5,122.22	-	5,122.22
1000.45.4506.450602.53540	Sports Officials	6,800.00	2,940.00	3,860.00	-	3,860.00
1000.45.4506.450602.54410	Rental of Land & Buildings	7,000.00	2,520.00	4,480.00	-	4,480.00
1000.45.4506.450602.55400	Advertising	2,000.00	677.84	1,322.16	-	1,322.16
1000.45.4506.450602.56160	Supplies - Recreation	7,875.00	2,061.05	5,813.95	-	5,813.95
1000.45.4506.450602.57300	Equipment	6,500.00	813.47	5,686.53	-	5,686.53
1000.45.4506.450602.58255	Programs/Projects	-	-	-	-	-
1000.45.4506.450602.59010	Grant Expenditures	30,000.00	13,798.11	16,201.89	-	16,201.89
		<b>211,828.00</b>	<b>133,906.29</b>	<b>77,921.71</b>		

79,812.00 income

(93,491.96) expenses effecting revolving fund

(13,679.96) effect on Revolving Fund as of today